

**Town of Oakland, Douglas County  
Special Town Board Meeting Minutes  
Saturday, June 23, 2018, at 11 a.m.  
Oakland Town Garage**

Present: Warren Dolsen, Jack Byrd, Shelby Barnard, Laurie Dolsen, Brian Conley and 3 Interested Citizens

The meeting was called to order at 11:01 a.m. by chair Warren Dolsen; a quorum was present; and the meeting was properly posted. Due to a request from a citizen present, the agenda items were switched around.

**New Town Hall/Fire Garage Status Update:** Fabcon has completed all of their work and are requesting to receive their final payment (10% retainage) of approximately \$25,000. SB motioned to approve Fabcon's final payment since their work is complete; JB seconded; all were in favor; motion carried. LD will issue their final payment.

LD shared that she contacted the bank about setting up an escrow for the invoice to be paid to Schweikert Construction once all the requested documents are received from them. The bank indicated they would need to set up a separate account with \$100 and we would have to purchase separate checks, etc., in order to place the money in escrow. They only set up escrow accounts on an existing member's account if they have a mortgage. We do not have a mortgage. LD did not set up an escrow account until she has board approval but it was suggested that we issue the check for the invoice but do not disburse it until the requested documentation is received as it is basically the same concept.

Discussion followed on the timeline of this project, what has delayed it, and why there continues to be a delay. Mary Brill and Sandee Pease have offered to assist putting a timeline together as that is what a lawyer will be looking for if we decide to go that direction. BLC has the name of an attorney who has dealt with municipal law and will give the name to the board—he previously worked for the Wisconsin Town's Association. Sandee Pease shared that she has reviewed the payments made to date and Schweikert Construction has been paid approximately 66% of their contract but have only provided footings and a partially completed roof. LD will print all the pages she has of the contracts for Sandee. More information needs to be gathered before any final decisions can be made on a direction to go since it is almost July and the building project is just sitting there.

**Flood Update:** Brian gave a status update of where we are at regarding getting the closed roads open. It was unprecedented the amount of damage we received to our roads—approximately 12+ inches of rain fell in a short amount of time and as a result, we had to close 14 roads due to complete washouts and water over the roads and a State of Emergency was declared on Sunday, June 17. We ran out of Road Closed signs and had to place barricades and cones on roads to close them. LD has been keeping the public updated on road closed/reopened status on our web page and Facebook page. BLC reported we have had some Road Closed signs stolen or removed and thrown into the ditch. This is dangerous and a threat to public safety. LD will post a notice on our website and FB about the missing or stolen signs. All missing or stolen signs have been replaced right now so the public is not in danger but we will continue to monitor the situation. Priority for opening roads was given to those residents who had no way of entering or leaving their homes. Some residents may need to travel a bit in order to get out, but the road crew is currently working very long days to get our roads back open.

Due the extent of damage that occurred, we will need to bring on temporary help to help us with our disaster relief efforts. Union steward Brian Conley checked with the union and they said it was okay if we brought in temporary help for a short time to assist us in getting the roads opened back up and with repairs of some of the major damage. The temporary workers and Stan will receive the road crew rate of pay of \$20.58 per hour with no benefits and the work will be for disaster relief only. Stan will receive his custodian pay if he does custodial work and the probationary road crew pay for all other highway work he performs outside of the disaster relief like he currently receives. Discussion followed about renting or leasing an additional truck to speed up the road repair process. Brian has a truck that is available and he offered it to be rented on an hourly basis as needed for the DOT truck rate. Brian will keep LD informed as the roads open up so she can post it on our website and on Facebook.

A small roll-off dumpster will be placed in the back in the Town Garage parking/work area for residents who are unable to receive curbside service from Waste Management until all of the roads are reopened. Because the Waste Management trucks cannot legally go down closed roads, residents on those closed roads can bring their garbage to the town garage and place it in the roll off until their roads are reopened. It is not for town cleanup purposes. If the mail carrier cannot go down a closed road, he will bring to the South Range Post Office and it will be held there until residents can come and pick it up. LD has posted this on the website and FB as well.

LD is preparing flood damage documents to give to Dave Sletten as requested for possible FEMA relief funds. She is working with Brian to get basic cost estimates at this point.

JB motioned to adjourn; SB seconded; all were in favor; motion carried. The meeting adjourned at 12:57 p.m.

Respectfully submitted,

Laurie K. Dolsen, Town Clerk