

Town of Oakland Douglas County, Wisconsin

The town board hereby provides its written notice and agenda of the Regular Town Board Meeting of the town board at **7 p.m. on Tuesday, January 9, 2024**, at the **Oakland Town Hall at 6152 S County Road K**.

The public may provide comments to the town board if a period for public comment is noted on the agenda and upon recognition by the presiding officer. Other comments may be requested on agenda items if the board believes public input would be beneficial.

AGENDA

Call to Order / Pledge of Allegiance

Roll Call / Quorum Call / Verification of Public Notice

Review, Amendment, and Approval of Minutes of Prior Board Meetings

Reports and Significant Communications

- Town Clerk
- Town Treasurer
- Board Members (Chair/Supervisors)
- Fire Department
- Road Crew
- County Board Representative (if present)
- Community Events Group

Items listed below are for discussion and possible action

- Review of Bills, Claims, and Expenses—Motion to Approve Payments
- Planning Commission Reports and Recommendations
 - Correspondence Received from Douglas County Zoning (if any)
 - Review of Applications Received (if any)
 - Status of Current Town Issues/Ordinances/Land Use Plan Being Worked On (if available)
- Roof on Town Hall
- Set Spring Clean-up Date
- Public Comment/Set Next Board Meeting Date
- Adjournment

Notice dated this _____ day of January, 2024

Meeting notice posted at Oakland Town Hall, Four Corners Store, The Kettle and Town Website.

{ Signature of town chair or designee }

Town of Oakland, Douglas County
Regular Town Board Meeting Minutes
Tuesday, January 9, 2024, at 7 p.m.
Oakland Town Hall

Present: Jack Byrd, Dana Dolsen, Randy Polson, Stacy Fornengo, Laurie Dolsen, and 9 Interested Citizens

The meeting was called to order at 7 p.m. by Chair Jack Byrd, the Pledge of Allegiance was recited, a quorum was present, and the meeting was properly posted. Meeting minutes from the December 12, 2023, Regular Town Board meeting were reviewed and no changes were made. RP motioned to approve the meeting minutes as presented; DD seconded; all were in favor via voice vote; motion carried.

Reports: Clerk Laurie Dolsen reported she has finished submitting all the property tax documents to the Wisconsin Department of Revenue (DOR) and Department of Natural Resources (DNR) and is now working on submitting all the quarterly and year-end tax documents to all paid employees and board members, etc., as well as the US Internal Revenue Service (IRS) and DOR as required by law. Election preparation continues and there will be no February Primary held. An open records request was processed; replacement vehicle titles for the FD equipment van and old truck were obtained; the annual tobacco report was submitted to the DOR; and the annual injury report was also filed. Treasurer Stacy Fornengo has been working on personal property taxes and dog licenses. Supervisors Dana Dolsen and Randy Polson did not have anything to report. Chair Jack Byrd did not have anything to report. Fire Chief John Melcher was not present (no report received), but Stacy reported there will be a wildland fire class with the DNR on January 20. Road Crew Foreman Brian Conley reported they cut the roadside on Oliphant Road with the prisoners, sanded the roads, plowed snow, cut trees off the roads from high winds, installed a heater in the small garage, cut brush on various roads with the brusher, dug debris out of a driveway culvert on Clara Barton Road, graded roads, hauled and placed gravel on Turbett Road, cleaned the shop, worked on the brusher's hydraulic motor, plowed the hall parking lot, set up for the meeting, and changed the blades on the graders. County Board Supervisor Joe Moen shared that in Forestry, they are active in the area and to be careful on the roads as they are soft due to the warm weather—he has contact information if there is any damage. In the Land Development area, they have contracted with UW-Superior to study use for the County fairground. In Zoning, they will be looking at the proposal for local support of the wake enhancement ordinance. Community Events Chair Dana Dolsen shared they did not meet last week due to weather and will be meeting on January 10 to discuss the upcoming snowshoe races.

Bills: The bills were reviewed previously and RP motioned to pay the bills as presented; DD seconded; all were in favor via voice vote; motion carried. LD will check on the Boyer bill to ensure all goes to FD truck account.

Plan Commission: The PC met on January 8 to discuss the Wake Enhancement Ordinance—it has been a lot of work and they are close to finalizing a draft. They will hold an informational meeting on the ordinance to present and explain it to town residents. After discussion, the informational meeting will take place on Tuesday, February 13, at 5:30 p.m. at the town hall (prior to next month's meeting). After the presentation, there will be a time for questions and general meeting ground rules will apply (3 minutes to speak, only speak once, etc.). A mailer will be sent out to all residents to inform them of the meeting/presentation/Q & A.

Roof on Town Hall: JB received a call about something loose on the roof of the building. JB checked the roof and spoke with Justin at Stack Brothers and the roof is not leaking. It needs to be fixed but we can wait until summer to fix it as it is not an urgent need currently.

Set Spring Clean-Up Day: It was determined that this year's spring clean-up day will be Saturday, May 18, from 8 a.m. to 2 p.m. RP will coordinate the event this year and LD will reserve the dumpsters with WM and prepare a map.

Public Comment: LD asked about the Accidental Death/Dismemberment Insurance from Rural Mutual Insurance—it will be discontinued and the same insurance will be secured through Holdens Insurance so we have everything from the same company. LD shared she finally received, signed, and returned the paperwork from Midland for propane at \$1.38 per gallon. JB shared that Douglas County Abstract will be getting us information on their research of Parr Road soon.

The next Regular Town Board meeting will be Tuesday, February 13, 2024, at 7 p.m. DD motioned to adjourn; RP seconded; all were in favor via voice vote; motion carried. Meeting adjourned at 7:40 p.m.

Respectfully submitted,

Laurie K. Dolsen, Town Clerk

Town of Oakland Douglas County, Wisconsin

The town board hereby provides its written notice and agenda of the Regular Town Board Meeting of the town board at **7 p.m. on Tuesday, February 13, 2024**, at the **Oakland Town Hall at 6152 S County Road K**.

The public may provide comments to the town board if a period for public comment is noted on the agenda and upon recognition by the presiding officer. Other comments may be requested on agenda items if the board believes public input would be beneficial.

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- Community Events Group

Items listed below are for discussion and possible action

- Review of Bills, Claims, and Expenses—Motion to Approve Payments
- Planning Commission Reports and Recommendations
 - Correspondence Received from Douglas County Zoning (if any)
 - Review of Applications Received (if any)
 - Status of Current Town Issues/Ordinances/Land Use Plan Being Worked On (if available)
- Beaver Contract
- Spring Clean-up Day
- Spring WTA District Meetings—Attending?
- Parr Road Update (if any)
- Public Comment/Set Next Board Meeting Date
- Adjournment

Notice dated this _____ day of February, 2024

Meeting notice posted at Oakland Town Hall, Four Corners Store, The Kettle and Town Website.

{ Signature of town chair or designee }

Town of Oakland, Douglas County
Regular Town Board Meeting Minutes
Tuesday, February 13, 2024, at 7 p.m.
Oakland Town Hall

Present: Jack Byrd, Randy Polson, Dana Dolsen, Stacy Fornengo, Laurie Dolsen, and 15 Interested Citizens

The meeting was called to order at 7:01 p.m. by Town Chair Jack Byrd; the Pledge of Allegiance was recited; a quorum was present; and the meeting was properly posted. Meeting minutes for the January 9, 2024, meeting were reviewed previously and no changes were made. DD motioned to approve the minutes as presented; RP seconded; all were in favor via voice vote; motion carried.

Reports: Clerk Laurie Dolsen said she has been working on year-end taxes, employee payroll reports and taxes, various other reports, etc., and has also been preparing for the upcoming election season—lots of rule changes, new forms, etc. There will not be a primary on February 20. Treasurer Stacy Fornengo shared that she has been working on the dog licenses and taxes and she helped with the mailing for the snowshoe races and the Plan Commission open house on the Wake Enhancement ordinance. Supervisor Dana Dolsen thanked Randy and Greg for finishing up the grout in the Town Hall and Brian for picking up the new cabinets for the cleaning chemicals, fire department, etc. Dana also shared that the Community Events Group is working with the Fire Department on the upcoming snowshoe races that will be held whether or not there is snow—they will run on the grass if there is no snow. Registration begins at 10 a.m. on Sunday, February 25, with the races starting at 1 p.m. There will be a concession and raffle prizes for purchase. The King and Queen will be crowned on Saturday night at The Kettle where a dance/band will take place from 7-11 p.m. Raffle tickets are available for sale at various locations or from members of the community group or fire department. Supervisor Randy Polson had no report. Chair Jack Byrd had no report. Fire Chief John Melcher shared that a new air compressor is needed and will be purchased soon. The old equipment van and ATV tires sold. A new fire department member started and will be taking classes to become trained to respond to fires. Calls made were 1 fire, 1 mutual aid fire, 4 medical, 3 mutual aid medical, 1 motor vehicle accident, and 1 lift assist. DNR training was held here at the end of January. With the absence of snow, the fire danger is very high and burning permits are needed—check the DNR website before burning. Road Crew Foreman Brian Conley stated they plowed snow, sanded the roads, scraped the blacktop at the Lakes, plowed the town hall parking lot, worked on the brusher hydraulic motor, stuffed envelopes for the land use/fire department mailing, brushed Oliphant Road, cut trees on Oliphant Road right-of-way with the prisoners, hauled gravel on Najt Road, fixed a hole by the bridge on Neuman Road, and moved the excavator to Oliphant Road to gather and haul brush to the Tri Lakes pit. County Supervisor Joe Moen was not present—no report.

Bills: The bills were reviewed prior to the meeting. DD motioned to approve paying the bills as presented; RP seconded; all were in favor via voice vote; motion carried.

Plan Commission: PC Chair Brian Conley reported that they met on Monday, February 12, at 2:30 p.m. and worked on the presentation for the Wake Enhancement ordinance that was held tonight prior to the board meeting (at 5:30 p.m.). A nice crowd was present with some concerns being raised about oversight of the ordinance, etc. Comments received will be reviewed and the draft ordinance will be forwarded to the Board for review prior to next month's meeting. Other concerns were more about visitors to the area with large boats that are renting Air BNB's (for enforcement purposes). A list of certified/registered Air BNB's can be obtained from the County.

Beaver Contract: Dan Zuchowski sent a beaver contract for 2024 and it is the same as last year except it has this year's dates. DD motioned to approve the contract as presented; RP seconded; all were in favor via voice vote; motion carried.

Spring Clean-Up Day: LD ordered the dumpsters for clean-up day in May and it was requested by the board to add an additional 30-yard dumpster this year if one is available. Aggregate Tire had a price increase this year so tire prices will most likely increase—we are waiting for the contract from them. Afterlife Electronics had no price increase this year. RP will contact Gronk's to line up food for the day.

Spring WTA District Meetings: LD asked if anyone planned to attend the April 5 WTA District Meeting in Cable. Jack said he would be going and LD will go to attend for the required Board of Review training. LD asked to be notified if anyone else would be going to the meetings so she could get them registered.

Parr Road Updates: There are no updates to this issue at this time.

Public Comment: LD shared she recently received the annual Joint Powers 911 Agreement from the Douglas County Communication Center for approval and signature. DD motioned to approve the Joint Powers 911 Agreement as presented; RP seconded; all were in favor via voice vote; motion carried.

Mary Brill asked if a person had been hired to replace our custodian Stan Dzikonski who retired. Dana Dolsen has taken on that position.

The question was asked what was wrong with the roof and JB shared there is a loose piece of metal on the back side of the building that needs to be replaced—that will take place later this year when it is warmer. There is no leak at this time and it is being monitored.

The next Regular Town Board meeting will take place on Tuesday, March 12, 2024, at 7 p.m. Treasurer Stacy Fornengo shared she will not be at next month's meeting as she will be out of town but she will have everything ready before she leaves.

DD motioned to adjourn the meeting; RP seconded; all were in favor via voice vote; motion carried. The meeting adjourned at 7:48 p.m.

Respectfully submitted,

Laurie K. Dolsen, Town Clerk

Town of Oakland Douglas County, Wisconsin

The town board hereby provides its written notice and agenda of the Special Town Board Meeting of the town board at **6 p.m.** on **Wednesday, February 28, 2024**, at the **Oakland Town hall at 6152 S County Road K.**

The public may provide comments to the town board if a period for public comment is noted on the agenda and upon recognition by the presiding officer. Other comments may be requested on agenda items if the board believes public input would be beneficial.

