

**Town of Oakland, Douglas County  
Regular Town Board Meeting Minutes  
Tuesday, August 13, 2019, at 7 p.m.  
Oakland Town Garage**

Present: Jack Byrd, Jens Gregerson, Laurie Dolsen, Pat Asbury, and 9 Interested Citizens

The meeting was called to order at 7 p.m. by Chair Jack Byrd, the Pledge of Allegiance was recited, a quorum was present, and the meeting was properly posted. Meeting minutes from the July 9, 2019, regular town board meeting were previously reviewed and no changes were made. JG motioned to accept and approve the July 9 meeting minutes as presented; JB seconded; all were in favor via voice vote; motion carried.

**Reports:** Clerk Laurie Dolsen shared that she has begun to prepare for the upcoming budget season; worked online for over 2 hours to set up our township in SAM.gov to receive payments from FEMA and prepared a 3-page notarized letter to apply for our CAGE code; she is also working on town hall items such as billing, loan paperwork, picking up items to be installed; and working with our garbage representative from Waste Management—she will need to review who has garbage pickups as WM is now digital and they say we have over 632 pickups and we are only billed for 465 (she is waiting to receive the list of the pickups from WM). Treasurer Pat Asbury shared we have received our State Shared Revenue payment, our 2 percent fire dues payment, and our August settlement of \$94,199.89. Supervisor Jens Gregerson shared the roads look great and thanked the road crew for keeping up with everything, including work on the parking lot at the new town hall. Supervisor Shelby Barnard was out ill—no report. Chair Jack Byrd did not have a report. Fire Chief John Melcher was not present and no report was received—Jack will be meeting with John at the hall tomorrow. Road Crew foreman Brian Conley was not present but left a report stating they have been grading roads, doing lots of dirt work at the new town hall site, mowed the road sides, completed more GPS and measurement information for FEMA, buried a llama, hauled rock and gravel for the new town hall, installed two 24-inch culverts on Eastman Road, got the roller/compactor going after sitting for 15 years, cut trees off the roads, set up for the town meeting, and put gravel on Rockdale Road. Douglas County Supervisor Joe Moen shared updates from the Forestry Committee (audit of forests, amendment proposal for the Gandy Dancer Trail for off road motorcycles, fairground agreements, etc.) and the Zoning Committee (modifying amendment proposal for towns and boards regarding agriculture zoning for deer farms).

**Bills:** The bills were previously reviewed and JG motioned to pay the bills as presented; JB seconded; all were in favor via voice vote; motion carried.

**Plan Commission:** Commission Chair Brian Conley was not present, but commission member Sandy Waletzko reported that the Plan Commission reviewed and recommended approval of the application for a private campground by Todd and Tami Hudacek (2 campers, a storage shed, and a screen house). JG motioned to approve the Hudacek campground application; JB seconded; all were in favor via voice vote; motion carried. It was also reported they have been working well with the Lake Management District (Kim Nygaard) and they met last week. The LMD will be holding a public meeting to discuss the 6 accesses on Dowling Lake. Both the Plan Commission and the board have discussed this matter and agree/recommend there should be no docks on the public accesses owned by the town as the town is liable for those accesses. Previously, the town board approved that the board walk Jan Najar constructed without permission could stay as long as it is kept as natural as possible. Both the dock and the boat attached to the dock were not approved. The PC members and chair JB would like to attend

the public hearing when the LMD schedules it. Issues regarding roads on Dowling Lake were also discussed and Stan Dzikonski will bring those forward to the road crew to be addressed. Work continues with updating the garbage ordinance—they recommend that yearly pricing and information regarding a vendor contract be included in the Town's Policy Manual for easier updates. We have been informed that debris has been dumped at some of the lake accesses and a letter will be sent by the town to adjacent landowners but it will be drafted by the Plan Commission and signed/sent by the town board. A question on sewage waste/sludge was also brought up and SW/BLC will check with Zoning on this.

**Damage to Roads:** Reports have been received regarding individuals doing donuts, etc., and causing damage on Jacksino Road and other roads in the township. It costs the town money for time and materials to repair the damage caused by these acts. JG is aware of who caused the damage on Jacksino Road and will speak with the individual. Going forward, those who cause damage to the roads will be giving a verbal warning for their first offense. Second and more offenses will be handled with a letter and a bill going to the individual for the costs to repair the road(s).

**New Town Hall/Fire Storage Garage Status Update:** In order to meet handicapped access codes to occupy the new building, the handicapped parking must be paved or be a concrete slab. A quote received for a concrete slab was about \$8,000 and JB checked into quotes for asphalt paving and if we do the preparation dirt work, we can get the handicapped area paved as well as the area in front of the fire garage paved for about \$11,000. After a brief discussion, JG motioned to go with the quote from Sinnott Blacktop LLC to blacktop a 20' x 148' area at the new town hall/fire storage garage; JB seconded; all were in favor via voice vote; motion carried. Discussion followed on the driveway access/entrance—originally, the entrance was planned to be off Rockdale Road. However, due to increased project costs and limited funds (it will cost over \$25,000 to construct a driveway off Rockdale Road), it was felt it was best to go with delaying constructing of an entrance off Rockdale Road and go with the current entrance off CTH K. The address will need to be changed from the Rockdale address to a CTH K address. There needs to be two addresses—one for the town hall and one for the fire department for HIPPA reasons. JB will go to zoning and get this task completed. Safety bumpers will also need to be installed (2 for each door) at the fire department entrances—they will need to be drilled in. The electrician hopes to complete their work next week and the carpenters will install the rolling door for the kitchen once it is received and the counter is installed. The hot water heater will go in soon and the kitchen items have been ordered and will be picked up and installed once received. Installation of the phone and data lines is ongoing and LD continues to contact Centurylink to hopefully speed up the process. No Parking signage is needed for the fire doors and it will be picked up for approximately \$150. New tables/chairs will need to be purchased and LD will look into this—should we get round or rectangle tables? JB will get the example rental agreements from the Town of Amnicon. We will hold a ribbon cutting/grand opening/open house when we are able to move in and occupy the building—is there anyone who wants to chair this event?

**Public Comment:** LD reviewed the significant correspondence received that she forgot to cover in her report. The next regular town board meeting will be on Tuesday, September 10, 2019, at 7 p.m. in the town garage. JG motioned to adjourn; JB seconded; all were in favor via voice vote; motion carried. The meeting adjourned at 8:12 p.m.

Respectfully submitted,

Laurie K. Dolsen, Town Clerk