

Town of Oakland, Douglas County
Regular Town Board Meeting
Tuesday, May 11, 2021, at 7 p.m.
Oakland Town Hall

Present: Jack Byrd, Dana Dolsen, Randy Polson, Stacy Fornengo, Laurie Dolsen, and 11 Interested Citizens

The meeting was called to order at 7 p.m. by Chair Jack Byrd; the Pledge of Allegiance was recited; a quorum was present; and the meeting was properly posted. Meeting minutes from the April 13 Regular Town Board Meeting and the May 5 Special Town Board Meeting were reviewed and no changes were made. DD motioned to approve the meeting minutes as presented; RP seconded; all were in favor via voice vote; motion carried.

Reports: Clerk Laurie Dolsen shared she has been working with our accountant and the Form CT will be successfully submitted this week; she has also completed the required Board of Review training so our upcoming BOR will be legal; updated all the records and websites with the new board members; completed more election wrap-up; will be training with the new Parkland clerk and training the Summit clerk on Quickbooks; and is responding to numerous inquiries for information or hall rentals. Treasurer Stacy Fornengo did not have anything to report. Supervisor Dana Dolsen did not have anything to report. Supervisor Randy Polson shared he received 2 phone calls—regarding a speeder on our town roads and from a person who is interested in purchasing a lot on Dowling Lake. Chair Jack Byrd says his report items are on the agenda and will be covered later. Fire Department Chief John Melcher was ill and was not present—no report. Douglas County Supervisor Joe Moen shared they are getting more information about the American Rescue Plan and it will be posted on the County’s website for our reference. Road crew foreman Brian Conley reported they have serviced the excavator, graded roads, worked on the new Mack air lines, placed gravel at the Dowling Lake boat landing for the new toilet, set culvert locates, received the old Mack back from Monroe equipment with the new box, installed culverts, hauled the excavator to Old Lyman Lake Road, and started ditching the Old Lyman Lake Road.

Bills: The bills were previously reviewed and DD motioned to pay the bills as presented; RP seconded; all were in favor via voice vote; motion carried.

Plan Commission: Plan Commission chair Brian Conley reported that work continues on the town’s comprehensive plan (10-year review). Right now, they are reviewing the survey information received and are compiling the data. They will also have survey’s ready to hand out at clean-up day. The draft garbage ordinance still needs the board’s review and approval. LD shared that the words “special assessment” need to be changed to “special charge” in the ordinance. DD motioned to approve the new garbage ordinance with the wording corrected; RP seconded; all were in favor via voice vote; motion carried. The ordinance will be published and posted accordingly.

Bluff Creek Development Road: Dean called Brian Conley recently and asked if the board was interested in acquiring and maintaining the road in their development if it was brought up to town roadway standards. DD/RP reviewed the input that was recently received and they also went out to the road to inspect it. Right now, the roads would need to be brought up to standard before the Town could even consider acquiring them or a decision being made. The development doesn’t want to put money into developing the roads if the board isn’t interested. Originally, the development wanted the road to be a private road when it was developed and the town would not be interested in acquiring the road unless it met town road requirements/standards. RP motioned to pass on acquiring maintenance of the road in the development at this time; DD seconded; all were in favor via voice vote; motion carried.

Hall Rental Agreement: DD has reviewed all of the draft documents for updating our hall rental agreement, rules, and process and based on feedback, she has made recommended adjustments to the drafts as well. She reviewed each document individually and explained the recommended changes and costs. DD also explained the process to hire a sheriff for weddings and the question was asked if one was required—it is. Another question was asked by the vendors who provide the conceal carry class using our facility in the winter and that would fall under special community events and the cost would remain at \$50 for them as that is what the board previously approved. No more questions were received. RP motioned to approve the recommended updates to the town hall rental agreement, rules, and process; DD seconded; all were in favor via voice vote; motion carried.

Sound Diffuser Panels for the Hall: RP shared the town board met in a special meeting to discuss the sound diffuser panels for the new hall. He has made calls to various vendors (Bose, etc.) and has sent them pictures. One vendor sent a quote to do 1/3 of the ceiling (information was just received so he has not had a chance to thoroughly review it yet). He is also getting more information from other companies on their recommendations and costs. Estimated costs from the one vendor (w/o labor) is approximately \$4,600. What we are finding is there is a lot of information available; it can be overwhelming and confusing on determining the best route to pursue; and we would like to discuss various options with an expert in acoustics before we move forward with purchasing panels. LD will put a request out on our Facebook page for acoustic experts or recommendations. Randy will continue to gather information and investigate all the options/costs. Item is in process and was tabled for further discussion until our next meeting.

Open Records Information Update: The open records resolution needs to be updated to reflect our new officers and LD shared the updated resolution. Upon review, DD motioned to approve the updated Notice of Open Records Resolution; RP seconded; all were in favor via voice vote; motion carried. The updated resolution will be posted accordingly.

Baseboard Project: The space between the walls and the floors needs to be covered with baseboards so the crickets don't get into the hall. There is about a 1" gap and it is recommended to use a 6" by 6" tile to cover/fix the gap. Cost for the tiles and adhesive would run about \$500 (covers hall and bathrooms). RP motioned to approve purchasing the tiles and finishing the hall with baseboard; DD seconded; all were in favor via voice vote; motion carried.

Public Comment: Brian Conley asked about getting a link from the town's website to the land use website—LD has tried but we may need to move to an upgrade with our vendor Yola. BLC offered to help if needed. LD received a request from a resident to set up/install the donated playground equipment we received a few years ago. Discussion followed on who and how we would need to install the equipment (typically a professional engineer, vendor of the equipment, etc.), liability (what our insurance needs to cover), where a playground should be located, etc. This item is just being put on the radar as something to discuss and determine going forward.

The next town board meeting is set for Tuesday, June 8, 2021, at 7 p.m. Reminder—town cleanup is on Saturday, May 15, from 8 a.m. until 2 p.m. RP motioned to adjourn; DD seconded; all were in favor via a voice vote; motion carried. Meeting adjourned at 7:52 p.m.

Respectfully submitted,

Laurie K. Dolsen, Town Clerk