AGENDA

Call to Order

Quorum

Verification of Public Notice

Items listed below are for discussion and possible action

- VFD Insurance/Services Available (Randy Martin)

Public Comment

Adjournment

Notice dated this _____ day of February, 2024

Meeting notice posted at Oakland Town Hall, Four Corners Store, The Kettle, and the Town Website

{Signature of town chair or designee}

**Town of Oakland, Douglas County
Special Town Board Meeting Minutes
Wednesday, February 28, 2024, at 6 p.m.
Oakland Town Hall**

Present: Randy Polson, Dana Dolsen, Stacy Fornengo, Laurie Dolsen, and 2 Interested Citizens

The meeting was called to order at 5:58 p.m. by Town Supervisor Dana Dolsen; a quorum was present; and the meeting was properly posted.

VFD Insurance/Peer Services: Randy Martin (formerly our fire chief for many years) shared a video regarding issues faced by our firefighters and first responders, etc., and how a peer mentorship and various services can provide much needed support to face some of the mental health issues that come with the job.

He discussed the peer mentorship program in Minnesota he participated in that is modeled after a program in Illinois. He is now part of the successful Minnesota program as a peer mentor and would like to bring the same program to Wisconsin and our area and is looking for support and guidance, etc. from our township and board to get things started.

Discussion and questions followed on how we could provide support. We can start by getting this information out to other townships at the May 21 WTA Douglas County Unit meeting and invite local legislators, etc. The next meeting is in Bennett but LD will check with Dan Corbin to see if we can host the meeting as we have the large TV to project the video and the PA system if needed.

After discussion, DD motioned for the town/town board to support Randy in whatever way we can to bring this valuable program to Wisconsin and our area; RP seconded; all were in favor via voice vote; motion carried.

DD motioned to adjourn the meeting; RP seconded; all were in favor via voice vote; motion carried. Meeting adjourned at 7:01 p.m.

Respectfully submitted,

Laurie K. Dolsen, Town Clerk

Town of Oakland Douglas County, Wisconsin

The town board hereby provides its written notice and agenda of the Regular Town Board Meeting of the town board at **7 p.m. on Tuesday, March 12, 2024**, at the **Oakland Town Hall at 6152 S County Road K**.

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Roll Call / Quorum Call / Verification of Public Notice

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- Community Events Group

Items listed below are for discussion and possible action

- Review of Bills, Claims, and Expenses—Motion to Approve Payments
- Planning Commission Reports and Recommendations
 - Correspondence Received from Douglas County Zoning (if any)
 - Review of Applications Received (if any)
 - Status of Current Town Issues/Ordinances/Land Use Plan Being Worked On (if available)
- Wake Enhancement Ordinance
- Candidate Introductions
- Garage Door Replacement
- Utility Trailer
- WTA – Hosting on May 21/FD Peer Group
- DNR Equipment Contract
- Public Comment/Set Next Board Meeting Date
- Adjournment

Notice dated this _____ day of March, 2024

Meeting notice posted at Oakland Town Hall, Four Corners Store, The Kettle and Town Website.

{ Signature of town chair or designee }

Town of Oakland, Douglas County
Regular Town Board Meeting
Tuesday, March 12, 2024, at 7 p.m.
Oakland Town Hall

Present: Jack Byrd, Dana Dolsen, Randy Polson, Laurie Dolsen, and 12 Interested Citizens

The meeting was called to order at 7 p.m. by Chair Jack Byrd; the Pledge of Allegiance was recited; a quorum was present; and the meeting was properly posted. Meeting minutes for the February 13 Regular Town Board meeting and the February 28 Special Town Board meeting were reviewed previously and no changes were made. DD motioned to approve the minutes as presented, RP seconded, all were in favor via voice vote, motion carried.

Reports: Clerk Laurie Dolsen shared she has been preparing for the April 2 Spring Election and has started researching/preparing a contingency plan for emergencies or unplanned disruptions during an election day; 51 absentee ballots were sent out (it took 5 hours to prepare/fold/mail them all); has completed a payroll audit for Workers Comp insurance; has been preparing to get the information to the accountant to complete our Form CT, has slowly been filing/organizing the office, has been working on setting up for the WTA meeting to be held at our hall on May 21, has been preparing to update our version of Quickbooks; and shared that we are out of compliance again this year and a re-evaluation of the township will be needed soon. Treasurer Stacy Fornengo was not present but LD stated she has been working with the VFD on the upcoming snowshoe races. Supervisor Dana Dolsen—no supervisory report but will have a report for the community group later in the agenda. Supervisor Randy Polson thanked the road crew for their continued maintenance of the roads during spring break-up. Chair Jack Byrd thanked the VFD and Community Group for a well-organized and fun snowshoe race day—it went very well despite not having any snow on the ground this year. Fire Chief John Melcher was not here—no report. Road Crew Foreman Brian Conley shared they have put the steamer truck together; have been steaming culverts; started hauling brush from Oliphant Road; worked on WISLR pavement ratings, graded roads, took the wing off the dump truck, finished hauling brush off the Oliphant Road; changed excavator buckets; started pulling stumps and hauling them away on Oliphant Road; ran for parts to Fabick/CAT; fixed the hose on the backhoe; completed road inspections; changed the grader blades; worked on the F550; and worked on the DNR stormwater permits and the Notice of Intent. County Board Supervisor Joe Moen shared there was a recent timber sale (\$2.4 million sold); there will be a spring Forestry meeting on April 16 in Solon Springs; Zoning is looking at recent interest in campgrounds; and the trailer parks in Parkland are cleaned up and the land is ready for sale. Community Group representative Dana Dolsen shared the recent Snowshoe (grass) Races raised \$3,864 and after expenses are paid, both the community group and VFD will receive \$1,152 each. It was a success even though there was no snow. The new Plinko Board made over \$466. A pancake breakfast is planned for April 20 at the town hall.

Bills: The bills were previously reviewed and DD motioned to approve paying of the bills as presented; RP seconded; all were in favor via voice vote; motion carried.

Plan Commission: The Plan Commission did not meet in March but the presentation regarding the Wake Enhancement Ordinance was well attended. The Wake Board Enhancement Ordinance is on this month's agenda for review/approval by the town board.

Wake Enhancement Ordinance: This ordinance was sent to the town board previously for review. After a brief discussion, RP motioned to approve the Wake Enhancement Ordinance as presented; DD seconded; all were in favor via voice vote; motion carried. The ordinance will now go to the DNR for their review and approval prior to us publishing it. The DNR review could last 2-3 months.

Candidate Introductions: School Board candidate Shelly Moen introduced herself and shared why she is running for the office, her qualifications, and areas of emphasis she would like to pursue (i.e., fiscal responsibility, mental health, grading, etc.). No other candidates were present.

Garage Door Replacement: The overhead doors at the town garage (old fire hall) are no longer sufficient (parts for the door are no longer being made) and a wider opening is needed for our bigger equipment. RP will be getting quotes for estimated costs for widening and replacing the doors.

Utility Trailer: A utility trailer is needed to haul the mower and snowblower between the hall/fire garage and the town garage in order to maintain the grounds. Previous custodian, Stan Dzikonski, used his own personal trailer to complete this task but he is now retired and that is no longer an option. Estimated cost to purchase one is about \$2,000 to \$2,500. We will begin looking around to purchase one.

WTA District Meeting on May 21—Hosting to Present FD Peer Mentor/Support Effort: The Town of Bennett as agreed to let us take their place to host the next WTA District Meeting on May 21 as we have the capacity for larger seating and sound/audio equipment to present the FD Peer Mentor/Support Program that Randy Martin is working to bring to Wisconsin. We will need to provide the dinner and work to promote getting as many people there as possible for the presentation (i.e., legislators, WTA officials, townships, etc.).

DNR Equipment Contract: We received the contract from the Department of Nature Resources (DNR) for them to use our equipment if they are in need of it for a wildland fire. If we agree to the contract, we will need to fill it out and specify the equipment available for use. After a brief discussion, this item was tabled until the next time the board meets. LD will make copies of the contract for the board to review prior to our next board meeting.

Public Comment: Is there a way or a person who would like to monitor raising and lowering of the American flag to half-staff for various days? No one volunteered—we will get an app for our phones and try to stay on top of it as we are a public building and have many veterans in our township.

Our next meeting will be Tuesday, April 9, 2024, at 7 p.m. DD motioned to adjourn; RP seconded; all were in favor via voice vote; motion carried. Meeting adjourned at 7:42 p.m.

Respectfully submitted,

Laurie K. Dolsen, Town Clerk

Town of Oakland Douglas County, Wisconsin

The town board hereby provides its written notice and agenda of the Special Town Board Meeting of the town board at **6:30 p.m. on Thursday, March 21, 2024**, at the **Oakland Town hall at 6152 S County Road K**.

The public may provide comments to the town board if a period for public comment is noted on the agenda and upon recognition by the presiding officer. Other comments may be requested on agenda items if the board believes public input would be beneficial.

AGENDA

Call to Order

Quorum

Verification of Public Notice

Items listed below are for discussion and possible action

- VFD Insurance/Peer Mentor Services Available (Randy Martin/Steve Kimmel)
- DNR Contract

Public Comment

Adjournment

Notice dated this _____ day of March, 2024

Meeting notice posted at Oakland Town Hall, Four Corners Store, The Kettle, and the Town Website

{Signature of town chair or designee}

**Town of Oakland, Douglas County
Special Town Board Meeting
Thursday, March 21, 2024, at 6:30 p.m.
Oakland Town Hall**

Present: Jack Byrd, Dana Dolsen, Randy Polson, Stacy Fornengo, Laurie Dolsen, and 2 Interested Citizens

The meeting was called to order at 6:33 p.m. by Chair Jack Byrd; a quorum was present; and the meeting was properly posted.

Insurance for VFD Peer Mentor/Support Services Effort (Randy Martin/Steve Kimmes): Steve Kimmes was unable to attend at the last minute for personal reasons, but Randy Martin provided an update on his efforts to promote and develop this program in Wisconsin:

- Met with Vacationland Fire Association (a non-profit organization is usually needed to apply for grants and using them is a possibility) and they were very supportive of this effort.
- Went to the Fire Chiefs meeting and presented, etc.
- Updated us that Minnesota also has an effort underway to provide peer mentor/support for spouses and families.

RM also shared his most recent experience as a peer mentor and we also reviewed the PAR360 video.

Action Items:

1. RM will work to see who he can have come from the program to present at the May 21 meeting.
2. RM will continue to work getting volunteer peers for the program.
3. Once known, RM will reserve hotel rooms for the presenters and Oakland will reimburse him.
4. Oakland Board members will work to promote/market attendance at the May 21 meeting to local officials, town officials, legislators, etc.

The question was asked about insurance—who covers the peers if something happens (do we put them on our FD roster, etc.)? We will have to meet with Steve Kimmes of Holden Insurance when he is next available to find this out.

DNR Contract: After reviewing the DNR contract received for use of our equipment if there is a wildland fire, it was decided to go ahead and approve/sign the contract with various adjustments (i.e., operator w/piece of equipment, costs, etc.). RP motioned to approve the DNR contract with the adjustments from the RC foreman; DD seconded; all were in favor via voice vote; motion carried.

JB motioned to adjourn; DD seconded; all were in favor via voice vote; motion carried. Meeting adjourned at 7:50 p.m.

Respectfully submitted,

Laurie K. Dolsen, Town Clerk

Town of Oakland Douglas County, Wisconsin

The town board hereby provides its written notice and agenda of the Special Town Board Meeting of the town board at **6 p.m. on Thursday, April 4, 2024**, at the **Oakland Town Hall at 6152 S County Road K**.

The public may provide comments to the town board if a period for public comment is noted on the agenda and upon recognition by the presiding officer. Other comments may be requested on agenda items if the board believes public input would be beneficial.

AGENDA

Call to Order

Quorum

Verification of Public Notice

Items listed below are for discussion and possible action

- VFD Insurance/Peer Mentor Services Available (Randy Martin/Steve Kimmes)

Public Comment

Adjournment

Notice dated this _____ day of April, 2024

Meeting notice posted at Oakland Town Hall, Four Corners Store, The Kettle, and the Town Website

{Signature of town chair or designee}

**Town of Oakland, Douglas County
Special Town Board Meeting
Thursday, April 4, 2024, at 6 p.m.
Oakland Town Hall**

Present: Jack Byrd, Dana Dolsen, Randy Polson, Laurie Dolsen, and 3 Interested Citizens

The meeting was called to order at 6:05 p.m. by Chair Jack Byrd; a quorum was present; and the meeting was properly posted.

