

Town of Oakland, Douglas County
Regular Town Board Meeting Minutes
Tuesday, June 11, 2024, at 7 p.m.
Oakland Town Hall

Present: Jack Byrd, Randy Polson, Dana Dolsen, Stacy Fornengo, Laurie Dolsen, and 14 Interested Citizens

The meeting was called to order by Chair Jack Byrd at 7 p.m. The Pledge of Allegiance was recited, a quorum was present, and the meeting was properly posted. The meeting minutes from the May 14, 2024, Regular Town Board meeting were reviewed previously, and no changes were made. DD motioned to approve the May 14 Regular Town Board Meeting Minutes as presented; RP seconded; all were in favor via voice vote; motion carried.

Reports: Clerk Laurie Dolsen shared she has been preparing for the August 13, 2024, Primary Election; processing open records requests; working on revisions to the Form CT Report with the accountant to resubmit to the Department of Revenue (DOR); learning about the new Maintenance of Effort Report to be submitted to the DOR (attended a webinar); submitting the Personal Property Assessment Report with our assessor, Barrett Brenner; working with Del and with Intuit to purchase and download/use the 2024 Desktop Version of QuickBooks as our 2021 version was no longer being supported; responded to numerous calls about cleanup day; assisted with the presentation at the WTA Douglas County Unit meeting for Randy Martin to present on the VFD Peer Mentor program he is developing; and mailed a certified letter to the attorney for the Parr Road issue. Laurie also thanked Stacy for assisting her while she was out ill during May. Treasurer Stacy Fornengo shared she has been busy this spring and helped Laurie while she was out recently. Supervisor and Community Group Representative Dana Dolsen shared they are preparing for Fall Fest to be held in September; cleanup day went well and shared we had great volunteers helping. She also thanked the Volunteer Fire Department for all the work they do behind the scenes as well. It is a great partnership to make this day happen every year (board members, VFD members, road crew, all volunteers, etc.). The WTA meeting also went well, and we had a full house. Supervisor Randy Polson—nothing to report. Chair Jack Byrd also thanked everyone mentioned who helped make the cleanup day a success. Assistant Fire Chief Pete Warner shared they have been busy with fires, crashes, and medical calls. Road crew foreman Brian Conley shared they have been pulling the shoulders and ditching on the Neuman Road; hauling the excavator; installing a driveway culvert on the Neuman Road; cleaning up the garage/shop; working on town cleanup day items (cleaning up the yard, packing down the dumpsters, and hauling the scrap metal to Azcon for recycling); working on the town hall floor drains and vents; putting the VFD excess equipment on the auction site for sale; graveling the McKinley and Rockdale Roads; working on equipment in the shop; picking up the new trailer for the lawn mower; installing 3 culverts for the Town of Hawthorne; delivering garbage cans; grading the roads; servicing the brusher; fixing a culvert on the Najt Road; picking large rocks out of the Range Line Road; and started graveling the Range Line Road with the Town of Hawthorne. County Supervisor Joe Moen said it is pretty quiet at the County right now as everyone is getting to know their new committee assignments. He did share that the Forestry Committee reported they recently had a \$1.3 million timber sale. Community Group Representative Dana Dolsen reported their activity during her supervisor report. No other items to share.

Pay Bills: The bills were reviewed prior to the meeting and DD motioned to pay the bills as presented; RP seconded; all were in favor via voice vote; motion carried.

Plan Commission: Plan Commission Chair Brian Conley shared they did not meet in June as there were no applications to review. They received correspondence regarding upcoming webinars that they plan to attend; otherwise, it has been pretty quiet.

Town Clean-Up Day: As stated earlier, we had a very successful Clean-Up Day again this year due to the excellent volunteers we have. Even though there were slight increases to some of the prices we had to charge on some items, everyone seemed to receive the increases well. We need to put out our advertising earlier next year as a lot of calls came in regarding pricing, location, date/time, etc.

Town Hall Rental Updates (Agreement/Rules/Signs/Process): The proposed changes/updates to all the forms/processes for town hall rentals were reviewed and no additional changes were made since the May Regular Town Board meeting was held. DD motioned to approve the proposed changes to the agreement/rules/signs/processes as presented; RP seconded; all were in favor via voice vote; motion carried. DD also requested the kitchen cabinets be labeled, the community events cabinet be labeled accordingly so others don't take from their cabinet, and that we look at installing strips on the walls for renters to use.

Town Hall Rental Request—South Range Defense: South Range Defense would like to sponsor a free community event regarding personal safety (free presentations, educational materials, etc., and no firearms would be present). Since it is a free community event, they are asking if they can utilize the hall for free. After discussion, RP motioned to allow the request; JB seconded; all were in favor via voice vote; motion carried.

Liquor License Approval: Paperwork and fees have been received from Raymond Ross (The Kettle Bar & Grill) regarding renewal of their Class B Liquor and Beer Licenses. LD shared all requirements have been met and she is just waiting for the publication to take place in the Superior Telegram. DD motioned to approve Raymond Ross's Class B Liquor/Beer Licenses once all the requirements are met; RP seconded; all were in favor via voice vote; motion carried.

Using ARPA Funds—Projects: The remaining ARPA funds received (approximately \$70,000) need to be obligated by December 31, 2024, and the money spent by December 31, 2026. LRIP grant applications are in 2025 so the funds can't be used for those applications if submitted. Discussion followed on possible road projects to obligate the funds for: a large culvert on the Conley Road (est. \$18,000 for the culvert), graveling Range Line Road, etc. LD will check on gravel payments to date and Brian will check on the culvert price.

Public Comment: Various committees and projects are occurring with the Amnicon/Dowling Lake Management District (ADLMD) and their board is requesting there be a representative from the town to attend meetings to stay on top of the issues and projects, be informed, and to bring back information to our town board. Residents and the town officials can get on the mailing list or check out the website as we are all tied together and need to stay connected and informed. Joe Moen and Tom can notify us of meetings as well.

The next town board meeting will be on Tuesday, July 9, 2024, at 7 p.m. DD motioned to adjourn; RP seconded; all were in favor via voice vote; motion carried. The meeting adjourned at 8:02 p.m.

Respectfully submitted,

Laurie K. Dolsen, Town Clerk