

**Town of Oakland
Douglas County, Wisconsin**

June 24, 2005 5:00pm Meeting Minutes

Meeting began at 5:02pm called to order by chairman Pete Fornengo. All board members present, 6 interested citizens. Quorum/Verification of Public Notice completed.

Public Comment

Resident from Old Lyman Lake Rd. Camera at his shop, town owned backhoe up there for two days. Greg, buried a dog on private property. Has an easement. Concerned citizen wanted to make sure that time wasn't being wasted when Town business needs to be done. This was a known project and the road crew will continue to provide this service for other town members.

Agenda Items

State licensing for Operator Licenses: State licensing now offered for operator licenses. The municipality can now accept the operator license from the state or can continue to issue our own licenses. This is a matter of preference.

Job Description: Pete compiled the proposed job description using resources and other municipal examples. Discussion about the air brake endorsement. This was researched, all Wisconsin Class A includes this unless it is restricted. There was some feedback and discussion about the sentence containing *strong preference with municipal / town experience*. DD thinks this is discriminatory. Dana D asked Brian Conley about this from a union contract perspective. Dana D wants to go through the job description with the board line by line and compare other towns and municipalities. Mark Staves recommended that the board reach out to the operators union before creating the listing. Because the applicant will have a 6 month probationary period before the employee is eligible to join the union, the board will need to continue with the listing and post the position. A questions was asked if the applicant is already a union member if they still have to wait the 6 month probationary period and the answer to this was yes. Dana D made a recommendation to remove the beaver dam removal could come out of the job description. She asked Brian for input. He recommended no change.

Review of proposed job description line by line began at 5:15pm. Public was included for comment. DD item 4 in qualifications & requirements regarding the *strong preference*. She mentioned that there may be individuals with this type of experience that are not working for a township or municipality. The board and public agreed on the removal of this line. Line 8. Cannot restrict within a 60 minute response time – 66.05.02 paragraph 3a. Pete to review and amend this line. DD asked about item 11 regarding the isokinetic testing. Pete stated that this runs around \$150 to test for an injury and job duties. The board will continue to discuss this line. Full description review ended at 5:22pm.

Mark Staves asked about the training and if this would move Greg into the foreman position. LS asked if this should be a separate job description. Mark Staves recommended using the Union School for finding applicants and training. Brian confirmed this is part of the contract. Greg confirmed this cannot be used until the new employee is part of the union, after the 6 month probationary period. Citizen asked if this would be an apprentice that could be trained or if the town's intent is to hire someone experienced. Pete confirmed that this will be for an experienced employee and the employee will start at the probationary wage.

Greg D, of the current roadcrew suggestion the addition of the right to refuse any applications with the posting or description.

Set a date for accepting applications along with a goal hire date:

Discussion centered around where are we going to post this listing? Suggestions were made for Indeed or another listing service. Lydia, clerk, will look at requirements and see if there is anything for posting municipal jobs.

RP asked about the budget for hiring the new employee. Specifically, how are we going to pay for this? Dana D remarked on the \$15,000 budget line item for a part-time employee. The probationary wage amount to roughly \$1030 / week for 6 months. The board decided to set another meeting for rewriting and finalizing the draft of the job description. Randy P asked about providing time for someone to get the commercial drivers license if the applicant is still in training. The board agreed on a rough hire date 8/15. A special meeting was set for June 30th at 6:00pm.

Liquor License – withdrawn by the applicant on the AB-100.

Budget – Discussion consisted of what items the board cares about going forward and budget line items were reviewed.

Grader Upgrade – Randy P started the conversation discussing that the 96 grader is currently worth \$50,000 from Fabick. He would like to get on a maintenance schedule for replacing equipment. Greg equipment levy will roll over from old loan to the new loan 6-8 months out to get the equipment. Brian Conley reminded the group that if the equipment fails, not work the \$50,000 trade value falls out. Dana D made a motion to roll over the grader payment into a new purchase. RP seconded the motion. All in favor via voice vote; motion carried. Pete asked if there was a potential for rebuild pricing.

Division of Labor –

Stacy handles the dog licenses, Randy handles the propane. The rest of the group discussed having everything come through all members of the board.

DD Motion to adjourn, RP seconded, all in favor via voice vote; motion carried. Meeting adjourned at 6:18pm

Submitted,
Lydia Schroeder, Town Clerk