

**Town of Oakland, Douglas County**  
**Emergency Special Town Board Meeting Minutes**  
**Wednesday, January 1, 2025, at 6 p.m.**  
**Oakland Town Hall**

Present: Jack Byrd, Dana Dolsen, Randy Polson, Stacy Fornengo, and Laurie Dolsen

The meeting was called to order by Chair Jack Byrd at 6 p.m., a quorum was present, and the meeting was properly posted.

**Caucus Date Change:** Due to required posting notification, the Caucus scheduled for January 2, 2025, at 6 p.m. needs to be rescheduled. DD motioned to change the Caucus date to Tuesday, January 14, 2025, at 6 p.m.; RP seconded; all were in favor via voice vote; motion carried.

DD motioned to adjourn the meeting; RP seconded; all were in favor via voice vote; motion carried. The meeting adjourned at 6:05 p.m.

Respectfully submitted,

Laurie K. Dolsen, Town Clerk

**Town of Oakland  
Douglas County, Wisconsin**

The town board hereby provides its written notice and agenda of the Special Emergency Town Board Meeting of the town board at **6 p.m. on Wednesday, January 1, 2025**, at the **Oakland Town Hall at 6152 S County Road K.**

The public may provide comments to the town board if a period for public comment is noted on the agenda and upon recognition by the presiding officer. Other comments may be requested on agenda items if the board believes public input would be beneficial.

**AGENDA**

Call to Order

Quorum

Verification of Public Notice

**Items listed below are for discussion and possible action**

- Reset Town Caucus Date/Time

Adjournment

Notice dated this \_\_\_\_\_ day of January, 2025

Meeting notice posted at Oakland Town Hall, Four Corners Store, Kopper Kettle and the Town Website

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{Signature of town chair or designee}

**Town of Oakland, Douglas County**  
**Special Town Board Meeting Minutes**  
**Thursday, January 9, 2025, at 5 p.m.**  
**Oakland Town Hall**  
**OPEN SESSION**

Present: Jack Byrd, Randy Polson, Dana Dolsen, and Laurie Dolsen

The meeting was called to order by Chair Jack Byrd at 5 p.m.; a quorum was present; and the meeting was properly posted.

DD motioned to go into closed session per State Statute Section 19.45(1)(a)-(j) to discuss a personnel matter; RP seconded; roll call vote to close the meeting was DD—yay; RP—yay, and JB—yay; all were in favor; motion carried. The meeting went into closed session.

Closed session held.

The meeting moved to go back into open session. DD motioned to adjourn the meeting; RP seconded; all were in favor via voice vote; motion carried. Meeting adjourned at 5:44 p.m.

Respectfully submitted,

Laurie K. Dolsen, Town Clerk

**Town of Oakland  
Douglas County, Wisconsin**

The town board hereby provides its written notice and agenda of the Special Town Board Meeting of the town board at **5 p.m. on Thursday, January 9, 2025**, at the **Oakland Town Hall at 6152 S County Road K.**

The public may provide comments to the town board if a period for public comment is noted on the agenda and upon recognition by the presiding officer. Other comments may be requested on agenda items if the board believes public input would be beneficial.

**AGENDA**

Call to Order

Roll Call / Quorum Call / Verification of Public Notice

**Items listed below are for discussion and possible action**

- Motion to go into closed session under Wis. Statute Sec. 19.85(1)(a)-(j). Roll call vote required on motion. Session closed due to personnel discussion and possible action.
- Motion to end closed session.
- Adjournment

Notice dated this \_\_\_\_\_ day of January, 2025

Meeting notice posted at Oakland Town Hall, Four Corners Store, The Kettle and the Town Website.

