

**Town of Oakland, Douglas County
Regular Town Board Meeting Minutes
Tuesday, May 10, 2022, at 7 p.m.
Oakland Town Hall**

Present: Jack Byrd, Dana Dolsen, Randy Polson, Stacy Fornengo, Laurie Dolsen and 8 Interested Citizens

The meeting was called to order at 7 p.m. by Chair Jack Byrd; the Pledge of Allegiance was recited; a quorum was present; and the meeting was properly posted. Meeting minutes from the March 8 Regular Town Board Meeting (tabled from the April meeting) and the April 12 Regular Town Board Meeting were reviewed previously and no changes were made. DD motioned to approve the two meeting minutes as presented; RP seconded; all were in favor via voice vote; motion carried.

Reports: Clerk Laurie Dolsen reported she has been wrapping up the April 5 Spring Election, has completed Board of Review training as well as participating in the Board of Review; completed the ARPA Report that was due April 30, 2022; is currently working with the accountant to submit the Form CT by May 15; has been working with the Courthouse to fix the election equipment transmittal; and has been dealing with a garbage pickup issue due to recent changes with Waste Management. Treasurer Stacy Fornengo shared that we anticipate the second ARPA payment in June this year. Supervisor Dana Dolsen shared that missing road signs will be ordered. Supervisor Randy Polson shared the frost is slowly coming out of the roads and the crew is graveling as needed. Chair Jack Byrd shared he has applied to the Shriners Lodge for a \$1,000 grant towards the purchase of a fire suppression system—the donation should arrive soon. He has also spoken with Willie Silvernale regarding wells in the area for a potential water point for the fire department. The best location is located on Neuman Road. He will continue researching the matter. After all the reports were given, Jack also shared that he has been talking with local sign companies for a sign for the town hall and has been requesting quotes for various options to pursue. Potential costs for a programmable digital dual sign will run about \$18,000 to \$20,000 +/- . Fire Chief John Melcher introduced the new assistant fire chief Pete Warner. In April, they had 3 medical calls and 5 mutual aid medical calls. They took the rigs out yesterday and tested them. Maintenance on the equipment was done except for the equipment van. The equipment van we were planning to purchase from New York fell through because the seller received a higher offer from another party. Douglas County Representative Joe Moen was not present—no report received. Road Crew Foreman Brian Conley reported they have been grading the roads a lot, hauling gravel to bad spots on the roads (it's spring breakup), fixing culverts, changing the blades on the equipment, meeting with the sign company, working on equipment in the shop, setting up for webinars, and picking up trash along the roads and ditches.

Bills: The bills were reviewed and RP motioned to pay the bills as presented; DD seconded; all were in favor via voice vote; motion carried.

Plan Commission: No applications have been received to review. The PC has been viewing Zoning webinars—most have been very interesting and we may adopt some of the items presented. They are also looking over the ordinances to determine if any need updating or revisions made.

WTA Meeting on May 17 (Oakland Hosts): We will be hosting the WTA Douglas County Unit meeting on May 17—lunch is at 7 p.m. with the meeting to start at 7:30 p.m. After checking food prices, Jack will be ordering the food from Gronks and picking up the rest of the food. Help is needed to set up, serving, and clean up.

Clean Up Day Update: All vendors have been set for our spring cleanup day on May 21 from 8 a.m. to 2 p.m. Tires and appliances will be picked up in the days after the event. Volunteers have been set as well—we should be good to go.

Fire Department Equipment Maintenance: All equipment has received maintenance and are now up to date. Thank you to Stan Dzikonski who performed all the fire department equipment maintenance.

Community Events Committee Update: The next community events fundraiser will be a pancake breakfast on June 18 from 7 to 11 a.m. at the town hall. Cost is \$7 per person (kids 3 and under are free). Food will be pancakes and sausage with beverages. They are currently trying to secure a griddle, syrup pitchers, to-go containers, OJ, coffee, etc. They hope to advertise through postings, the town sign, fliers, etc. Other events being looked at are a town picnic. Their next meeting will be June 1 at the hall.

Olson Culvert Update: Update—the paperwork has been received and we will put in the culvert for him when it is received which is hopefully in a few weeks. This will hopefully address the drainage issue.

ARPA Funds Update: LD provided information to the board that she received from the WTA training she attended regarding ARPA spending. It will be important to keep good records when spending the money for reporting purposes.

Policy Manual Update: LD asked if the board has had a chance to look at the proposed updates to the Policy Manual and if they had any changes they would like to make. Copies will be given again to the board for review and the board will get any changes to LD prior to the next meeting.

Public Comment: A fire number sign is needed at Dowling Lake for emergency purposes. The sign is \$150 as there is no structure at the site. Brian Conley will order one. The question was asked if Lyman Lake also needs a fire number sign. This will be looked into. Currently, the budget line items for fuel for the equipment and gravel are over ½ spent due to rising prices/costs. We may need to adjust some line items accordingly to stay within budget. LD shared that the propane contract is up as of April 30 (6,000 total gallons have been received) and the cost went up to \$2.49 per gallon, which is up over \$1.69 per gallon from our contracted amount. The culvert on Craig Road needs to be replaced this year—Brian has applied for an \$8,000 grant from the County (culvert itself is \$7,500). LD explained the budget vs actual report she handed out to the board, fire department and road crew.

The next regular town board meeting will be Tuesday, June 14, 2022, at 7 p.m. RP motioned to adjourn; DD seconded; all were in favor via voice vote; motion carried. Meeting adjourned at 7:58 p.m.

Respectfully submitted,

Laurie K. Dolsen, Town Clerk