Insurance for VFD Peer Mentor/Support Services Effort (Randy Martin/Steve Kimmes): Steve Kimmes was able to attend this meeting and RM went through his PowerPoint presentation and we viewed the PAR360 video.

A discussion and Q & A session followed regarding the types of insurance needed, etc. Steve Kimmes will talk with his underwriters and will get us the information prior to the May 21 meeting. He will also be present at the May 21 meeting to answer any insurance questions that may come up.

DD motioned to adjourn; RP seconded; all were in favor via voice vote; motion carried. Meeting adjourned at 7:20 p.m.

Respectfully submitted,

Laurie K. Dolsen, Town Clerk

Town of Oakland Douglas County, Wisconsin

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- Planning Commission Reports and Recommendations
 - Correspondence Received from Douglas County Zoning (if any)
 - Review of Applications Received (if any)
 - Status of Current Town Issues/Ordinances/Land Use Plan Being Worked On (if available)
- Garage Door Replacement
- Cleanup Day Status
- Public Comment/Set Next Board Meeting Date
- Adjournment

Notice dated this _____ day of April, 2024

Meeting notice posted at Oakland Town Hall, Four Corners Store, The Kettle and Town Website.

{ Signature of town chair or designee }

Town of Oakland, Douglas County
2024 Annual Town Meeting of the Electors
Tuesday, April 16, 2024, at 7 p.m.
Oakland Town Hall

The meeting was called to order by Town Supervisor, Randy Polson at 7:02 p.m. The Pledge of Allegiance was recited by all.

Verification of Qualified Electors at the Meeting: Present and in person were Randy Polson (acting chair), Laurie Dolsen (clerk), and 11 interested citizens. Chair Jack Bryd attended via phone. All present and in person were verified as qualified electors for voting purposes.

Call for Agenda Items/Approve Order of Business: RP called for agenda items from the electors present. The following items were requested:

1. Community Group
2. Shared Revenue Update
3. Town Board Salaries
4. Building Loan/Permanent Levy
5. Fire Department Sign/Recruitment/Equipment
6. Town Equipment Status
7. ARPA Funds
8. Garage Building Maintenance/Culvert Replacement

Greg Dolsen motioned to approve the agenda/order of business and to cast votes via raising of hands; Dana Dolsen seconded; all were in favor via show of hands; motion carried.

Review/Approve Town Meeting Minutes: Meeting minutes from the April 18, 2023, Annual Town Meeting and November 14, 2023, Budget Hearing/Special Town Meeting were reviewed and Sandy Waletzko motioned to approve the minutes as presented; Stacy Fornengo seconded; all were in favor via show of hands; motion carried.

Review/Approve 2023 Financial Report: The 2023 Financial Report was reviewed and questions were asked/answered. It was reminded that we need signs for the hall/fire garage and \$30,000 was previously designated/budgeted for by the townspeople for this purpose. After a period of questions/answers, Stacy Fornengo motioned to approve the 2023 Financial Report as presented; Greg Dolsen seconded; 9 hands were raised in approval; motion carried.

Town Board Reports (if available): Chair Jack Byrd reminded all present that we need to purchase equipment and clothing for the new members on the fire department. Clerk Laurie Dolsen shared that we were just informed that our township will be moved from the 73rd District to the 74th District due to the passing of recent change in law. No other town board members had reports at this time.

Elector Agenda Items:

1. Community Group—Community Group representative Dana Dolsen reported that they have 14 members and 1 junior member in the group. They meet the first Wednesday of the month and she encouraged others to become involved to help keep it going. In cooperation/coordination with the volunteer fire department, they assisted with the annual snowshoe races (town's only big fundraiser) and will be holding their annual Fall Fest in September. In October they are planning a "Know us Before you Need us" event in partnership with ARDC (Chelsea Thompson) and hope to bring in vendors/presenters on various topics such as hospice care, wills, etc.

2. Shared Revenue Update: The recent increase in shared revenue requires the Fire Department and the Town to provide Maintenance of Effort reports to the Department of Revenue by July 1 or the additional funding will not be received. Presentations on the required reporting were attended and they will also have a virtual meeting regarding reporting as well. The FD is looking at ways to improve tracking of involvement in incidents and meetings/trainings as that is a part of the reporting.
3. Town Board Salaries: An increase in town board salaries has not taken place for quite a few years and the work in each position has increased. After discussion, Brian Conley motioned to increase town board salaries by \$200 each per month as follows: Chair = \$800 (up from \$600), Supervisors x 2 = \$650 (up from \$450), Clerk = \$1,500 (up from \$1,300), and Treasurer = \$850 (up from \$650); Jim Waletzko seconded; 9 hands were raised in favor; motion carried.
4. Building Loan/Permanent Levy: There are currently two mortgage loans on the town building and so far, we have not had to levy the taxpayers to make the payments on the building loans—we have used money received from the ATC line and the regular levy to meet those obligations. However, with costs going up on materials and equipment and minimal to no increase in our levy, we need to look at increasing our levy (possibly permanently) to cover the costs of the loans and possibly pay them down quicker, which are currently mostly interest and some principal payments. It was recommended increasing the levy by \$100,000 to cover the costs of the town hall loan payments and some of the costs of the grader or truck loans as we may need to purchase newer fire department equipment too. The proper process would need to be investigated and followed and if the levy could be made permanent. We will also look at ways to lower the town's debt through possible refinancing or paying more on the principal when available. After much discussion, Sandy Waletzko motioned to approve supporting an increase to our levy by \$100,000 to cover the costs of the town hall loans and pending vital equipment needs; Dana Dolsen seconded; 10 hands were raised in support; motion carried.
5. Fire Department Sign/Recruitment/Equipment: For emergency staging purposes, a sign for the fire department is needed. Previously, \$30,000 was allocated for a town hall sign/fire department sign. Various options will be looked into. Also, we need to continue recruiting new members as some of our current members are reaching retirement age. We could look at putting up a recruitment table at various community events being held, etc. Everyone present was thankful for the service our volunteers provide and shared their appreciation for a job well done.
6. Town Equipment Status: Currently, our equipment is in decent shape. We have a new grader, a new truck, and a newer backhoe. The 1996 grader is showing signs of failing (would be the first to be replaced) and the 1998 excavator is getting weak but is functioning (would be the second to be replaced). The other truck and brusher are functioning okay now. The new grader will be paid off by the end of 2025, so we could possibly look at ordering a new grader and then rolling our current loan over into a new grader loan.
7. ARPA Funds: The ARPA money (Covid 19 funds received) needs to be designated/allocated by December 31, 2024, and spent by December 31, 2026. After discussion, it was determined that it would be best used if we allocated the remaining funds toward road improvement projects (\$40,000 was already used toward purchasing a fire department equipment truck).
8. Garage Building Maintenance/Culvert Replacement: A new door needs to replace the current dual doors on the North end of the town garage (old fire department portion of the building). We will also need to seal the roof and paint the rest of the garage to prolong the life of the building (some metal will also need to be replaced). The culvert on the Conley Road will also need to be replaced. These projects will be completed as funds allow.

Set Date/Time for 2025 Annual Town Meeting: The 2025 Annual Town Meeting will take place on the third Thursday of April per state statute, which is April 15, 2025. The meeting will take place again at 7 p.m.

Brian Conley motioned to adjourn the meeting; Dana Dolsen seconded; all raised their hand in favor; motion carried. Meeting adjourned at 8:37 p.m.

Respectfully submitted,

Laurie K. Dolsen, Town Clerk

Town of Oakland, Douglas County
Regular Town Board Meeting Minutes
Tuesday, April 9, 2024, at 7 p.m.
Oakland Town Hall

Present: Jack Byrd, Randy Polson, Dana Dolsen, Stacy Fornengo, Laurie Dolsen and 9 Interested Citizens

The meeting was called to order by Chair Jack Byrd at 7 p.m. The Pledge of Allegiance was recited, a quorum was present, and the meeting was properly posted. Meeting minutes from the March 12 Regular Town Board meeting and the March 21 and April 4 Special Town Board meetings were reviewed previously and no changes were made. DD motioned to approve the meeting minutes as presented; RP seconded; all were in favor via voice vote; motion carried.

Reports: Clerk Laurie Dolsen shared the election inspectors just completed a successful April 2 Spring Election with 268 voters casting ballots; she is working on the Form CT documents to get them to our CPA for submittal to the Department of Revenue; preparations for the 2024 Annual meeting are complete; preparations for the August and November elections are taking place; she attended the April 5 WTA training in Cable for compliance with the Board of Review requirements and she also received information at that meeting regarding Act 12 reporting requirements for the Fire Department in order to receive our full shared revenue; and she is working on submitting the quarterly payroll reports to the IRS. Treasurer Stacy Fornengo—nothing to report. Supervisor Dana Dolsen thanked the fire department members for volunteering their time (and some Saturdays) to install air hoses in the fire department garage. A brief discussion followed regarding Fire Department reporting and accountability; putting together a job description for the chief, secretary, assistant chief, etc.; requiring affidavits to be filled out (number of hours worked, etc.) prior to receiving a stipend, etc. Direction on this would need to come from the Board. Supervisor Randy Polson reported he has received a few calls on the roads and culverts and has been passing the information on to the road crew. Chair Jack Byrd reported the road crew has been doing spot grading on the roads as they begin to dry up from spring thaw. Fire Chief John Melcher was not present—no report. Road Crew foreman Brian Conley reported they have finished pulling and hauling stumps on Oliphant Road; placed erosion control on Oliphant Road; filed the DNR permit paperwork for Oliphant Road; changed the oil and filters on the F550; fixed the toilet at the shop; picked up steel and welded a cart for the steamer; changed the blades on the graders; plowed snow and sanded the roads; put the steamer together; steamed culverts; graded roads; picked up parts at Fabick/CAT and fixed the Wilkinson/Old Lyman Lake Road intersection. County Board Supervisor Joe Moen shared the County Board is currently transitioning due to the recent election; there is a Forestry forum on April 16, and committee assignments are being looked at and some will change. Community Event Group representative Dana Dolsen reported the pancake breakfast is coming up on April 20 from 8 a.m. to 12 noon (\$7 per person). Preparations are also under way for a Wellness workshop on October 12 from 9 a.m. to 3 p.m.—they are working with Chelsey Thompson from ARDC and will have health and legal vendors and speakers present. They are also beginning preparations for the annual Fall Fest in September.

Bills: The Board previously reviewed the bills and DD motioned to approve paying the bills as presented; RP seconded; all were in favor via voice vote; motion carried.

Plan Commission: The Plan Commission met on Monday, April 8, at 2:30 p.m. Correspondence from Douglas County Zoning (forum to be held) was cancelled and no applications have been received to be reviewed. They are currently reviewing old ordinances to see if updates are needed. They reviewed the

letter received from the Department of Natural Resources on the Wake Enhancement ordinance. They are reviewing the Olson property improvements; Parr Road issue—road crew is unable to plow (an email will be sent to the WTA for guidance); they are looking at the remote access policy for their meetings, voting, quorums, etc.; and finally, they are looking at their record retention policy. The next meeting will be on May 13.

Garage Door Replacement: Randy reported on the research completed to replace the garage door at the town garage as there is not enough clearance for the new graders and they can no longer get parts for the current old doors. They will be replacing the dual doors with one 18-foot door (to include a garage door opener). The estimated cost is \$9,937. DD motioned to purchase and install a new garage door with the garage door opener; RP seconded; all were in favor via voice vote; motion carried.

Clean-up Day Status: LD will prepare a map. Last year's flier was handed out to board members—the Board will look at the prices on the flier and get back to LD with changes so they can be posted.

Public Comment: LD shared that VFD hours will need to be tracked for reporting purposes in order to receive the additional shared revenue (it is part of Act 12). The Department of Revenue is preparing the documents and the reporting requirements. DD mentioned we will need to update the hall rental agreement/rules adding what is and is not acceptable (i.e., no hanging items such as a pinata from the ceiling pipes, etc.). The next town board meeting will be Tuesday, May 14, at 7 p.m. DD motioned to adjourn the meeting; RP seconded; all were in favor via voice vote; motion carried. Meeting adjourned at 7:55 p.m.

Respectfully submitted,

Laurie K. Dolsen, Town Clerk

Town of Oakland Douglas County, Wisconsin

The town board hereby provides its written notice and agenda of the Regular Town Board Meeting of the town board at **7 p.m. on Tuesday, May 14, 2024**, at the **Oakland Town Hall at 6152 S County Road K**.