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{Signature of town chair or designee}

**Town of Oakland, Douglas County  
Regular Town Board Meeting Minutes  
Tuesday, January 14, 2025, at 7 p.m.  
Oakland Town Hall**

Present: Jack Byrd, Randy Polson, Dana Dolsen, Stacy Fornengo, Laurie Dolsen, and 10 Interested Citizens

The meeting was called to order by Chair Jack Byrd at 7 p.m.; the Pledge of Allegiance was recited; a quorum was present; and the meeting was properly posted. Meeting minutes for the December 10, 2024, Regular Town Board meeting, the January 1, 2025, Special Town Board meeting, and the January 9, 2025, Special Town Board meeting (both Open/Closed sessions) were reviewed previously and no changes were made. DD motioned to approve the minutes as presented; RP seconded; all were in favor via voice vote; motion carried.

**Reports:** Clerk Laurie Dolsen reported she has been working on wrapping up the November 5, 2024, General Presidential Election, is preparing for the February 18, 2025, Spring Primary (if needed), has started the year-end reporting and the fourth quarter payroll reports, has started working on the W-2s, is preparing for the April 1, 2025, Spring Election (our municipal offices are included in this one), and has started organizing the office for the new clerk. Treasurer Stacy Fornengo shared she is working on the tax collections/dog licensing and paid \$1,525 on our town hall loan principal at NBC using the hall rental fees received in 2024. Supervisor Dana Dolsen did not have anything to report. Supervisor Randy Polson did not have anything to report. Chair Jack Byrd shared he has received a few calls regarding garbage pickups. The fire department reported there will be Wildland Fire Refresher training with the DNR on March 3 at the hall and they will be teaming up with Parkland VFD; and they are working on the Snowshoe Races with the Community Group. Road Crew Foreman Brian Conley reported they are sanding the roads as needed, brushed the roads, submitted Parr Road paperwork, plowed snow, worked in the shop, brought the new Mack truck to Nuss Trucks for a fault code, welded the brusher deck and reinforced, completed a parts run, loaded and sold the chipper and roller; ordered a tire for the rear of the brusher and brought the old one to have the new tire mounted, plowed Lyman Lake boat launch/Anna Gene Park, the town hall, and the shop lots, and worked on the new Mack truck plow and blade. County Board Supervisor Joe Moen reported they are working on renewals in Zoning, updating the land procedures in the Land and Development Committee, and timber sales are currently going on in the Forestry Department. Community Group chair shared they are working with members of the fire department preparing for the upcoming Snowshoe Races on February 15 starting at 11 a.m. at the town hall. This is their biggest fundraiser, and all activities will take place on the 15<sup>th</sup> and there are lots of new events such as creating your own snowshoes, racing in costumes, prizes and raffles, etc. The dance will take place at the Log Cabin this year in the evening right after the races.

**Bills:** The bills were reviewed previously and RP motioned to pay the bills as presented; DD seconded; all were in favor via voice vote; motion carried.

**Plan Commission:** The Plan Commission met on Monday, January 13, at 2:30 p.m. and started reviewing some of the ordinances to see if they needed to be updated. Two Conditional Use Permit applications were received for the Non-Metallic Mines and were reviewed. Brian Conley explained the reclamation work that took place and completed updates to the Reclamation Plan—the PC voted to approve the updated plan and the County needs a signed copy. The other CUP application for Douglas County was also approved and they added a copy of the town's non-metallic mine ordinance. Regarding Jodell Road, a survey was done and the owner

does have access to their land through the town road right of way. RP motioned to approve all of the Conditional Use Permits received and reviewed by the Plan Commission; DD seconded; all were in favor via voice vote; motion carried. DD motioned to approve the updated Reclamation Plan for the Tri-Lakes Pit; RP seconded; all were in favor via voice vote; motion carried.

**Clean-Up Day:** After reviewing the calendar, clean-up day this year will take place as always on the Saturday between Mother's Day weekend and Memorial weekend. This year it is May 17 and it will still run from 8 a.m. to 2 p.m. Dana and Randy will coordinate the event and Laurie will notify Waste Management to reserve the dumpsters.

**Public Comment:** Brian Conley offered his thank you to the outgoing officers—Chair Jack Byrd and Clerk Laurie Dolsen and to the incoming officers who have stepped up to run for office. Tom from the Amnicon/Dowling Lake Management District provided a brief update on the committees working on lake issues and thanked the town for purchasing and installing parking signage. They are also currently looking to have a possible ordinance with the townships regarding recreational use and Tom will keep us posted.

