

**Town of Oakland, Douglas County**  
**Regular Town Board Meeting Minutes**  
**Tuesday, April 13, 2021, at 7 p.m.**  
**Oakland Town Hall**

Present: Jack Byrd, Shelby Barnard, Laurie Dolsen, Stacy Fornengo, and 8 Interested Citizens

The meeting was called to order at 7:01 p.m. by Chair Jack Byrd, the Pledge of Allegiance was recited, a quorum was present, and the meeting was properly posted. Meeting minutes from the March 9, 2021, Regular Town Board Meeting were reviewed previously and no changes were made. SB motioned to accept the minutes as presented; JB seconded; all were in favor via voice vote; motion carried.

**Reports:** Clerk Laurie Dolsen shared she has been preparing our books and will be delivering everything to the accountant for the Form CT completion and submittal; working on Board of Review documents and has ordered training material for the Board to complete before May 26; preparing for Clean-up Day; working on updating the hall rental agreements and documents per recent input from Stan and Jack; processing hall rentals; wrapping up Spring Election items; responding to open records requests; and she reviewed the significant correspondence received. Treasurer Stacy Fornengo had nothing new to report. Supervisor Shelby Barnard shared she has received a few calls from residents about their garbage not being picked up. Supervisor Jens Gregerson was not present—no report. Chair Jack Byrd stated the items for his report will appear later in the agenda. Fire Chief John Melcher was not present—no report. Road Crew Foreman Brian Conley reported they have been steaming culverts; have pulled the wing and the sander off the truck; hauled gravel on the Najt Road, Tri-Lakes Road, Lien Road, and Conley Road; worked on the trucks; worked on the graders; switched blades on the grader; graded the roads; fixed the stop sign on Stromquist Road; cut trees off the roads from recent high winds; fixed various heaved culverts; pulled the wings off the graders; and brought the 93 Mack truck to Marshfield for installation of the new box. County Supervisor Joe Moen thanked the outgoing board members for serving on the town board and offered his congratulations and thank you to the new board members who were just elected to serve. He also shared that the Town of Oakland would most likely qualify for approximately \$100,000 in Recovery funding due to the Covid-19 pandemic—the County Board is currently interpreting and defining how the money can be spent once it is received. Forestry had another good sale—approximately \$1.4 million. Land Development will be having a land sale at the end of the month and there are two parcels in the Town of Oakland to be sold.

**Plan Commission:** The Plan Commission continues to work on the 10-year Comprehensive Plan for the town and are meeting two times per month. Brian will give a short presentation later in the meeting on their Land Use website. They ask that anyone who hasn't completed a survey yet to please do so and turn it in as they will be compiling the information received later in the month. Brian asked if the garbage ordinance had been approved yet and it has not. New board members will need to review it so it can be acted on.

**Bluff Creek Development:** Dean Ames of the Bluff Creek Development asked that if he brought their roads up to standards would the town take over maintaining them. The new board will need to review this issue and consider if this should be done (would this set a precedent for future developments that may take place in the township). Taking over maintaining these roads has been considered in the past but has not been adopted. The Town could receive additional funds for road maintenance if we did take over maintenance but they would need to be brought up to town road standards before it could be considered. The new board will need to review this issue. It will be placed on next month's agenda for further discussion with the new board members.

**Bills:** The bills have been reviewed and SB motioned to approve payment of the bills as presented; JB seconded; all were in favor via voice vote; motion carried.

**Hall Rental Updates:** As the rental use of the hall continues to increase, changes and adjustments are needed to our current agreements/rules/process. Laurie met with Jack and our custodian Stan Dzikonski recently to discuss the process and changes that need to be made, etc. LD started to make the revisions and Jack shared additional information he has researched and received, but it will need a Board member to sit down and complete the research and make recommended changes. Incoming board member Dana Dolsen offered to take on the project.

**Beaver Contract:** The annual Beaver Contract has been received from Dan Zukowski for the board to review and approve. Brian Conley shared he has and continues to do a great job trapping beavers that cause damage to our roads due to flooding caused by dams. After review, SB motioned to approve the beaver contract as received, JB seconded; all were in favor via voice vote; motion carried.

**Open Book/Board of Review:** LD shared the dates for Open Book and Board of Review have been set for May 19 from 12 noon to 2 p.m. (Open Book) and May 26 from 4 to 6 p.m. (Board of Review) at the town hall and wanted to know if these dates worked for the new board members. Both indicated those dates worked. LD has ordered training material as the training for current board members has expired. At least one board member will need to take the training but it is a good idea for all board members to be trained. LD will take the training when it is received and will then pass it along to the next board member so we are ready for the May 26 BOR.

**Mask Mandate:** Now that the statewide mask mandate has been lifted due to a recent court decision, the new board will need to review and decide if they would like to continue to mandate mask use in our buildings.

**Quickbooks Update:** We are currently using Quickbooks 2018 and every three years, a new software update needs to be purchased. LD will be doing this before May 31 when our current version is set to expire. This is different than the annual update fee to Intuit that occurs.

**Plan Commission Presentation:** Brian Conley reviewed the map that was received from the Northwest Regional Planning Commission that is currently being reviewed and our recommendations will need to be brought forward for the NWRPC to make the necessary changes. Public input is needed and that is why the survey was developed. They have also developed a website for Land Use for the Town of Oakland at [townofoaklandlanduse.com](http://townofoaklandlanduse.com). This has all the Plan Commission's information and contacts on it as well as the survey, ordinances, links, and other documents, etc. June 1 is the deadline to return the survey.

**Public Comment:** Greg Dolsen asked about the bill from Douglas County for \$711 that was on the financial statement and LD shared that as stated at the last town board meeting, this was the correction to the bill where a duplicate payment occurred—DC sent the check back and a new check for the correct amount was issued. It was also stated as a possible heads up that an owner on the Rockdale Road may put in roads to town standards and may request the town take over maintenance when they build. This was only a heads up—no action is needed and no request has been received.

The next Regular Town Board meeting will take place on Tuesday, May 11, at 7 p.m. SB motioned to adjourn the meeting; JB seconded; all were in favor via voice vote; motion carried. The regular town board meeting adjourned at 8:05 p.m.

Respectfully submitted,

Laurie K. Dolsen, Town Clerk