The public may provide comments to the town board if a period for public comment is noted on the agenda and upon recognition by the presiding officer. Other comments may be requested on agenda items if the board believes public input would be beneficial.

AGENDA

Call to Order / Pledge of Allegiance

Roll Call / Quorum Call / Verification of Public Notice

Review, Amendment, and Approval of Minutes of Prior Board Meetings

Reports and Significant Communications

- Town Clerk
- Town Treasurer
- Board Members (Chair/Supervisors)
- Fire Department
- Road Crew
- County Board Representative (if present)
- Community Events Group

Items listed below are for discussion and possible action

- Review of Bills, Claims, and Expenses—Motion to Approve Payments
- Planning Commission Reports and Recommendations
 - Correspondence Received from Douglas County Zoning (if any)
 - Review of Applications Received
 - Koble Variance Request
 - Status of Current Town Issues/Ordinances/Land Use Plan Being Worked On (if available)
- Clean-up Day Status
- WTA Meeting Update
- Town Hall Rental Updates
- Public Comment/Set Next Board Meeting Date
- Adjournment

Notice dated this _____ day of May, 2024

Meeting notice posted at Oakland Town Hall, Four Corners Store, The Kettle and Town Website.

{Signature of town chair or designee}

Town of Oakland, Douglas County
Regular Town Board Meeting Minutes
Tuesday, May 14, 2024, at 7 p.m.
Oakland Town Hall

Present: Jack Byrd, Randy Polson, Dana Dolsen, Laurie Dolsen, Stacy Fornengo and 14 Interested Citizens

The meeting was called to order by Chair Jack Byrd at 7 p.m., the Pledge of Allegiance was recited, a quorum was present, and the meeting was properly posted. Meeting minutes from the April 9, 2024, Regular Town Board Meeting were previously reviewed and no changes were made. DD motioned to approve the April 9 meeting minutes as presented; RP seconded; all were in favor via voice vote; motion carried.

Reports: Clerk Laurie Dolsen reported she has been working with our accountant to submit the Form CT by the deadline; has wrapped up the April 2 Election information and is preparing for the August Partisan Primary; will be attending the Maintenance of Effort webinar to learn how to submit the new form by the deadline; is working with Randy to prepare for the May 21 WTA meeting; reviewed and revised the town hall rental documents; and finished up the Board or Review documents to be turned in to the Douglas County Property Lister. Treasurer Stacy Fornengo had nothing new to report. Supervisor Dana Dolsen did not have anything for the town report but shared information from the Community Events Group as follows: They are working with the ARDC and agencies for the October 12 "Know it Before you Need it" event that will run from 9 a.m. to 2 p.m., have a light lunch available, various community vendors and speakers to cover items such as Will planning, resources available, financial planning, etc. Their recent Pancake Breakfast was a success and the profit was \$486.21 (114 tickets were sold and 10 kids ate free). Preparations are also underway for this year's Fall Fest to be held on September 21. Supervisor Randy Polson shared he received calls regarding cleaning the ditches and the garbage on Lucas Road that needs to be taken care of. Chair Jack Byrd thanked the road crew for getting the roads in great shape and drivable this spring. Assistant Fire Chief Pete Warner reported they had 3 medical calls, and 1 wild land fire; the old concession stand is ready for sale and will be placed on the auction site to be sold; and the Fire Association meeting will be held on Monday, May 20, at our hall. Road Crew foreman Brian Conley shared they have been grading the roads; took the wing off the grader; brought the grader to Fabick/CAT for service; met with the DNR representative Amy Cronk for project wetland delineation; cleaned out the beaver dam on Eastman Road; picked up the grader from Fabick/CAT; removed the wing and sander from the dump truck; fixed a hole in the culvert on Old Lyman Lake Road; repaired the lawn from winter at the town hall; made custom grader plow blades; worked on the welder; worked on DNR permits for Oliphant Road; hauled and placed gravel on various roads; put up weight limit signs on the Lucas Road; fixed the parking lot at the town hall; worked on the Mikrot Road box culvert; changed the bucket on the excavator; serviced the lawn mower; placed gravel on Rice Farm Road; fixed the ruts from fire trucks on Scott Dyer's driveway; pulled high shoulders on the Neuman Road and hauled away; and installed a driveway culvert. County Board Supervisor Joe Moen said things have been quiet at the County as the supervisors are transitioning to new assignments, etc. He will be serving on the Zoning Committee, Land and Development, Highway, and Forestry Committees.

Bills: The bills were reviewed prior to the meeting and DD motioned to pay the bills as presented; RP seconded; all were in favor via voice vote; motion carried.

Plan Commission: The Plan Commission met on Monday, May13, and prepared a letter to the attorney regarding the Parr Road issue. LD will send it via Certified Mail. They reviewed the draft of the Wake

Enhancement Ordinance signs. They also reviewed the application for a variance for a driveway using a new form Mary Brill prepared to use when reviewing applications to be consistent and retain a history of why a recommendation was made. The PC recommends approval of the Koble variance application. DD motioned to approve the Koble variance application received; RP seconded; all were in favor via voice vote; motion carried.

Clean-Up Day: Last year, we paid approximately \$4,700 for tires to be recycled during Clean-Up Day and unfortunately, they can no longer be free and the prices will need to increase as well in order to keep costs down. It is unfortunate that we can no longer absorb the full cost but prices will definitely be less than they are for shops to dispose of them. LD will follow up on the dumpsters to ensure we have all we need and to get a timeline for delivery.

WTA Meeting Update: The WTA Douglas County meeting will be on May 21 at our hall so Randy Martin and the presenters can utilize our larger hall, PA system, and the TV screen for the presentation by the doctors who have developed the Peer Support Program PAR360 in Minnesota. It is thought we should plan for 90-100 people and will serve sub sandwiches.

Town Hall Rental Updates: As our previous custodian Stan Dzikonski retired and Dana has taken over as the new custodian, the forms need to be updated and signs need to be prepared to provide hall renters with additional information. LD prepared drafts with updates/changes/additions and reviewed them with the board. Input will be given to LD prior to our next Board meeting so they can be approved.

Public Comment: Mary Brill shared the Amnicon/Dowling Lake Management District will be forming approximately 8 committees to address plans/goals for the lakes, apply for grants, etc., and she will be attending. It is open to anyone who is interested. Letters are needed for the marquee at the old town hall site—10 inch letters are needed. We also need to figure out what to install on the walls so renters can use them to hang items—options will be explored. The Wake Enhancement Ordinance has been approved by the DNR and can now be posted. The next town board meeting will be Tuesday, June 11, at 7 p.m. DD motioned to adjourn the meeting; RP seconded; all were in favor via voice vote; motion carried. Meeting adjourned at 7:45 p.m.

Respectfully submitted,

Laurie K. Dolsen, Town Clerk

Town of Oakland Douglas County, Wisconsin

The town board hereby provides its written notice and agenda of the Regular Town Board Meeting of the town board at **7 p.m. on Tuesday, June 11, 2024**, at the **Oakland Town Hall at 6152 S County Road K**.

The public may provide comments to the town board if a period for public comment is noted on the agenda and upon recognition by the presiding officer. Other comments may be requested on agenda items if the board believes public input would be beneficial.

AGENDA

Call to Order / Pledge of Allegiance

Roll Call / Quorum Call / Verification of Public Notice

Review, Amendment, and Approval of Minutes of Prior Board Meetings

Reports and Significant Communications

- Town Clerk
- Town Treasurer
- Board Members (Chair/Supervisors)
- Fire Department
- Road Crew
- County Board Representative (if present)
- Community Events Group

Items listed below are for discussion and possible action

- Review of Bills, Claims, and Expenses—Motion to Approve Payments
- Planning Commission Reports and Recommendations
 - Correspondence Received from Douglas County Zoning (if any)
 - Review of Applications Received
 - Status of Current Town Issues/Ordinances/Land Use Plan Being Worked On (if available)
- Town Clean-up Day
- Town Hall Rental Updates—Agreement/Rules/Signs
- Town Hall Rental Request (South Range Defense—if available)
- Liquor License Approval
- Using ARPA Funds--Projects
- Public Comment/Set Next Board Meeting Date
- Adjournment

Notice dated this _____ day of June, 2024

Meeting notice posted at Oakland Town Hall, Four Corners Store, The Kettle and Town Website.

{Signature of town chair or designee }

Town of Oakland, Douglas County
Regular Town Board Meeting Minutes
Tuesday, June 11, 2024, at 7 p.m.
Oakland Town Hall

Present: Jack Byrd, Randy Polson, Dana Dolsen, Stacy Fornengo, Laurie Dolsen, and 14 Interested Citizens

The meeting was called to order by Chair Jack Byrd at 7 p.m. The Pledge of Allegiance was recited, a quorum was present, and the meeting was properly posted. The meeting minutes from the May 14, 2024, Regular Town Board meeting were reviewed previously, and no changes were made. DD motioned to approve the May 14 Regular Town Board Meeting Minutes as presented; RP seconded; all were in favor via voice vote; motion carried.

Reports: Clerk Laurie Dolsen shared she has been preparing for the August 13, 2024, Primary Election; processing open records requests; working on revisions to the Form CT Report with the accountant to resubmit to the Department of Revenue (DOR); learning about the new Maintenance of Effort Report to be submitted to the DOR (attended a webinar); submitting the Personal Property Assessment Report with our assessor, Barrett Brenner; working with Del and with Intuit to purchase and download/use the 2024 Desktop Version of QuickBooks as our 2021 version was no longer being supported; responded to numerous calls about cleanup day; assisted with the presentation at the WTA Douglas County Unit meeting for Randy Martin to present on the VFD Peer Mentor program he is developing; and mailed a certified letter to the attorney for the Parr Road issue. Laurie also thanked Stacy for assisting her while she was out ill during May. Treasurer Stacy Fornengo shared she has been busy this spring and helped Laurie while she was out recently. Supervisor and Community Group Representative Dana Dolsen shared they are preparing for Fall Fest to be held in September; cleanup day went well and shared we had great volunteers helping. She also thanked the Volunteer Fire Department for all the work they do behind the scenes as well. It is a great partnership to make this day happen every year (board members, VFD members, road crew, all volunteers, etc.). The WTA meeting also went well, and we had a full house. Supervisor Randy Polson—nothing to report. Chair Jack Byrd also thanked everyone mentioned who helped make the cleanup day a success. Assistant Fire Chief Pete Warner shared they have been busy with fires, crashes, and medical calls. Road crew foreman Brian Conley shared they have been pulling the shoulders and ditching on the Neuman Road; hauling the excavator; installing a driveway culvert on the Neuman Road; cleaning up the garage/shop; working on town cleanup day items (cleaning up the yard, packing down the dumpsters, and hauling the scrap metal to Azcon for recycling); working on the town hall floor drains and vents; putting the VFD excess equipment on the auction site for sale; graveling the McKinley and Rockdale Roads; working on equipment in the shop; picking up the new trailer for the lawn mower; installing 3 culverts for the Town of Hawthorne; delivering garbage cans; grading the roads; servicing the brusher; fixing a culvert on the Najt Road; picking large rocks out of the Range Line Road; and started graveling the Range Line Road with the Town of Hawthorne. County Supervisor Joe Moen said it is pretty quiet at the County right now as everyone is getting to know their new committee assignments. He did share that the Forestry Committee reported they recently had a \$1.3 million timber sale. Community Group Representative Dana Dolsen reported their activity during her supervisor report. No other items to share.

Pay Bills: The bills were reviewed prior to the meeting and DD motioned to pay the bills as presented; RP seconded; all were in favor via voice vote; motion carried.

Plan Commission: Plan Commission Chair Brian Conley shared they did not meet in June as there were no applications to review. They received correspondence regarding upcoming webinars that they plan to attend; otherwise, it has been pretty quiet.

Town Clean-Up Day: As stated earlier, we had a very successful Clean-Up Day again this year due to the excellent volunteers we have. Even though there were slight increases to some of the prices we had to charge on some items, everyone seemed to receive the increases well. We need to put out our advertising earlier next year as a lot of calls came in regarding pricing, location, date/time, etc.

Town Hall Rental Updates (Agreement/Rules/Signs/Process): The proposed changes/updates to all the forms/processes for town hall rentals were reviewed and no additional changes were made since the May Regular Town Board meeting was held. DD motioned to approve the proposed changes to the agreement/rules/signs/processes as presented; RP seconded; all were in favor via voice vote; motion carried. DD also requested the kitchen cabinets be labeled, the community events cabinet be labeled accordingly so others don't take from their cabinet, and that we look at installing strips on the walls for renters to use.