The next regular town board meeting will be on Tuesday, February 11, 2025, at 7 p.m. DD motioned to adjourn the meeting; RP seconded; all were in favor via voice vote; motion carried.

Meeting adjourned at 7:42 p.m.

Respectfully submitted,

Laurie K. Dolsen, Town Clerk

**Town of Oakland  
Douglas County, Wisconsin**

The town board hereby provides its written notice and agenda of the Regular Town Board Meeting of the town board at **7 p.m. on Tuesday, January 14, 2025**, at the **Oakland Town Hall at 6152 S County Road K**.

The public may provide comments to the town board if a period for public comment is noted on the agenda and upon recognition by the presiding officer. Other comments may be requested on agenda items if the board believes public input would be beneficial.

**AGENDA**

Call to Order / Pledge of Allegiance

Roll Call / Quorum Call / Verification of Public Notice

Review, Amendment, and Approval of Minutes of Prior Board Meetings

Reports and Significant Communications

- Town Clerk
- Town Treasurer
- Board Members (Chair/Supervisors)
- Fire Department
- Road Crew
- County Board Representative (if present)
- Community Events Group

**Items listed below are for discussion and possible action**

- Review of Bills, Claims, and Expenses—Motion to Approve Payments
- Planning Commission Reports and Recommendations
  - Correspondence Received from Douglas County Zoning (if any)
  - Review of Applications Received (if any)
    - Non-Metallic Mine Permits (2)
  - Status of Current Town Issues/Ordinances/Land Use Plan Being Worked On (if available)
- Set Spring Clean-up Date
- Public Comment/Set Next Board Meeting Date
- Adjournment

Notice dated this \_\_\_\_\_ day of January, 2025

Meeting notice posted at Oakland Town Hall, Four Corners Store, The Kettle and Town Website.

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{Signature of town chair or designee}

**Town of Oakland  
Douglas County, Wisconsin**

The town board hereby provides its written notice and agenda of the Special Town Board Meeting of the town board at **12 noon on Monday, January 20, 2025**, at the **Oakland Town Hall at 6152 S County Road K.**

The public may provide comments to the town board if a period for public comment is noted on the agenda and upon recognition by the presiding officer. Other comments may be requested on agenda items if the board believes public input would be beneficial.

**AGENDA**

Call to Order

Roll Call / Quorum Call / Verification of Public Notice

**Items listed below are for discussion and possible action**

- Motion to go into closed session under Wis. Statute Sec. 19.85(1)(a)-(j). Roll call vote required on motion. Session closed due to personnel discussion and possible action.
- Motion to end closed session.
- Adjournment

Notice dated this \_\_\_\_\_ day of January, 2025

Meeting notice posted at Oakland Town Hall, Four Corners Store, The Kettle and the Town Website.

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{Signature of town chair or designee}

**Town of Oakland, Douglas County  
Special Town Board Meeting Minutes  
Monday, January 20, 2025, at 12 Noon  
Oakland Town Hall  
OPEN SESSION**

Present: Jack Byrd (via phone), Randy Polson, Dana Dolsen, Laurie Dolsen and 1 Interested Citizen

The meeting was called to order by Chair Jack Byrd at 12:04 p.m.; a quorum was present; and the meeting was properly posted.

DD motioned to go into closed session per State Statute Section 19.45(1)(a)-(j) to discuss a personnel matter; RP seconded; roll call vote to close the meeting was DD—yay; RP—yay, and JB—yay; all were in favor; motion carried. The meeting went into closed session at 12:06 p.m.

Closed session held.

The meeting moved to go back into open session at 1:19 p.m. DD motioned to adjourn the meeting; RP seconded; all were in favor via voice vote; motion carried. Meeting adjourned at 1:20 p.m.

