

**Town of Oakland, Douglas County
Regular Town Board Meeting Minutes
Tuesday, September 10, 2019, at 7 p.m.
Oakland Town Garage**

Present: Jack Byrd, Shelby Barnard, Jens Gregerson, Pat Asbury, Laurie Dolsen, and 12 Interested Citizens

The meeting was called to order by Chair Jack Byrd at 7 p.m., the Pledge of Allegiance was recited, a quorum was present, and the meeting was properly posted. The meeting minutes were previously reviewed and no changes were made. JG motioned to approved the 08/13 regular town board meeting minutes; SB seconded; all were in favor via voice vote; motion carried.

Reports: Clerk Laurie Dolsen reviewed the significant correspondence received (including trainings offered by the WTA), shared she is reviewing the garbage list received from Waste Management, stated that she is working to find a NAICS code for the FEMA paperwork, and is preparing for the budget meetings. Treasurer Pat Asbury did not have anything to report. Supervisors Shelby Barnard and Jens Gregerson did not have anything to report. Chair Jack Byrd shared he had received a call from resident Linda Eagan inquiring if the boardwalk issue had been resolved and discussions are currently ongoing. He also shared that he wanted the townspeople to know that if they have someone with medical issues who requires oxygen continuously, that they can get paperwork from the power company to have a doctor fill out and return to them and oxygen vendor so they are aware of the situation and can send repair staff immediately. He found this out when they recently lost power and they called and the oxygen vendors were there within an hour to assist them. Fire Chief John Melcher was not present—no report. Road crew foreman Brian Conley reported they have been working on the parking lot at the new town hall, set up for the town board meeting, cut overhanging trees around Dowling Lake, completed quite a bit of grading, buried a cow for Ed Jossund, started showing Stan how to grade, moved the excavator and the dozer to Lien Road, finished the dirtwork and gravel on Lien Road North, cut trees from the roads after a wind storm, installed a driveway culvert on Old Lyman Lake Road, completed equipment maintenance on the backhoe in the shop, put up road signs, started hauling sand for the salt/sand mix, installed a culvert on Oliphant Road, and worked on GPS coordinates for FEMA. County Board Supervisor Joe Moen shared that the Forestry certification audit is complete and no really large problems were detected. The Land and Development Committee is working on issues such as the fair grounds, deer farms, etc., and the Zoning Committee is working on a draft for an ordinance for ATV/UTV routes to extend to all county roads and it is currently moving through the appropriate approval process right now.

Bills: The bills were previously reviewed by the board. SB motioned to approve payment of the bills as presented; JG seconded; all were in favor via voice vote; motion carried.

Plan Commission: The PC met today at 5:45 p.m. and met with Kim Nygaard of the Lake Management District regarding the town access points on the lake. Since a majority of the lake's land owners have left for the season, the Management District is planning to hold a meeting in June 2020 to gather information and input; therefore, there are no recommendations on how to proceed at this time. Regarding the request received at last month's meeting regarding getting input from adjacent property owners to the public access sites, Sandy has the addresses but more information is needed on the 6 access points that vary in width (between 10 and 20 feet). A question was asked about concerns people had about the boardwalk that was constructed that is not wanted and the Lake Management District

needs to look at it first and out of respect for seasonal residents, they will be meeting next June 2020; however, the PC will check it out again as well. Right now, discussions with this issue are ongoing. Work continues on the garbage ordinance.

Set Budget Workshop Dates: Budget workshop dates were set for September 25 and September 30 at 6 p.m. in the town garage. Jack shared that we also should be looking to budget for ransomware software to prevent theft of our data.

Possible Special Election: Due to Senator Duffy's upcoming resignation for personal reasons, the Governor will most likely be calling a special election. No dates have been set yet but LD shared that by law, she needs at least a 30-day notice to change the polling place so she can notify the public if there is a change in location (moving from the church to the new town hall).

Current Town Hall/Trailer—What Should be Done with it?: The citizen who asked that this be put on the agenda and discussed was not present but if the trailer is vacated/no longer used and is either sold or dismantled, then we will need to install some type of bathroom in the current town garage—this is something we can most likely do ourselves. No decisions were made and discussions on how to proceed will continue.

New Town Hall/Fire Storage Garage Status Update: The kitchen cabinets are in and will need to be installed before the countertops can be ordered. The bathroom stuff is also in and needs to be installed. Floors need to be epoxied as well. The building permit expires in October and we need to take occupancy before it does or request an extension—we are working with the engineer on punch list items in order to obtain occupancy before the expiration date. The South doors were finally installed. Volunteers are needed to install the kitchen cabinets and clean the construction dust—LD will put a request out on the town's Facebook page. JB will epoxy the floors but volunteers are needed to clean the floor first. Shades for the epoxy will be a natural/sandy color—both the kitchen and bathrooms need to be done asap. We are also still working to get the telephone and internet lines installed. Finishing work is progressing and we hope to have occupancy soon.

Public Comment: None.

The next town board meeting will be on Tuesday, October 8, at 7 p.m. LD will not be here due to a family obligation and she has made arrangements for someone to take notes as SB will be having surgery on October 2 and will most likely not be available. SB motioned to adjourn, JG seconded; all were in favor via voice vote; motion carried. The meeting adjourned at 8:02 p.m.

Respectfully submitted,

Laurie K. Dolsen, Town Clerk