Town Hall Rental Request—South Range Defense: South Range Defense would like to sponsor a free community event regarding personal safety (free presentations, educational materials, etc., and no firearms would be present). Since it is a free community event, they are asking if they can utilize the hall for free. After discussion, RP motioned to allow the request; JB seconded; all were in favor via voice vote; motion carried.

Liquor License Approval: Paperwork and fees have been received from Raymond Ross (The Kettle Bar & Grill) regarding renewal of their Class B Liquor and Beer Licenses. LD shared all requirements have been met and she is just waiting for the publication to take place in the Superior Telegram. DD motioned to approve Raymond Ross's Class B Liquor/Beer Licenses once all the requirements are met; RP seconded; all were in favor via voice vote; motion carried.

Using ARPA Funds—Projects: The remaining ARPA funds received (approximately \$70,000) need to be obligated by December 31, 2024, and the money spent by December 31, 2026. LRIP grant applications are in 2025 so the funds can't be used for those applications if submitted. Discussion followed on possible road projects to obligate the funds for: a large culvert on the Conley Road (est. \$18,000 for the culvert), graveling Range Line Road, etc. LD will check on gravel payments to date and Brian will check on the culvert price.

Public Comment: Various committees and projects are occurring with the Amnicon/Dowling Lake Management District (ADLMD) and their board is requesting there be a representative from the town to attend meetings to stay on top of the issues and projects, be informed, and to bring back information to our town board. Residents and the town officials can get on the mailing list or check out the website as we are all tied together and need to stay connected and informed. Joe Moen and Tom can notify us of meetings as well.

The next town board meeting will be on Tuesday, July 9, 2024, at 7 p.m. DD motioned to adjourn; RP seconded; all were in favor via voice vote; motion carried. The meeting adjourned at 8:02 p.m.

Respectfully submitted,

Laurie K. Dolsen, Town Clerk

Town of Oakland Douglas County, Wisconsin

The town board hereby provides its written notice and agenda of the Special Town Board Meeting of the town board at **1 p.m. on Friday, June 28, 2024**, at the **Oakland Town Hall at 6152 S County Road K**.

The public may provide comments to the town board if a period for public comment is noted on the agenda and upon recognition by the presiding officer. Other comments may be requested on agenda items if the board believes public input would be beneficial.

AGENDA

Call to Order

Quorum

Verification of Public Notice

Items listed below are for discussion and possible action

- Parr Road

Public Comment

Adjournment

Notice dated this _____ day of June, 2024

Meeting notice posted at Oakland Town Hall, Oakland Town Garage, and the Town Website

{Signature of town chair or designee}

Town of Oakland, Douglas County

Special Town Meeting Minutes

Friday, June 28th, 2024, at 1 p.m.

Present: Jack Byrd, Dana Dolsen, Randy Polson, attorney Joe Mihalik (via telephone) and Brian Conley

The meeting was called to order by Chair Jack Byrd at 1:01 p.m., a quorum was present, and the meeting was properly posted.

Parr Road: RP motioned to go into closed session per Wis. Statute sec. 19.85 (1) (g) to confer with legal counsel. DD 2nd the motion; roll call vote was JB=aye, RP=aye and DD=aye. Motion carried and the meeting went into closed session.

Closed session held with legal counsel—no other town business was conducted in closed session. Closed session ended and went back into open session. RP motioned to adjourn; DD seconded; all were in favor via voice vote; motion carried. Meeting adjourned at 2:28 p.m.

Respectfully submitted,

Brian A. Conley

Town of Oakland Douglas County, Wisconsin

The town board hereby provides its written notice and agenda of the Regular Town Board Meeting of the town board at **7 p.m. on Tuesday, July 9, 2024**, at the **Oakland Town Hall at 6152 S County Road K**.

The public may provide comments to the town board if a period for public comment is noted on the agenda and upon recognition by the presiding officer. Other comments may be requested on agenda items if the board believes public input would be beneficial.

AGENDA

Call to Order / Pledge of Allegiance

Roll Call / Quorum Call / Verification of Public Notice

Review, Amendment, and Approval of Minutes of Prior Board Meetings

Reports and Significant Communications

- Town Clerk
- Town Treasurer
- Board Members (Chair/Supervisors)
- Fire Department
- Road Crew
- County Board Representative (if present)
- Community Events Group

Items listed below are for discussion and possible action

- Review of Bills, Claims, and Expenses—Motion to Approve Payments
- Planning Commission Reports and Recommendations
 - Correspondence Received from Douglas County Zoning (if any)
 - Review of Applications Received
 - Status of Current Town Issues/Ordinances/Land Use Plan Being Worked On (if available)
- August Town Board Meeting Date Change (Election)
- Public Comment
- Adjournment

Notice dated this _____ day of July, 2024

Meeting notice posted at Oakland Town Hall, Four Corners Store, The Kettle and Town Website.

{Signature of town chair or designee}

Town of Oakland, Douglas County
Regular Town Board Meeting Minutes
Tuesday, July 9, 2024, at 7 p.m.
Oakland Town Hall

Present: Jack Byrd, Randy Polson, Dana Dolsen, Stacy Fornengo, Laurie Dolsen, and 12 Interested Citizens

The meeting was called to order by Chair Jack Byrd at 7 p.m. The Pledge of Allegiance was recited, a quorum was present, and the meeting was properly posted. Meeting minutes from the June 11, 2024, Regular Town Board meeting were reviewed previously. DD motioned to approve the June 11 meeting minutes as presented; RP seconded; all were in favor via voice vote; motion carried.

Reports: Clerk Laurie Dolsen reported she has been very busy with the upcoming August Partisan Primary Election, completing required reports, responding to correspondence received, and organizing documents in the office. Stacy Fornengo did not have anything new to report. Supervisor Dana Dolsen did not have anything to report. Supervisor Randy Polson shared the old doors on the garage (old fire department doors) will be replaced in the upcoming weeks. Chair Jack Byrd thanked the road crew—the roads are looking nice. He also thanked members of the VFD for participating in the parade at Amnicon/Dowling Lake for the 4th of July holiday. The fire department reported they had 1 medical run, 2 motor vehicle accidents, 2 mutual aid fire calls, 2 mutual aid medical calls, and attended the parade on Amnicon/Dowling Lake. New graphics were put on the new rescue vehicle and an EMR class is planned for August 28 and is being moved from Summit to Bennett. Road Crew Foreman Brian Conley reported they finished hauling gravel on Range Line Road, graded the roads, hauled gravel to Jodell Road, buried a cow, graveled S McKinley Road, graveled Eastman Road (north end), hauled gravel on Neuman Road, started cutting grass on the roadsides, picked up cabinets for the town at the Paulucci Building in Duluth, and worked in the shop on rainy days. County Supervisor Joe Moen said it has been very quiet but webinars are going on with Zoning. The Community Events Group did not meet due to the holiday.

Bills: The bills were reviewed prior to the meeting and DD motioned to approve the bills as presented; RP seconded; all were in favor via voice vote; motion carried.

Plan Commission: No new applications have been received for review so everything is pretty quiet. They have been meeting at the hall to watch Zoning webinars (usually 12 to 1 p.m.). These trainings are open to the public for anyone who wants to attend and are full of great information for our Plan Commission members.

August Board Meeting Date: Due to the August 13 Partisan Primary Election taking place at the hall on our regularly scheduled meeting day, the next town board meeting needs to be moved to another day. DD motioned to move next month's regular town board meeting to Wednesday, August 14, 2024, at 7 p.m.; RP seconded; all were in favor via voice vote; motion carried.

Public Comment: Barb Miller asked if the Town had received the letter from her attorney—the response from the board was yes. A special board meeting was held on June 28 to talk with an attorney. There is no further comment.

DD motioned to adjourn; RP seconded; all were in favor via voice vote; motion carried. The meeting adjourned at 7:30 p.m.

Respectfully submitted,

Laurie K. Dolsen, Town Clerk

NOTE THE DATE/DAY CHANGE

Town of Oakland Douglas County, Wisconsin

The town board hereby provides its written notice and agenda of the Regular Town Board Meeting of the town board at 7 p.m. on **Wednesday, August 14, 2024**, at the **Oakland Town Hall at 6152 S County Road K**.

The public may provide comments to the town board if a period for public comment is noted on the agenda and upon recognition by the presiding officer. Other comments may be requested on agenda items if the board believes public input would be beneficial.

AGENDA

Call to Order / Pledge of Allegiance

Roll Call / Quorum Call / Verification of Public Notice

Review, Amendment, and Approval of Minutes of Prior Board Meetings

Reports and Significant Communications

- Town Clerk
- Town Treasurer
- Board Members (Chair/Supervisors)
- Fire Department
- Road Crew
- County Board Representative (if present)
- Community Events Group

Items listed below are for discussion and possible action

- Review of Bills, Claims, and Expenses—Motion to Approve Payments
- Planning Commission Reports and Recommendations
 - Correspondence Received from Douglas County Zoning (if any)
 - Review of Applications Received
 - Status of Current Town Issues/Ordinances/Land Use Plan Being Worked On (if available)
- Online Bank Transfers
- Garage Door Update/Paint Garage/Shop Building
- Propane Price Quotes from Midland/Como/etc.
- Public Comment
- Adjournment

Notice dated this _____ day of August, 2024

Meeting notice posted at Oakland Town Hall, Four Corners Store, The Kettle and Town Website.

{Signature of town chair or designee}

Town of Oakland, Douglas County
Regular Town Board Meeting Minutes
Wednesday, August 14, 2024, at 7 p.m.
Oakland Town Hall

Present: Randy Polson, Dana Dolsen, Stacy Fornengo, Laurie Dolsen, and 9 Interested Citizens

The meeting was called to order at 7 p.m. by Supervisor Randy Polson; the Pledge of Allegiance was recited; a quorum was present; and the meeting was properly posted. The July 9, 2024, Regular Town Board Meeting minutes were previously reviewed and no changes were made. DD motioned to approve the meeting minutes as presented; RP seconded; all were in favor via voice vote; motion carried.

Reports: Clerk Laurie Dolsen shared that yesterday's Partisan Primary election went well and there was a steady stream of voters all day. She has also started working on budget documents and completing required reports that are due. Treasurer Stacy Fornengo shared that whenever needed, she will do an online transfer of money because she is not always able to do a phone transfer on business days. Supervisors Dana Dolsen and Randy Polson did not have anything to report. Fire Chief John Melcher reported that the tanker is leaking and went in for repair/welding—we may need to replace it at some point. There was a change to the paging policy and it seems to be working well. LD received notification that the retirement valuation packet is posted and she will download the documents and get them to John for completion. Road Crew Foreman Brian Conley reported they finished cutting grass on the roadsides; and they have been grading to roads; fixed the ditch on Otto Road; hauled file cabinets to the town hall; set up for a webinar; hauled gravel on Neuman Road; patched the blacktop at Lyman Lake; put up the wake boat ordinance signs; replaced the deck on the equipment trailer; put in two driveway culverts; replaced the culvert on Lundgren Road; pushed off trees from the windstorm; pulled the water tank at the town shop and hauled it away; pulled trees and vegetation from around the shop building; moved the excavator to the Conley Road for a culvert project; and patched the blacktop at Lyman Lake again. Brian also asked if we could put the old surplus equipment on the auction site to get rid of it. After a brief discussion, DD motioned to sell the old surplus equipment on the auction site; RP seconded; all were in favor via voice vote; motion carried. County Board representative Joe Moen was not present—no report. Community Group chair Dana Dolsen gave a brief update on the September 21 Fall Fest—there will be music, activities, a car show, a food truck; and a chili cookoff. There will not be a bounce house due to liability reasons and volunteers are needed. Posters will be going out to businesses and it will be advertised on our Facebook page and on our website.

Bills: The bills were reviewed prior to the meeting and RP motioned to pay the bills as presented; DD seconded; all were in favor via voice vote; motion carried.

Plan Commission: Plan Commission Chair Brian Conley shared that they have not met to discuss or work on any projects, applications, etc., but they have completed attending their webinars at the town hall and really good information was received. Brian gave an overview of the topics covered. It is quiet right now and they will continue working on updating our ordinances.

Garage Door Update: The two town garage doors on the North side of the building were replaced with one larger garage door (where the fire department used to be). Brush was cleaned away from the building and they pulled the old VFD water tank. The west side still needs work and other maintenance on the building is needed to prolong the life of the building. We could paint part of it this year and part next year depending on the costs. We also need to coat the roof to protect it from leaks, etc. The Road

Crew and Randy Polson have put a lot of work into the building maintenance and it is greatly appreciated.