Respectfully submitted,

Laurie K. Dolsen, Town Clerk

**Town of Oakland, Douglas County  
Regular Town Board Meeting Minutes  
Tuesday, February 11, 2025, at 7 p.m.  
Oakland Town Hall**

Present: Jack Byrd, Dana Dolsen, Randy Polson, Stacy Fornengo, Laurie Dolsen, and 10 Interested Citizens

The meeting was called to order by Chair Jack Byrd at 7 p.m., the Pledge of Allegiance was recited, a quorum was present, and the meeting was properly posted. Meeting minutes from the January 14 Regular Town Board Meeting and the January 20 Special Town Board Meeting were reviewed previously and no changes were made. DD motioned to approve the minutes as presented, RP seconded, all were in favor via voice vote, motion carried. LD provided that Mosaic and Brightspeed have also requested letters of support for their grant application for expansion of highspeed internet in our area. DD motioned to provide letters of support for both entities, RP seconded, all were in favor via voice vote, motion carried.

**Reports:** Clerk Laurie Dolsen reported she has been preparing for the Spring Primary Election, preparing W-2's (and 1099's for vendors) for our employees and the state and federal year-end reports to the DOR and IRS, completing the 4<sup>th</sup> quarter reports for the IRS and Unemployment, completing and submitting the yearly labor reports, injury reports, tobacco report, housing report, dealing with garbage and recycling issues, complete the payroll audit for Workers Compensation, and preparing grant letters for expansion of high-speed internet. Treasurer Stacy Fornengo reported that it is tax season and she has been checking/verifying our numbers and been issuing dog licenses. Supervisor Dana Dolsen had no report. Supervisor Randy Polson had no report. Chair Jack Byrd thanked the road crew and the fire department for all the work they are doing—the road crew has saved a lot on gravel this past year. Fire Department Assistant Chief Pete Warner reported that with John Melcher stepping down as Fire Chief, they are splitting the duties right now between himself, Stan Dzikonski, and Gerry Petite until a new chief is named. He also mentioned that new radios (for firefighters and in our trucks) will be needed in 2026 as our current radios will no longer work—radios cost about \$1,000 each to replace. It is estimated that about 15 radios will need to be replaced (1 @ hall, 5 trucks, and approximately 8 members). Can the 2% dues go to radios—we will find that out. Road crew foreman Brian Conley reported that they plowed snow; plowed Anna Gene Park, the boat landing and the fire lanes; worked on the 2024 Mack plow; completed a parts run; delivered garbage/recycling cans, replaced the cutting edge and hose on the 2024 Mack; sanded the roads; brought the fire department tanker to DSL Communications; brushed the roads; worked on the brusher; worked in the shop on miscellaneous items; worked on the truck hitch; worked on the boiler at the hall and went to town twice for pumps; worked on the fire department tanker/ordered parts; replaced the town hall boiler pump; put a new serpentine belt on the fire department tanker and brought it to Parkland to fill; plowed drifting snow; put the steamer together; replaced the blades on the brusher; worked on the equipment trailer air leak (trip to town for parts); and plowed the parking lots (garage/town hall). County Board Supervisor Joe Moen had nothing significant to report. Community Group Chair Dana Dolsen shared the Snowshoe Races are on schedule for later this month—everything will be occurring on one day (Saturday), there are many new activities this year, donations are rolling in, and the dance will be at the Log Cabin at 7 p.m. (they are paying for the band).

**Bills:** The bills were reviewed previously and RP motioned to approve paying the bills as presented; DD seconded; all were in favor via voice vote; motion carried.

**Plan Commission:** They did not meet this month as no applications have been received. Sandee Pease is currently reviewing the utility ordinance and will bring any recommendations for revisions when they meet again. Previously, the board approved the Reclamation Plan for the non-metallic mine, but it will now be going before the Zoning Committee and needs to be approved on their form/submittal. DD motioned to approve the Zoning Committee's request for our Reclamation Plan; RP seconded; all were in favor via voice vote; motion carried.

