

**Town of Oakland, Douglas County**  
**Regular Town Board Meeting**  
**Tuesday, March 12, 2024, at 7 p.m.**  
**Oakland Town Hall**

Present: Jack Byrd, Dana Dolsen, Randy Polson, Laurie Dolsen, and 12 Interested Citizens

The meeting was called to order at 7 p.m. by Chair Jack Byrd; the Pledge of Allegiance was recited; a quorum was present; and the meeting was properly posted. Meeting minutes for the February 13 Regular Town Board meeting and the February 28 Special Town Board meeting were reviewed previously and no changes were made. DD motioned to approve the minutes as presented, RP seconded, all were in favor via voice vote, motion carried.

**Reports:** Clerk Laurie Dolsen shared she has been preparing for the April 2 Spring Election and has started researching/preparing a contingency plan for emergencies or unplanned disruptions during an election day; 51 absentee ballots were sent out (it took 5 hours to prepare/fold/mail them all); has completed a payroll audit for Workers Comp insurance; has been preparing to get the information to the accountant to complete our Form CT, has slowly been filing/organizing the office, has been working on setting up for the WTA meeting to be held at our hall on May 21, has been preparing to update our version of Quickbooks; and shared that we are out of compliance again this year and a re-evaluation of the township will be needed soon. Treasurer Stacy Fornengo was not present but LD stated she has been working with the VFD on the upcoming snowshoe races. Supervisor Dana Dolsen—no supervisory report but will have a report for the community group later in the agenda. Supervisor Randy Polson thanked the road crew for their continued maintenance of the roads during spring break-up. Chair Jack Byrd thanked the VFD and Community Group for a well-organized and fun snowshoe race day—it went very well despite not having any snow on the ground this year. Fire Chief John Melcher was not here—no report. Road Crew Foreman Brian Conley shared they have put the steamer truck together; have been steaming culverts; started hauling brush from Oliphant Road; worked on WISLR pavement ratings, graded roads, took the wing off the dump truck, finished hauling brush off the Oliphant Road; changed excavator buckets; started pulling stumps and hauling them away on Oliphant Road; ran for parts to Fabick/CAT; fixed the hose on the backhoe; completed road inspections; changed the grader blades; worked on the F550; and worked on the DNR stormwater permits and the Notice of Intent. County Board Supervisor Joe Moen shared there was a recent timber sale (\$2.4 million sold); there will be a spring Forestry meeting on April 16 in Solon Springs; Zoning is looking at recent interest in campgrounds; and the trailer parks in Parkland are cleaned up and the land is ready for sale. Community Group representative Dana Dolsen shared the recent Snowshoe (grass) Races raised \$3,864 and after expenses are paid, both the community group and VFD will receive \$1,152 each. It was a success even though there was no snow. The new Plinko Board made over \$466. A pancake breakfast is planned for April 20 at the town hall.

**Bills:** The bills were previously reviewed and DD motioned to approve paying of the bills as presented; RP seconded; all were in favor via voice vote; motion carried.

**Plan Commission:** The Plan Commission did not meet in March but the presentation regarding the Wake Enhancement Ordinance was well attended. The Wake Board Enhancement Ordinance is on this month's agenda for review/approval by the town board.

**Wake Enhancement Ordinance:** This ordinance was sent to the town board previously for review. After a brief discussion, RP motioned to approve the Wake Enhancement Ordinance as presented; DD seconded; all were in favor via voice vote; motion carried. The ordinance will now go to the DNR for their review and approval prior to us publishing it. The DNR review could last 2-3 months.

**Candidate Introductions:** School Board candidate Shelly Moen introduced herself and shared why she is running for the office, her qualifications, and areas of emphasis she would like to pursue (i.e., fiscal responsibility, mental health, grading, etc.). No other candidates were present.

**Garage Door Replacement:** The overhead doors at the town garage (old fire hall) are no longer sufficient (parts for the door are no longer being made) and a wider opening is needed for our bigger equipment. RP will be getting quotes for estimated costs for widening and replacing the doors.

**Utility Trailer:** A utility trailer is needed to haul the mower and snowblower between the hall/fire garage and the town garage in order to maintain the grounds. Previous custodian, Stan Dzikonski, used his own personal trailer to complete this task but he is now retired and that is no longer an option. Estimated cost to purchase one is about \$2,000 to \$2,500. We will begin looking around to purchase one.

**WTA District Meeting on May 21—Hosting to Present FD Peer Mentor/Support Effort:** The Town of Bennett as agreed to let us take their place to host the next WTA District Meeting on May 21 as we have the capacity for larger seating and sound/audio equipment to present the FD Peer Mentor/Support Program that Randy Martin is working to bring to Wisconsin. We will need to provide the dinner and work to promote getting as many people there as possible for the presentation (i.e., legislators, WTA officials, townships, etc.).

**DNR Equipment Contract:** We received the contract from the Department of Nature Resources (DNR) for them to use our equipment if they are in need of it for a wildland fire. If we agree to the contract, we will need to fill it out and specify the equipment available for use. After a brief discussion, this item was tabled until the next time the board meets. LD will make copies of the contract for the board to review prior to our next board meeting.

**Public Comment:** Is there a way or a person who would like to monitor raising and lowering of the American flag to half-staff for various days? No one volunteered—we will get an app for our phones and try to stay on top of it as we are a public building and have many veterans in our township.

Our next meeting will be Tuesday, April 9, 2024, at 7 p.m. DD motioned to adjourn; RP seconded; all were in favor via voice vote; motion carried. Meeting adjourned at 7:42 p.m.

Respectfully submitted,

Laurie K. Dolsen, Town Clerk