Propane Price Quotes: Price quotes were received from all area vendors and the lowest price was from Midland at \$1.35 a gallon. DD motioned to accept the propane price quote from Midland for \$1.35 a gallon; RP seconded; all were in favor via voice vote; motion carried.

Public Comment: The question was asked if LD could get the meeting minutes out earlier—she will do her best to get them out early but there are a lot more priority items that come first. RP will contact Midland to see if we get a rebate check from them. DD asked if we could allocate the money collected from hall rentals to apply toward our town hall loan(s) so it would bring the principal down quicker—SF will check into this.

The next Regular Town Board Meeting will be on Tuesday, September 10, 2024, at 7 p.m. DD motioned to adjourn; RP seconded; all were in favor via voice vote; motion carried. The meeting adjourned at 7:45 p.m.

Respectfully submitted,

Laurie K. Dolsen, Town Clerk

Town of Oakland Douglas County, Wisconsin

The town board hereby provides its written notice and agenda of the Regular Town Board Meeting of the town board at **7 p.m. on Tuesday, September 10, 2024**, at the **Oakland Town Hall at 6152 S County Road K**.

The public may provide comments to the town board if a period for public comment is noted on the agenda and upon recognition by the presiding officer. Other comments may be requested on agenda items if the board believes public input would be beneficial.

AGENDA

Call to Order / Pledge of Allegiance

Roll Call / Quorum Call / Verification of Public Notice

Review, Amendment, and Approval of Minutes of Prior Board Meetings

Reports and Significant Communications

- Town Clerk
- Town Treasurer
- Board Members (Chair/Supervisors)
- Fire Department
- Road Crew
- County Board Representative (if present)
- Community Events Group

Items listed below are for discussion and possible action

- Review of Bills, Claims, and Expenses—Motion to Approve Payments
- Planning Commission Reports and Recommendations
 - Correspondence Received from Douglas County Zoning (if any)
 - Review of Applications Received
 - Dolsen Zoning Change
 - Status of Current Town Issues/Ordinances/Land Use Plan Being Worked On (if available)
- Town Garage/Shop Repair and Painting
- Tax Collection Contract with Douglas County
- Sale of Old Tires/Rims from Brush Truck via Online Surplus Auction
- Extra Principal Payments on Building Loans
- November General Election
- Set Budget Workshop Dates
- Public Comment
- Adjournment

Notice dated this _____ day of September, 2024

Meeting notice posted at Oakland Town Hall, Four Corners Store, and Town Website.

{Signature of town chair or designee}

**Town of Oakland, Douglas County
Regular Town Board Meeting Minutes
Tuesday, September 10, 2024, at 7 p.m.
Oakland Town Hall**

Present: Jack Byrd, Dana Dolsen, Randy Polson, Laurie Dolsen and 12 Interested Citizens

The meeting was called to order at 7 p.m. by Chair Jack Byrd, the Pledge of Allegiance was recited, a quorum was present, and the meeting was properly posted. Meeting minutes from the August 14, 2024, regular town board meeting were reviewed previously. DD motioned to approve the minutes as presented; RP seconded; all were in favor via voice vote; motion carried.

Reports: Clerk Laurie Dolsen reported she was completing wrap-up tasks from the August 13 Partisan Primary election held on August 13 and she is now preparing for the November 5, 2024, General and Presidential Election. She is also working on budget preparations and met the Douglas County representative at the hall for our annual water testing (all tests came back acceptable). Treasurer Stacy Fornengo was not present but provided she is working on the hall rental figures requested by the board. Supervisor Dana Dolsen recognized the members of the VFD who were recently down at the fire hall working on cleaning the trucks and the fire garage and thanked them for all the time they volunteer to help in addition to being on call for emergencies both in our township and outside our township (mutual aid). She also reported that the caulk is separating in the NE corner of the building and will need to be sealed again. Supervisor Randy Polson thanked the road crew for all the ditching and all of the roadwork they have been doing (hauling a lot of gravel, grading, etc.). Chair Jack Byrd agreed with RP on the work the road crew has been doing and said the roads look great. Fire Chief John Melcher was not present—no report received. Road crew foreman Brian Conley reported they cleaned up the garage parking lot, moved the excavator to Conley Road, unloaded the 6-foot culvert for Conley Road, worked on the shop lights, pulled the shoulder on Old Lyman Lake Road, hauled gravel on Old Lyman Lake Road, graded roads, cleaned the shop, installed the culvert on Conley Road, hauled the old culverts from Conley Road, worked on the lawn mower, worked in the shop on equipment, ditched the Oliphant Road, and placed erosion control on Oliphant Road. County Supervisor Joe Moen reported things are quiet at the County. Community Events Chair Dana Dolsen reported that the Fall Fest is coming up on September 21 from 11 a.m. to 3 p.m. at the town hall with music, a food truck, games and activities for the kids (with prizes), and a car show. Volunteers are working hard to prepare and more volunteers are always welcome!

Bills: The bills were reviewed prior to the meeting and DD motioned to pay the bills as presented; RP seconded; all were in favor via voice vote; motion carried.

Planning Commission: The Planning Commission met on Monday at 2:30 p.m. and will be reviewing the ordinances for any updates needed. They also discussed the Dolsen zoning application change received for retail sale of crafts and they recommend approval. After a brief discussion, RP motioned to approve the Dolsen zoning application received; JB seconded; all were in favor via voice vote; motion carried. Also, Tom and Sue Riedl were at the meeting and requested “no parking between signs” be added to the boat landing area as parking on both sides of the road in that area continue to pose a hazard. Previously, the DNR gave the town approval to widen the shoulder, but that hasn’t prevented parking on both sides, which makes it very tight for residents and emergency vehicles to make it through. Signs will be ordered and placed once received.

Town Garage/Shop Repair and Painting: Repairs to the roof and siding at the town garage are needed, with priority being given to repair of the galvanized roof due to rust. Upon research, RP stated the roof could be rubber coated for around \$600. RP will check with Steve Kimmes on insurance for volunteer labor to do the coating to keep the cost down. We can look at budgeting for paint for the garage siding repairs.

Tax Collection Contract with Douglas County: The tax collection contract has been received from the Douglas County Treasurer and needs to be approved—it is the same contract, just lists a different year. DD motioned to approve/sign the Tax Collection Contract with Douglas County; RP seconded; all were in favor via voice vote; motion carried.

Sale of Old Tires/Rims from Brush Truck via the Online Surplus Auction: The old tires from the brush truck are removed and ready to be put up for sale on the online auction site. Brian Conley will get the information and place them on the auction site.

Extra Principal Payments on Building Loans: DD suggested taking the income generated from hall rentals and place it on the principal of our town hall loans in order to pay them down faster. SF provided the amount and further discussion about this will take place during our upcoming budget discussions. SF will look at how/if the extra principal payment can be made.

November General Election: The upcoming November General/Presidential Election is going on with business as usual and no threats have been received to date; however, as Wisconsin is considered a swing state in this election, we will be keeping a close eye on if additional security will be needed if things change. The contingency site is the town garage if anything should happen at the town hall site.

Budget Workshop Dates: Budget workshop dates will be October 14 and 15 at 5 p.m. both days.

Public Comment: Tom Riedl (ADLMD) shared they have met and set up 6 committees with various goals. The 6 committees are shoreline preservation, education, fisheries, recreation use, aquatic plant goals, and water quality. The committees will be meeting separately and are just getting started. They will share the results from the committees with stakeholders at a full meeting and Tom will keep us informed.

The next regular town board meeting will be on Tuesday, October 8, 2024, at 7 p.m. DD motioned to adjourn; RP seconded; all were in favor via voice vote; motion carried.

Respectfully submitted,

Laurie K. Dolsen, Town Clerk

Town of Oakland Douglas County, Wisconsin

The town board hereby provides its written notice and agenda of the Regular Town Board Meeting of the town board at **7 p.m. on Tuesday, October 8, 2024**, at the **Oakland Town Hall at 6152 S County Road K**.

The public may provide comments to the town board if a period for public comment is noted on the agenda and upon recognition by the presiding officer. Other comments may be requested on agenda items if the board believes public input would be beneficial.

AGENDA

Call to Order / Pledge of Allegiance

Roll Call / Quorum Call / Verification of Public Notice

Review, Amendment, and Approval of Minutes of Prior Board Meetings

Reports and Significant Communications

- Town Clerk
- Town Treasurer
- Board Members (Chair/Supervisors)
- Fire Department
- Road Crew
- County Board Representative (if present)
- Community Events Group

Items listed below are for discussion and possible action

- Review of Bills, Claims, and Expenses—Motion to Approve Payments
- Planning Commission Reports and Recommendations
 - Correspondence Received from Douglas County Zoning (if any)
 - Review of Applications Received (if any)
 - Status of Current Town Issues/Ordinances/Land Use Plan Being Worked On (if available)
- School Board Referendum Presentation
- Insurance Update
- Joint Power Agreement
- Levy Limit
- Public Comment
- Adjournment

Notice dated this _____ day of October, 2024

Meeting notice posted at Oakland Town Hall, Four Corners Store, The Kettle and Town Website.

{ Signature of town chair or designee }

**Town of Oakland, Douglas County
Regular Town Board Meeting Minutes
Tuesday, October 8, 2024, at 7 p.m.
Oakland Town Hall**

Present: Jack Byrd, Randy Polson, Dana Dolsen, Stacy Fornengo, Laurie Dolsen, and 14 Interested Citizens

The meeting was called to order at 7 p.m. by Chair Jack Byrd, the Pledge of Allegiance was recited, a quorum was present, and the meeting was properly posted. Minutes from the September 10, 2024, Regular Town Board meeting were reviewed previously and no changes were made. DD motioned to approve the meeting minutes as presented; RP seconded; all were in favor via voice vote; motion carried.

Reports: Clerk Laurie Dolsen shared she has been working on the upcoming November 5 general presidential election, preparing budget documents, and the laptop crashed and needed to be replaced. Treasurer Stacy Fornengo shared she checked with the bank and the town hall rental fees can be applied to the town hall loan, but she will need to follow a separate process to make a payment directly to the principal of the loan. To date, there is about \$1,250 in town hall rental fees collected. Stacy suggested the payments be applied 2 times a year and the board agreed that would be a good timeframe. Supervisor Dana Dolsen had no report. Supervisor Randy Polson shared he has spoken with Steve Kimmes at Holdens Insurance regarding volunteer labor to help with the garage repairs and he is waiting for a response back from him. Chair Jack Byrd thanked the members of the Community Group and all the volunteers who helped make the Fall Fest a successful event. Rain turned away a few of the cars that had planned to be at the fest, but we had a good turnout anyway. Fire Department—the department thanked the board for the new tires on the brush truck and we may need to replace the tanker truck as it is leaking. The FD also reported they are attending Fire Prevention Day at Four Corners School and will be bringing the brush truck. They have one member attending a pumping class and one attending an EMR class. Road Crew Foreman Brian Conley reported that they have graded the roads, ditched Oliphant Road, hauled a load of sand for the Fall Fest, leveled the black dirt at the town hall, brushed Oliphant Road and Lucas Road, placed erosion control on Oliphant Road, and hauled sand for the salt/sand mix. County Board Supervisor Joe Moen was not present—no report. Community Events Group chair Dana Dolsen shared they had a successful Fall Fest in September and thanked everyone who volunteered. They presented a plaque to the VFD and also presented them with gift certificates. The kids loved the sand to play in and the petting zoo. Donations of about \$350 were received. More volunteers are always welcome. Their next event will be the Know us Before you Need us event on October 12 at the town hall from 9 a.m. to 2 p.m. They will have representatives from various agencies (12 vendors), a legal expert presentation, ARDC—Chelsea Thompson, hospice care, etc. This is the first time they are putting this together so they will see how it goes.

School Referendum Presentation (moved up in the agenda): Two representatives from the School District of Superior shared information on the upcoming operational referendum that will be on the November 5 ballot. They reviewed past funding, dollars received per pupil, current spending, cuts that will need to be made, what it will cost residents/taxpayers, etc. They also fielded questions and thanked the board for allowing them to present the information regarding the referendum and encouraged everyone to get out and vote in support of this referendum.

Bills: The bills were reviewed previously and DD motioned to approve the bills as presented; RP seconded; all were in favor via voice vote; motion carried.

Plan Commission: No applications were received—they did not meet.

Insurance Update: RP shared he has spoken with Steve Kimmes from Holdens Insurance and requested a quote be received for review prior to the November meeting.