**Approval of Operator License:** Shelby Nelson-Windsor Barnard applied for an operators license and met all the requirements. LD recommended approval. DD motioned to approve the operator's license as presented; RP seconded; all were in favor via voice vote; motion carried.

**Beaver Contract Review/Approval:** Daniel Zukowski submitted his annual beaver contract for approval—it is the same as last year with the only change being the date. RP motioned to approve the beaver contract as presented; DD seconded; all were in favor via voice vote; motion carried.

**Fire Department Update:** DD has met with the Fire Department members to discuss the future direction, needs, and morale for the fire department. The board met with Fire Chief John Melcher to discuss the matter further to get his perspective and to ensure his health and well-being are good. John later informed the board that he would like to step down at this time. Until a new fire chief can be named, assistant fire chief Pete Warner and members Stan Dzikonski and Gerry Petite will be splitting the duties. The Board will continue to support the VFD and will hold a team building night with a pizza party at the Log Cabin to say thank you for their support of our biggest fund raiser of the year—the snowshoe races. Other team-building events will be held throughout the year to continue to improve morale and stay connected with the department.

**Staffing:** Road Crew Foreman Brian Conley is planning to retire this year and filling his position will be needed. Having two on the crew is needed not only for safety reasons, but also due to the size of our community. JB recommended a plan to be discussed to move forward and involve the new incoming Chair. The employee contract has a process in place so a timeline will need to be established for his replacement. Brian has been a huge asset for our town for many years and it will be difficult to fill his position with the same amount of expertise.

**Letter Supporting Opening the Wrenshall Grade Year-Round:** Brian Conley shared they are looking for support for opening the Wrenshall Grade year-round and he crafted a letter of support from our township as it will have a positive economic impact. DD motioned to approve the letter of support; RP seconded; all were in favor via voice vote; motion carried.

**Public Comment:** Mary Brill shared she recently attended the Wisconsin Department of Natural Resources seminar on the flood plain maps and they will be coming out soon. Sandee Pease and Mary will be looking to see how it affects our township once received.

The next regular town board meeting will be on Tuesday, March 11, 2025, at 7 p.m. RP motioned to adjourn the meeting; DD seconded; all were in favor via voice vote; motion carried. The meeting adjourned at 7:56 p.m.

Respectfully submitted,

Laurie K. Dolsen, Town Clerk

**Town of Oakland  
Douglas County, Wisconsin**

The town board hereby provides its written notice and agenda of the Regular Town Board Meeting of the town board at **7 p.m. on Tuesday, February 11, 2025**, at the **Oakland Town Hall at 6152 S County Road K**.

The public may provide comments to the town board if a period for public comment is noted on the agenda and upon recognition by the presiding officer. Other comments may be requested on agenda items if the board believes public input would be beneficial.

## **AGENDA**

Call to Order / Pledge of Allegiance

Roll Call / Quorum Call / Verification of Public Notice

Review, Amendment, and Approval of Minutes of Prior Board Meetings

Reports and Significant Communications

- Town Clerk
- Town Treasurer
- Board Members (Chair/Supervisors)
- Fire Department
- Road Crew
- County Board Representative (if present)
- Community Events Group

**Items listed below are for discussion and possible action**

- Review of Bills, Claims, and Expenses—Motion to Approve Payments
- Planning Commission Reports and Recommendations
  - Correspondence Received from Douglas County Zoning (if any)
  - Review of Applications Received (if any)
    - Reclamation Plan Approval for Zoning
  - Status of Current Town Issues/Ordinances/Land Use Plan Being Worked On (if available)
- Approval of Operator License
- Beaver Contract Review/Approval
- Snowshoe Races
- Fire Department Update
- Staffing
- Letter Supporting Opening the Wrenshall Grade Year Round
- Public Comment/Set Next Board Meeting Date
- Adjournment

Notice dated this \_\_\_\_\_ day of February, 2025

Meeting notice posted at Oakland Town Hall, Four Corners Store, The Kettle and Town Website.

