

**Town of Oakland, Douglas County
Regular Town Board Meeting Minutes
Tuesday, December 13, 2022, at 7 p.m.
Oakland Town Hall**

Present: Jack Byrd, Randy Polson, Dana Dolsen, Stacy Fornengo, Laurie Dolsen and 5 Interested Citizens

The meeting was called to order at 7 p.m. by Chair Jack Byrd; the Pledge of Allegiance was recited, a quorum was present, and the meeting was properly posted. Meeting minutes from the November 9 Regular Town Board Meeting, the November 14 Special Town Board meeting, the November 14 bargaining meeting (open/closed meetings), and the November 30 Special Town Board meeting were reviewed and no changes were made. DD motioned to approve the above meeting minutes as presented; RP seconded; all were in favor via voice vote; motion carried.

Reports: Town Clerk Laurie Dolsen shared that we passed the recent Wisconsin Election Commission's voting machine audit for our township with flying colors. All 586 ballots cast for the November 8 election were reviewed and there were no discrepancies. LD thanked Millie Tuura, Sandy Waletzko, and Stacy Fornengo for their hard work and assisting her and the County Clerk's office with the audit. The tax bills and garbage special charges are done and ready for distribution and LD is finishing up the Statement of Taxes, the Levy Limit Worksheet, and the DNR mill rate worksheet that are due by December 15. Updates to the SAM.gov renewal are not working (LD has tried numerous times to update/renew but can't get past a code that needs to be sent) so LD will need to contact the federal help desk directly to get our SAM.gov renewed. Preparations are beginning for the upcoming Spring primary (if needed) in February and the April Spring election—those are the only two elections to be held in 2023. Financing paperwork for the grader and the new truck have been completed (went to the bank to sign, etc.). LD is also working to resolve the retirement portal issues but is unable to set up the 2 step authentication process that is required now—will need to contact them for assistance. The beaver contract was received and will go on next month's agenda for review/approval. Treasurer Stacy Fornengo reported the taxes are now in the mail and she appreciated everyone who came to help stuff envelopes—it is greatly appreciated! The dog license reports, etc., were submitted to the County Clerk for 2022. Supervisor Dana Dolsen said the community group met and will be teaming up with the VFD to do the snowshoe races going forward. The community events group is also in the process of putting together their calendar for the year so it will hopefully not conflict with the TLCC. Supervisor Randy Polson shared he met with the appraiser for Lifelink III regarding the repair of a volunteer firefighter/EMR's car and the window/door repair to our building—their insurance will cover repairing the damage now. Chair Jack Byrd thanked Dana and Randy for taking on the task of dealing with Lifelink III's insurance claim and he thanked Stacy for her patience while the issue was addressed. This will also be brought up at the next WTA meeting. JB has met with Superior Glass for an estimate to repair the windows/doors and it is recommended all the windows and doors that were damaged be replaced. Fire Chief John Melcher was not present—no report. LD shared that VFD member Abby Dolsen has completed her Fire 1 and 2 and the CPAT successfully. Road Crew Foreman Brian Conley reported they have been grading several roads before freeze up; started ditching on the Neuman Road by Stromquist Road; cut trees off roads from a wind storm, changed out the summer blades on the graders; put wings on the graders; cleaned up and installed the sander on the truck; put the wing on the truck; sanded the roads as needed; worked in the shop; pushed out ditchings at the dump sites; cut the ROW with the prisoners on Torgerson Road; plowed snow; started brushing Oliphant Road; cut the ROW on Oliphant Road with the prisoners; and prepped for the upcoming snowstorm. County Supervisor Joe Moen was not present but sent a text update to Laurie to be read. He shared that Land & Development stated the Parkland trailer parks are now totally vacated and they are working to fix them up to get them back on the tax roll. In Zoning, they will be providing an update on the campground ordinance—a majority of the towns surveyed wanted more restrictions placed on new campgrounds and the

ordinance will be tailored in that direction. Forestry—they are really close to seeing a finalization of the carbon credit contract with Anew. ATV and snowmobile usage will be reviewed and updated as required.

Bills: Bills were reviewed by the board prior to the meeting. RP motioned to pay the bills as presented; DD seconded; all were in favor via voice vote; motion carried.

Plan Commission: Plan Commission Chair Brian Conley shared they met on December 12 at 2:30 p.m. No applications were received but they worked on reviewing and updating some of our ordinances and they also did a preliminary review of an improvement proposal received by Steve Olson. Work will continue regarding updating ordinances. They recently finished the Temporary Road Closure Ordinance language (added some items and changed some items (i.e., language, purpose, exclusions, etc.) and the draft was sent to the board for review. The PC recommends approval of the draft Temporary Road Closure Ordinance. BC reviewed the improvement proposal recently received from Steve Olson that was also sent to the board members. It is early in the process so items will need to be researched and the DNR and Douglas County Zoning will need to also review it. We will also watch for water in this area in the spring to assist with the review. DD motioned to approve the Temporary Road Closure Ordinance as presented by the PC; RP seconded; all were in favor via voice vote; motion carried.

Set Caucus Date: The caucus for nominating candidates for the upcoming Spring Election for the town board positions will be Wednesday, January 18, 2023, at 6 p.m.

Maintenance Cabinet for Storage of Chemical Items Update: A secure place to store chemicals is needed in the fire hall. After researching online costs for a locking cabinet (steel or plastic), it would run approximately \$400+. Research will continue. Also, stairs will need to be built to the landing area above the fire department bathroom/office so other items can be stored up there as well. Goal is to clean up and organize the fire hall.

Culvert Steamer/Pressure Washer: Our current steamer is old (22 years old) and not functioning properly (breaking down quite often) and needs to be replaced. Estimated costs for a new unit are \$13,500 +/- (possibly could trade in our current one). After a brief discussion, RP motioned to purchase a new Steamer/Pressure Washer; DD seconded; all were in favor via voice vote; motion carried.

Improvement Proposal from Steve Olson: Discussion for this item occurred during the Plan Commission update.

Snowshoe Races: The races were not held in 2021 due to Covid 19 restrictions in place at the time and also there is a lack of VFD volunteers to hold these races. It was suggested to combine efforts with the Community Group to hold these races as volunteers are needed to make this event happen, new activities could be added, and other community-based organizations (i.e., schools, Shriners, etc.) are always looking for opportunities to sponsor events supporting communities. Sunday, February 26, is a tentative date set for this year's event if it can be held.

Public Comment: None.

The next Regular Town Board meeting will be on Tuesday, January 10, 2023, at 7 p.m. DD motioned to adjourn; RP seconded; all were in favor via voice vote; motion carried. Meeting adjourned at 8:12 p.m.

Respectfully submitted,

Laurie K. Dolsen, Town Clerk