Joint Power Agreement: The annual renewal of the Joint Power Agreement from Douglas County for 911 service was received—no changes were made except the date (2025). DD motioned to approve the Joint Power Agreement; RP seconded; all were in favor via voice vote; motion carried.

Levy Limit: During the recent budget workshops to set the 2025 budget, an increase in the levy limit that the townspeople supported at the April annual meeting was incorporated so we can meet our expenses. The levy limit increase is not permanent and will be reevaluated each year. A resolution will need to be passed at a special town meeting to increase the levy and LD will prepare the paperwork needed.

Public Comment: It was shared that there is an upcoming meeting of the ADLMD on Tuesday, October 15, at 6 p.m. in the Civic Center—all are welcome to attend.

The next regular town board meeting will be on Tuesday, November 12, 2024, at 7 p.m. DD motioned to adjourn the meeting; RP seconded; all were in favor via voice vote; motion carried. The meeting adjourned at 7:58 p.m.

Respectfully submitted,

Laurie K. Dolsen, Town Clerk

**Town of Oakland
Douglas County, Wisconsin**

The town board hereby provides its written notice and agenda of a public meeting of the town board for a special town board meeting and budget workshops to be held on **Monday, October 14, 2024, and Tuesday, October 15, 2024, at 5 p.m.** both days at the **Oakland Town Hall** at 6152 S County Road K.

The public may provide comments to the town board if a period for public comment is noted on the agenda and upon recognition by the presiding officer. Other comments may be requested on agenda items if the board believes public input would be beneficial.

AGENDA

Items listed below are for discussion and possible action.

1. Call to order.
2. Roll call/Quorum call/Verification of public notice.
3. Resolution to Increase Levy Limit
4. Work on 2025 budget, start by review of 2024.
5. Adjournment.

Notice dated this _____ day of October, 2024.

Meeting notice posted at Oakland Town Hall, Four Corners Store, The Kettle, and the town website:
<http://www.townofOakland.net>

[Signature of town chair or designee]

**Town of Oakland, Douglas County
Special Town Board Meeting and Budget Workshops
Monday, October 14, 2024, and Tuesday, October 15, 2024, at 5 p.m.
Oakland Town Hall**

Monday, October 14, 2024

Present: Jack Byrd, Dana Dolsen, Randy Polson, Stacy Fornengo, Laurie Dolsen, and 3 Interested Citizens

The meeting/budget workshop was called to order at 5:15 p.m. by Chair, Jack Byrd; a quorum was present; and the meeting was properly posted.

LD reviewed the resolution to increase the 2024 Levy Limit (payable in 2025) by \$100,000, which was the amount the townspeople voted to support at the April 2024 annual town meeting. After review and discussion of the resolution to increase the tax levy by \$100,000, RP motioned to approve the resolution as presented to increase the 2024 town levy by \$100,000 as directed by the advisory vote from the townspeople at the April annual town meeting, JB seconded, all were in favor via voice vote; motion carried.

LD provided copies of the budget worksheet for review. Income was reviewed and expenses from general government through the fire department were then reviewed (each line item), discussed, and proposed increases/decreases were noted.

DD motioned to adjourn the meeting, RP seconded, all were in favor via voice vote, motion carried. Meeting adjourned at 8:22 p.m.

Tuesday, October 15, 2024

Present: Jack Byrd, Dana Dolsen, Randy Polson, Stacy Fornengo, Laurie Dolsen, and 3 Interested Citizens

The meeting/budget workshop was called to order at 5:01 p.m. by Chair, Jack Byrd; a quorum was present; and the meeting was properly posted.

Work continued on the public works line items through debt service. Any additional funds left over will be used to pay on the principal debt for the town hall loans.

DD motioned to adjourn the meeting; RP seconded; all were in favor via voice vote; motion carried.

Respectfully submitted,

Laurie Dolsen, Town Clerk

Town of Oakland, Douglas County
Special Town Board Meeting Minutes
Friday, October 25, 2024, at 5 p.m.
Oakland Town Hall
OPEN SESSION

Present: Jack Byrd, Randy Polson, Dana Dolsen, Laurie Dolsen, and 1 Interested Citizen

The meeting was called to order by Chair Jack Byrd at 7 p.m.; a quorum was present; and the meeting was properly posted.

DD motioned to go into closed session per State Statute Section 19.45(1)(a)-(j) to begin contract negotiations with the employee union representative; RP seconded; roll call vote to close the meeting was DD—yay; RP—yay, and JB—yay; all were in favor; motion carried. The meeting went into closed session.

Closed session held.

Meeting moved to go back into open session. DD motioned to adjourn the meeting; RP seconded; all were in favor via voice vote; motion carried. Meeting adjourned at 5:51 p.m.

Respectfully submitted,

Laurie K. Dolsen, Town Clerk

**Town of Oakland
Douglas County, Wisconsin**

The town board hereby provides its written notice and agenda of the Special Town Board Meeting of the town board at **5 p.m.** on **Friday, October 25, 2024**, at the **Oakland Town Hall at 6152 S County Road K.**

The public may provide comments to the town board if a period for public comment is noted on the agenda and upon recognition by the presiding officer. Other comments may be requested on agenda items if the board believes public input would be beneficial.

AGENDA

Call to Order

Roll Call / Quorum Call / Verification of Public Notice

Items listed below are for discussion and possible action

- Motion to go into closed session under Wis. Statute Sec. 19.85(1)(a)-(j). Roll call vote required on motion. Session closed due to union contract negotiations/discussion.
- Motion to end closed session.
- Adjournment

Notice dated this _____ day of October, 2024

Meeting notice posted at Oakland Town Hall, Four Corners Store, The Kettle and the Town Website.

{Signature of town chair or designee }

**Town of Oakland
Douglas County, Wisconsin
Budget Hearing and Special Town Meeting**

The Town of Oakland Budget Hearing and Special Town Meeting are being held on **Tuesday, November 12, 2024, at 6 p.m.**, at the Oakland Town Hall at 6152 S County Rd K.

**Budget Hearing
Agenda**

1. Call to Order
2. Review of Proposed 2024 Budget by the Town Board
3. Questions/Comments on 2024 Proposed Budget
4. Adjournment

**Special Town Meeting
Agenda**

1. Call to Order
2. Pledge of Allegiance
3. Verification of Public Notice
4. Verify Voting Process (i.e., raise of hands, secret ballot, voice vote, etc., and who is eligible to vote on the budget and town's tax levy)
5. Discussion and Action on Proposed Increase in the 2024 Tax Levy (collected in 2025) (Resolution)
6. Discussion and Action on Total Town Levy (Resolution)
7. Proposed 2024 Budget (Approval needed by Motion)
8. Adjournment

**Town of Oakland, Douglas County
Budget Hearing Meeting Minutes
Tuesday, November 12, 2024, at 6 p.m.
Oakland Town Hall**

Present: Jack Byrd, Laurie Dolsen, Dana Dolsen, Randy Polson, Stacy Fornengo, and 19 Interested Citizens (2 are Guest Speakers and are not Voting Members of the Township)

The Budget Hearing was called to order by Chair Jack Byrd at 6 p.m. The meeting and budget were properly posted and published. Board members briefly reviewed the Budget Summary and Budget Detail with those present. JB asked if anyone had any questions about any line items in the proposed 2025 budget. A question and answer time followed. Dana Dolsen motioned to close the Budget Hearing; Randy Polson seconded; all present were in favor via voice vote; motion carried. The Budget Hearing closed at 6:46 p.m.

**Town of Oakland, Douglas County
Special Town Meeting Minutes
Tuesday, November 12, 2024, at 6:46 p.m.
Oakland Town Hall**

Present: Jack Byrd, Laurie Dolsen, Dana Dolsen, Randy Polson, Stacy Fornengo, and 19 Interested Citizens (2 were Guest Speakers and are not Voting Members of the Township)

Jack Byrd called the Special Town meeting to order at 6:46 p.m. The Pledge of Allegiance was recited and the meeting was properly published and posted. LD reviewed who is eligible to vote and the voting process—a secret ballot to act on the resolutions was selected by those present. A brief review of the information shared at the Budget Hearing was completed and the proposed \$100,000 increase in the tax levy was explained.

The Resolution to increase the town's levy by \$100,000 over the current tax levy was presented, secret ballots were distributed, collected, and counted by LD and SF; Resolution passed to increase the town's levy by \$100,000 with 13 ayes, 4 nays, and 2 abstentions. The resolution to approve the Town's 2024 Town Levy of \$452,984 was presented; secret ballots were distributed, collected, and counted by LD and SF; Resolution to approve the Town's Total 2024 Tax Levy of \$452,984 passed with 12 ayes, 5 nays, and 2 abstentions.

Dana Dolsen motioned to approve the town's proposed 2025 budget as presented; Randy Polson seconded, by voice vote; a majority present were in favor/no nays were heard; motion carried.

Randy Polson motioned to adjourn the special town meeting; Dana Dolsen seconded; by voice vote, a majority present were in favor/no nays were heard; motion carried. The meeting adjourned at 7:03 p.m.

Respectfully submitted,

Laurie K. Dolsen, Town Clerk

Town of Oakland Douglas County, Wisconsin

The town board hereby provides its written notice and agenda of the Regular Town Board Meeting of the town board at **7 p.m. on Tuesday, November 12, 2024**, at the **Oakland Town Hall at 6152 S County Road K**.

The public may provide comments to the town board if a period for public comment is noted on the agenda and upon recognition by the presiding officer. Other comments may be requested on agenda items if the board believes public input would be beneficial.

AGENDA

Call to Order / Pledge of Allegiance

Roll Call / Quorum Call / Verification of Public Notice

Review, Amendment, and Approval of Minutes of Prior Board Meetings

Reports and Significant Communications

- Town Clerk
- Town Treasurer
- Board Members (Chair/Supervisors)
- Fire Department
- Road Crew
- County Board Representative (if present)
- Community Events Group

Items listed below are for discussion and possible action

- Review of Bills, Claims, and Expenses—Motion to Approve Payments
- Planning Commission Reports and Recommendations
 - Correspondence Received from Douglas County Zoning (if any)
 - Review of Applications Received (if any)
 - Status of Current Town Issues/Ordinances/Land Use Plan Being Worked On (if available)
- Loan Payment Options (NBC)
- Insurance Update
- Town Reassessment Update
- Approval of Employee Contract for 2025
- Approve 2025 Budget
- Approve 2024 Levy Limits (pay in 2025)
- Approval of Overhead Tracking
- Public Comment
- Adjournment

Notice dated this _____ day of November, 2024

Meeting notice posted at Oakland Town Hall, Four Corners Store, The Kettle and Town Website.

{Signature of town chair or designee }

**Town of Oakland, Douglas County
Special Town Board Meeting Minutes
Wednesday, November 27, 2024, at 11:30 a.m.
Oakland Town Hall**

Present: Jack Byrd, Dana Dolsen, Randy Polson, and Laurie Dolsen

The meeting was called to order by Chair Jack Byrd at 11:30 a.m., a quorum was present, and the meeting was properly posted.

Insurance Renewal: LD briefly reviewed the insurance bills received from Holdens Insurance for renewal of our policy. DD motioned to approve the Town/Volunteer Fire Department/Workers Compensation Insurance renewal package as received from Holdens Insurance (effective December 1, 2024); RP seconded; all were in favor via voice vote; motion carried.

DD motioned to adjourn, RP seconded; all were in favor via voice vote; motion carried. The meeting adjourned at 11:38 a.m.

Respectfully submitted,

Laurie K. Dolsen, Town Clerk

Town of Oakland Douglas County, Wisconsin

The town board hereby provides its written notice and agenda of the Special Town Board Meeting of the town board at **11:30 a.m. on Wednesday, November 27, 2024**, at the **Oakland Town Hall at 6152 S County Road K**.

The public may provide comments to the town board if a period for public comment is noted on the agenda and upon recognition by the presiding officer. Other comments may be requested on agenda items if the board believes public input would be beneficial.