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{Signature of town chair or designee}

**Town of Oakland  
Douglas County, Wisconsin**

The town board hereby provides its written notice and agenda of the Special Town Board Meeting of the town board at **6 p.m. on Tuesday, February 11, 2025**, at the **Oakland Town Hall at 6152 S County Road K.**

The public may provide comments to the town board if a period for public comment is noted on the agenda and upon recognition by the presiding officer. Other comments may be requested on agenda items if the board believes public input would be beneficial.

**AGENDA**

Call to Order

Roll Call / Quorum Call / Verification of Public Notice

**Items listed below are for discussion and possible action**

- Motion to go into closed session under Wis. Statute Sec. 19.85(1)(a)-(j) to confer with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved—Town Road near Lyman Lake. Roll call vote required on motion. Session closed due to legal discussion and possible action.
- Motion to end closed session.
- Adjournment

Notice dated this \_\_\_\_\_ day of February, 2025

Meeting notice posted at Oakland Town Hall, Four Corners Store, The Kettle and the Town Website.

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{Signature of town chair or designee}

**Town of Oakland, Douglas County**  
**Special Town Board Meeting Minutes**  
**Tuesday, February 11, at 6 p.m.**  
**Oakland Town Hall**  
**OPEN SESSION**

Present: Jack Byrd, Randy Polson, Dana Dolsen, Laurie Dolsen, and 1 Interested Citizen

The meeting was called to order by Chair Jack Byrd at 6:01 p.m.; a quorum was present; and the meeting was properly posted.

DD motioned to go into closed session per State Statute Section 19.45(1)(a)-(j) to discuss/confer with legal counsel regarding litigation; RP seconded; roll call vote to close the meeting was DD—yay; RP—yay, and JB—yay; all were in favor; motion carried. The meeting went into closed session.

Closed session held.

The meeting moved to go back into open session. DD motioned to adjourn the meeting; RP seconded; all were in favor via voice vote; motion carried. Meeting adjourned at 6:26 p.m.

Respectfully submitted,

Laurie K. Dolsen, Town Clerk

**Town of Oakland, Douglas County  
Regular Town Board Meeting Minutes  
Tuesday, February 11, 2025, at 7 p.m.  
Oakland Town Hall**

Present: Jack Byrd, Dana Dolsen, Randy Polson, Stacy Fornengo, Laurie Dolsen, and 10 Interested Citizens

The meeting was called to order by Chair Jack Byrd at 7 p.m., the Pledge of Allegiance was recited, a quorum was present, and the meeting was properly posted. Meeting minutes from the January 14 Regular Town Board Meeting and the January 20 Special Town Board Meeting were reviewed previously and no changes were made. DD motioned to approve the minutes as presented, RP seconded, all were in favor via voice vote, motion carried. LD provided that Mosaic and Brightspeed have also requested letters of support for their grant application for expansion of highspeed internet in our area. DD motioned to provide letters of support for both entities, RP seconded, all were in favor via voice vote, motion carried.

