

Board Meeting Minutes

July 14, 2026 7:00pm at Oakland Town Hall

AGENDA

Call to Order – Pete 7:00pm

Pledge of Allegiance performed

Roll Call / Quorum Call / Verification of Public Notice – All board present, 14 interested residents, one vendor, county board representative

Review, Amendment, and Approval of Minutes of Prior Board Meetings – DD motion to approve 6/9 and 6/15 meeting minutes, RP seconded, all in favor via voice vote, motion carried

Review of Bills, Claims, and Expenses—Motion to Approve Payments DD motion to approve, RP seconded

Garbage Proposal

- Randy Ott from Waste Management presenting 2027 Proposal – CPI for water, sewer, trash, fluctuations. Most communities want a fixed rate – that is where the 5% come from. Drivers electronic tablet, match to our list. Most are 64 right now, how to get a 96, shoot an email to clerk – they will exchange. Oakland is the lowest rate than surrounding communities because of the geographical layout. Pass that on to us. No implementation of how full the can is. Lid up, extra bags. Waste goes to WLSSD transfer station right now, that went to Superior landfill. Transition to Virginia. Republic owns a landfill in Sarona. 5 years is where the best rate is. CNG trucks, better for the environment.
- 1-888 number to find out about missed trash or recycling.
- WM online phone, can put in their address with a routing account.
- Residents asked about negotiation for the contract

Reports and Significant Communications

- Town Clerk - Submitted MOE
- Submitted board contact report for the DOR
- Submitted TID report for DOR
- Submitted ARPA report after working with their helpdesk
- Grant for election security, discussed before that the setup we currently have is not ideal for the election inspector and doesn't comply with the election laws for security
- Contact poster
- Submitted MOE
- Submitted board contact report for the DOR
- Submitted TID report for DOR
- Received three points of contacts that used Innovative Advisors, reached out for pros / cons and which projects they worked on
- Workhorse update - tentative go live date of 9/1.
- Quickbooks amount update
- Employee badges – on the agenda later, have some photos – still working on the mock ups, should have the ones I have done by next meeting
- Absentee voting is now open for the August election. Working on delivering ballots and keeping the records correct with WisVote / Douglas County.
- Got the SAM.gov account corrected with Laurie
- Town Treasurer – Dog license report, met with Cory from the bank about security, have to be active within 90 days. Update officers, new revolving agreement with signatures, suggested: 2 signatures on checks, which we do, dual controls which we already have setup, bill pay is a 3rd party, the bank cannot do anything if the money gets lost. Do more ACH stuff. Fraud mitigation, cyber insurance, which we already have. Could increase somewhat. One computer for bank stuff. Control for being in the bank. Met with insurance company for event policy – required to have a rider on the policy. \$1 million policy is under \$200. Building is protected, need to protect the liability. 9/18 – 9/19 for fall fest, board signature provided. Need to set rules around which events need the added coverage.
- Board Members (Chair/Supervisors) – DD - Dog complaint on Turbett, after owner and granddaughter and killed chickens. Directed to sheriff. Do have an ordinance, limitations. RP – one of the lots that town of Oakland owns on Dowling, complaint from home owner that we were cutting the grass there.
- Fire Department – 1 motor vehicle, 4 medical, 1 lift assist, relay pumping training with Parkland – 7 attended. Maintenance on vehicles. Alicia helping with grants. \$10k towards Lucas device. Working on a few other grants towards fire hoses, main

priority. Fire hose cost \$400 - \$600 per roll. Quotes for new pumper and pumper replacements. US Fire Apparatus, one specked was \$600,794, \$591,600 Fouts \$598,125, E1 \$578,722. Have to have a new truck to qualify for the grant. Those prices are the truck itself. Resident asked about fundraising events. Resident, have had events and raised money. August 18th National Volunteer Firefighter Day. Highland has someone that writes grant for town equipment, etc. Tons of volunteer time into submitting the reports and fighting the fires. Working on the equipment saves money. Ideal situation for grant money would be within a year. Another hot item with neighboring communities is radios. County wide, will be competing for the same funds. New EMT and EMR

- Road Crew – checked roads, fixed intersections, cleaned up back lot, fixed and repaired road signs, graded, hauled grader, hauled mower, inventoried signs, driveway culvert on Neuman, brusher, sharpened and change lawnmower blades, culver on Hwy B, backhoe back, beaver dam on Lucas road, cut grass, tree limbing, checked roads for trees down, around signs on Oakland and bridge signs, delivered garbage and recycling can.
- County Board Representative (if present) – Last month at Timber Sale, 750,000 worth of sales, none for Oakland. Some with no bids, over the counter for minimums. Zoning, updated sheet that goes with Zone changes. Make sure this is filled out completely. Towns meeting and not reaching out to the community and then coming to the County to have the issues discussed instead of the Town level. County and Town need to notify within 300' change. Ambulance consideration. Losing services to the County will be a larger discussion.
 - Essentia Health opened ambulance service on the north side of town, licensed and have 8 employees now. We have to request them on behalf of Mayo. Unsure of the role in support. Essentia community paramedic program offered to the residents, have to be referred by their physician.
- Community Events Group – meet tomorrow 7/15 to discuss Fall Fest. Unsure of date, will find out.

Plans, Permits, and other Items for Board Review

- Planning Commission Reports and Recommendations – Did not meet this month, no applications and caught up on everything.

New Business

- Review and Sign official Collective Bargaining Agreement Contract – within the FLSA guidelines, DD abstaining from this, Pete, still need to develop the policy and handbook. RP don't want to hold up anything, but want to go forward without holding anything up. Will sign in a little bit.
- Liquor License Updates – Invoice with remainder of the charges for overage of the publication fees. Motion to approve bill for difference and invoice going forward for publication fees, RP motioned, DD seconded.
- Operator License(s) Updates
- 6 month budget review. Set budget review meetings. Set budget review, 8/25 at 5:30pm.

Open Items from Previous Meetings

- Expense Accounts – Review, update contacts, standardize the authorized users. Greg reviewed, Dana pulled out what we no longer use.
- Audit – DD contacted Bowman and Associates proposal for an overview.
- Advisor – references provided, request to board to finalize project ideas. Could the board reach out and find out about the legalities and how everything is setup to maximize funding. Vacationland Peer support had a lawyer look into separation and benefits.
- Quickbooks transition and Workhorse Update
- Employee badge / cards for identification purposes along with assigning ID numbers
- Develop Employee Personnel Handbook – include a reimbursement policy, needed policies to match the FLSA standards for comp time and overtime in alignment with the Big Beautiful Bill
- Office hours and best methods of contacts – poster. Mondays 5:30 – 7:00. Hall rental people have come in.
- Fire Department Equipment Needs – budget for replacement of equipment

Public Comment

- Resident asked for ID badges and their purpose

Set Next Board Meeting Date – August 11th is election day, need to set another date. August 12th at 7:00pm

DD motion to adjourn, rp seconded 8:25pm

Adjournment