AGENDA

Call to Order

Quorum

Verification of Public Notice

Items listed below are for discussion and possible action

- Town and VFD Insurance Renewal

Public Comment

Adjournment

Notice dated this _____ day of November, 2024

Meeting notice posted at Oakland Town Hall, Four Corners Store, and the Town Website

{Signature of town chair or designee}

**Town of Oakland, Douglas County
Regular Town Board Meeting Minutes
Tuesday, November 12, 2024, at 7 p.m.
Oakland Town Hall**

Present: Jack Byrd, Randy Polson, Dana Dolsen, Stacy Fornengo, Laurie Dolsen, and 14 Interested Citizens

The meeting was called to order at 7 p.m. by Chair Jack Byrd, a quorum was present, and the meeting was properly posted. The Pledge of Allegiance was previously recited at the Special Town Meeting. Clerk Laurie Dolsen reported she has prepared all the budget documents (spreadsheets, resolutions, meetings, etc.), verified the process of increasing the town levy with the WTA, submitted the quarterly payroll reports to the IRS and the DOR, administered the November 5 General Presidential Election—791 ballots were cast and 77 people were registered on election day. She completed election training with her election inspectors, set up food and meals for the 18-hour day for the inspectors, handled an election fraud issue with a felon attempting to vote, etc.—it was a very busy day and she thanked the wonderful team of election inspectors who worked the election as they did an outstanding job. Thankfully, we did not have any incidents requiring a police response, but the City of Superior did have one issue at a polling place. She met with our bank representative from NBC with Jack and Stacy regarding our current and possible loan options. She has also been working on the real estate property tax bills and special charges. She worked with Winter Systems to fix a scanning issue and is working on an election open records request. Treasurer Stacy Fornengo shared the dog license report has been completed and submitted for 2024, she met with our bank representative from NBC regarding our loans and learned that since we are already paying for the ACH direct deposit service, we can also pay our vendors via ACH as well. She will investigate this further. Supervisor Dana Dolsen thanked LD and all the election inspectors for a job well done—it flowed well and was successful. Supervisor Randy Polson shared he has spoken with Steve Kimmes from Holdens Insurance about our insurance renewal and a quote will be coming soon. Chair Jack Byrd also thanked the election inspectors for a job well done and he was glad they enjoyed the chocolate fudge he brought them. Fire Chief John Melcher shared for October, they had 6 medical calls, 3 mutual aid calls (2 were structure fires) and a new person has passed their EMR class and can start responding in December. Randy Martin continues to develop the VFD Peer Support effort, and they are currently working on training peers. Road Crew Foreman Brian Conley shared they graded the roads, ditched Oliphant Road, placed erosion control on Oliphant Road, bulldozed the ditchings in the pit, replaced the burned out lights at the town hall, worked on the WISLR paperwork, ran for parts, met Douglas County at the Tri-Lakes Pit for a drone survey and worked on the pit renewal, changed the blades on the grader, brushed Clara Barton Road, hauled gravel on Oliphant Road, pushed trees from the roads after a wind storm, cleaned the shop, and fixed a hole on the Neuman Road near the bridge. County representative Joe Moen shared that it has been quiet at the County and there was recently a Timber Sale netting approximately \$975,000. Community Events Chair Dana Dolsen shared they have started meeting with the VFD regarding the snowshoe races. They are looking at February 23, 2025.

Loan Payment Options/NBC: Recently, Jack, Laurie and Stacy met with Dan Berg to discuss options regarding our town hall loans. Dan Berg from NBC was present so this item was moved up in the agenda. Dan reviewed the amortization schedule and payment options and it showed that monthly payments are the best option (what we are currently doing) and that we will look at various programs and work with the bank to try to bring costs down. A brief Q & A session was held and Dan was able to give and receive feedback. He will keep us posted on what he finds out.

Bills: The bills were reviewed previously and DD motioned to pay the bills as received, RP seconded; all were in favor via voice vote, motion carried.

Plan Commission: No applications were received and they did not meet—no information to report.

Insurance Update: Randy covered this in his report previously. Once the renewal quote is received, we will need to hold a special town board meeting in order to approve the renewal and pay the insurance company as it is due December 1.

Meeting Minutes: Meeting minutes from the October 8, 2024, Regular Town Board Meeting, the October 14 & 15 Budget workshops and Special Town Board Meetings, and the October 25 Special Town Board Meeting (closed session for the bargaining meeting) were reviewed previously and RP motioned to approve the meeting minutes with no changes, DD seconded, all were in favor via voice vote, motion carried.

Town Reassessment Update: We recently received a Second Notice letter from the Wisconsin Department of Revenue regarding our valuation being out of compliance. LD contacted our assessor, Barrett Brenner, regarding when the full reassessment would occur and he shared he would do a market update (costing half the price as a full reassessment—approximately \$21,000 +/-) that should bring us into compliance. He is confident we don't need to do a full reassessment yet.

Approval of Employee Contract for 2025: After the recent closed bargaining meeting, the board agreed to the wage updates in their union contract (4.5% increase and increased health insurance). RP motioned to approve the updated union contract as received, JB seconded, all were in favor via voice vote (DD abstained), motion carried.

Approval of 2025 Budget: After the recent budget workshops, proper posting, and town approval at a special town meeting, RP motioned to approve the 2025 Budget as presented, all were in favor via voice vote, motion carried.

Approval of Increasing the Levy Limit and Overall 2024 Town Levy Limit (payable in 2025): After approval to increase the levy limit by \$100,000 and set the overall town levy limit at \$452,984 via resolutions at the Special Town Meeting held prior to this meeting, DD motioned to increase our 2024 levy limit by \$100,000; RP seconded, all were in favor via voice vote; motion carried. DD then motioned to approve the town's overall 2024 town levy limit of \$452,984, RP seconded, all were in favor via voice vote, motion carried.

Approval of Wall Tracking and Overhead/Ceiling Options: Although wall tracking was approved previously, Sandee Pease and DD have been looking at various options for the building for renters to use to decorate. They will look to purchase and install display rails (cork stripping) along the walls, and hooks, etc., in the ceiling and in the corners for other decorating options. RP will check with Ryan Nelson (developer of the old Lake Superior School) to see if we can salvage anything from the classrooms to install in our building. The estimated cost is around \$300.

Public Comment: Jeanne Denston reminded everyone about the free upcoming event "Surviving the Holiday Season" on November 20 from 6-8 p.m. at the town hall. RP shared that he came on board to work on paying the building down and to let him know of any ideas or options people may be aware of. LD reminded everyone the January Caucus date will be set in December for all town board offices (chair, supervisors, treasurer, and clerk) that are up for election in April. The next regular town board meeting will be Tuesday, December 10, 2024, at 7 p.m. DD motioned to adjourn, RP seconded, all were in favor via voice vote, motion carried. The meeting adjourned at 7:58 p.m.

Respectfully submitted,

Laurie K. Dolsen, Town Clerk

Town of Oakland Douglas County, Wisconsin

The town board hereby provides its written notice and agenda of the Regular Town Board Meeting of the town board at **7 p.m. on Tuesday, December 10, 2024**, at the **Oakland Town Hall at 6152 S County Road K**.

The public may provide comments to the town board if a period for public comment is noted on the agenda and upon recognition by the presiding officer. Other comments may be requested on agenda items if the board believes public input would be beneficial.

AGENDA

Call to Order / Pledge of Allegiance

Roll Call / Quorum Call / Verification of Public Notice

Review, Amendment, and Approval of Minutes of Prior Board Meetings

Reports and Significant Communications

- Town Clerk
- Town Treasurer
- Board Members (Chair/Supervisors)
- Fire Department
- Road Crew
- County Board Representative (if present)
- Community Events Group

Items listed below are for discussion and possible action

- Review of Bills, Claims, and Expenses—Motion to Approve Payments
- Planning Commission Reports and Recommendations
 - Correspondence Received from Douglas County Zoning (if any)
 - Review of Applications Received (if any)
 - Status of Current Town Issues/Ordinances/Land Use Plan Being Worked On (if available)
- Snowshoe Races Update
- Town Market Adjustment Cost
- Set Caucus Date in January
- Public Comment
- Adjournment

Notice dated this _____ day of December, 2024

Meeting notice posted at Oakland Town Hall, Four Corners Store, The Kettle and Town Website.

{ Signature of town chair or designee }

**Town of Oakland, Douglas County
Regular Town Board Meeting Minutes
Tuesday, December 10, 2024, at 7 p.m.
Oakland Town Hall**

Present: Jack Byrd, Dana Dolsen, Randy Polson, Laurie Dolsen, Stacy Fornengo, and 10 Interested Citizens

The meeting was called to order by Chair Jack Byrd at 7 p.m., the Pledge of Allegiance was recited, a quorum was present, and the meeting was properly posted. Meeting minutes from the November 12 Regular Town Board meeting and the November 27 Special Town Board meeting were reviewed previously and no changes were made. DD motioned to approve both minutes as presented; RP seconded; all were in favor via voice vote; motion carried.

Reports: Town Clerk Laurie Dolsen shared she is working on the November election wrap-up, preparing the tax bills, reviewing the VFIS annual report for 2024 to pay in January and also completing length of service distribution documents for a firefighter, completing the insurance renewal, preparing for year-end reports, etc., and preparing for a possible primary in February 2025. Treasurer Stacy Fornengo is working on distribution for the tax bills. Supervisor Dana Dolsen shared the heat in the hall needs to be fixed and the refrigerator in the kitchen is making loud noises and may need to be replaced. Supervisor Randy Polson shared the shop has been cleaned and been prepared for winter—they tightened up the garage to prevent heat loss. Chair Jack Byrd reminded board members that both he and Laurie have decided not to run for re-election and someone on the board will need to be trained for the Board of Review as that is a requirement by law. Dana and Randy will attend the WTA District meeting on April 4, 2025, in Cable as BOR training will be held then. We should then be in compliance. Fire Chief John Melcher was not in attendance but sent an email with the following—In November, they were dispatched to 7 medical calls, 2 mutual aid fire calls, and 4 mutual aid medical calls. Tickets for the snowshoe races were ordered and will be ready for pickup soon. He stated that he would purchase the gun and get it to the Log Cabin for display. Road Crew Foreman Brian Conley shared they seeded/mulched the ditch project on Oliphant Road; hauled the dozer and excavator to the shop, worked on WISLR paperwork; buried a llama on Lundgren Road; brought the new dump truck to Nuss Trucks for a software upgrade; worked on the Conditional Use Permit for the Tri Lakes Pit; finished the 6' to 20' culvert inventory and submitted it to Douglas County; graded the roads; installed a driveway culvert; hauled gravel on Otto Road; put the wings on the two graders and the dump truck; put the sander on the new dump truck; finished the reclamation plan for the Tri-Lakes Pit and submitted it; hauled in scrap batteries; got the tires mounted for the backhoe and the truck; picked rocks off the end of Torgerson Road and hauled them away; sanded the roads; brushed Clara Barton Road; worked on the brusher; fixed the step and exhaust on the 2004 Mack truck; and listed items for auction on the surplus site for the fire department and the garage. County Board Supervisor Joe Moen was not present—no report. Community Group Chair

Dana Dolsen shared they are working with members of the volunteer fire department to hold the annual Snowshoe Races with lots of new events and activities. This event will take place on Saturday, February 15, during the day at the town hall and then that night at the Log Cabin with a dance from 7-11 p.m. It is our largest fundraiser for the fire department and community group and continued support is always appreciated.

Bills: The bills were reviewed prior to the meeting and DD motioned to pay the bills as presented; RP seconded; all were in favor via voice vote; motion carried.

Plan Commission: They did not meet this month—no updates to report. The reclamation plan and CUP were reviewed and recommended for approval. DD motioned to approve the non-metallic mine renewal permit; RP seconded; all were in favor via voice vote; motion carried.

Snowshoe Races Update: DD gave an update during the reports section. The raffle tickets are ready to be picked up. A brief discussion also took place regarding ticket sales.

Town Market Adjustment Costs: Instead of doing a complete reassessment in our township, our assessor Barrett Brenner said he could complete a Market Adjustment review to bring us back into compliance for half the price of a full reassessment. He proposed 2 options to pay for the reassessment and after review, JB motioned to approve Option 1 (pay it in one year); RP seconded; all were in favor via voice vote; motion carried.

Set Caucus Date in January: The Town Caucus date needs to be set for the spring election. Both Jack and Laurie will not be seeking re-election. I was decided to hold the caucus on Thursday, January 2, 2025, at 6 p.m.

Public Comment: East Central Energy is seeking support for their grant application to fund/implement internet services. They have provided a template letter for us to fill out and send to them. RP motioned to send them a letter of support for their grant application from our township; DD seconded; all were in favor via voice vote; motion carried.

The next regular town board meeting will be Tuesday, January 14, 2025, at 7 p.m. DD motioned to adjourn the meeting; RP seconded; all were in favor via voice vote; motion carried. The meeting adjourned at 7:32 p.m.

Respectfully submitted,

Laurie K. Dolsen, Town Clerk