**Reports:** Clerk Laurie Dolsen reported she has been preparing for the Spring Primary Election, preparing W-2's (and 1099's for vendors) for our employees and the state and federal year-end reports to the DOR and IRS, completing the 4<sup>th</sup> quarter reports for the IRS and Unemployment, completing and submitting the yearly labor reports, injury reports, tobacco report, housing report, dealing with garbage and recycling issues, complete the payroll audit for Workers Compensation, and preparing grant letters for expansion of high-speed internet. Treasurer Stacy Fornengo reported that it is tax season and she has been checking/verifying our numbers and been issuing dog licenses. Supervisor Dana Dolsen had no report. Supervisor Randy Polson had no report. Chair Jack Byrd thanked the road crew and the fire department for all the work they are doing—the road crew has saved a lot on gravel this past year. Fire Department Assistant Chief Pete Warner reported that with John Melcher stepping down as Fire Chief, they are splitting the duties right now between himself, Stan Dzikonski, and Gerry Petite until a new chief is named. He also mentioned that new radios (for firefighters and in our trucks) will be needed in 2026 as our current radios will no longer work—radios cost about \$1,000 each to replace. It is estimated that about 15 radios will need to be replaced (1 @ hall, 5 trucks, and approximately 8 members). Can the 2% dues go to radios—we will find that out. Road crew foreman Brian Conley reported that they plowed snow; plowed Anna Gene Park, the boat landing and the fire lanes; worked on the 2024 Mack plow; completed a parts run; delivered garbage/recycling cans, replaced the cutting edge and hose on the 2024 Mack; sanded the roads; brought the fire department tanker to DSL Communications; brushed the roads; worked on the brusher; worked in the shop on miscellaneous items; worked on the truck hitch; worked on the boiler at the hall and went to town twice for pumps; worked on the fire department tanker/ordered parts; replaced the town hall boiler pump; put a new serpentine belt on the fire department tanker and brought it to Parkland to fill; plowed drifting snow; put the steamer together; replaced the blades on the brusher; worked on the equipment trailer air leak (trip to town for parts); and plowed the parking lots (garage/town hall). County Board Supervisor Joe Moen had nothing significant to report. Community Group Chair Dana Dolsen shared the Snowshoe Races are on schedule for later this month—everything will be occurring on one day (Saturday), there are many new activities this year, donations are rolling in, and the dance will be at the Log Cabin at 7 p.m. (they are paying for the band).

**Bills:** The bills were reviewed previously and RP motioned to approve paying the bills as presented; DD seconded; all were in favor via voice vote; motion carried.

**Plan Commission:** They did not meet this month as no applications have been received. Sandee Pease is currently reviewing the utility ordinance and will bring any recommendations for revisions when they meet again. Previously, the board approved the Reclamation Plan for the non-metallic mine, but it will now be going before the Zoning Committee and needs to be approved on their form/submittal. DD motioned to approve the Zoning Committee's request for our Reclamation Plan; RP seconded; all were in favor via voice vote; motion carried.

**Approval of Operator License:** Shelby Nelson-Windsor Barnard applied for an operators license and met all the requirements. LD recommended approval. DD motioned to approve the operator's license as presented; RP seconded; all were in favor via voice vote; motion carried.

**Beaver Contract Review/Approval:** Daniel Zukowski submitted his annual beaver contract for approval—it is the same as last year with the only change being the date. RP motioned to approve the beaver contract as presented; DD seconded; all were in favor via voice vote; motion carried.

**Fire Department Update:** DD has met with the Fire Department members to discuss the future direction, needs, and morale for the fire department. The board met with Fire Chief John Melcher to discuss the matter further to get his perspective and to ensure his health and well-being are good. John later informed the board that he would like to step down at this time. Until a new fire chief can be named, assistant fire chief Pete Warner and members Stan Dzikonski and Gerry Petite will be splitting the duties. The Board will continue to support the VFD and will hold a team building night with a pizza party at the Log Cabin to say thank you for their support of our biggest fund raiser of the year—the snowshoe races. Other team-building events will be held throughout the year to continue to improve morale and stay connected with the department.

**Staffing:** Road Crew Foreman Brian Conley is planning to retire this year and filling his position will be needed. Having two on the crew is needed not only for safety reasons, but also due to the size of our community. JB recommended a plan to be discussed to move forward and involve the new incoming Chair. The employee contract has a process in place so a timeline will need to be established for his replacement. Brian has been a huge asset for our town for many years and it will be difficult to fill his position with the same amount of expertise.

**Letter Supporting Opening the Wrenshall Grade Year-Round:** Brian Conley shared they are looking for support for opening the Wrenshall Grade year-round and he crafted a letter of support from our township as it will have a positive economic impact. DD motioned to approve the letter of support; RP seconded; all were in favor via voice vote; motion carried.

**Public Comment:** Mary Brill shared she recently attended the Wisconsin Department of Natural Resources seminar on the flood plain maps and they will be coming out soon. Sandee Pease and Mary will be looking to see how it affects our township once received.

The next regular town board meeting will be on Tuesday, March 11, 2025, at 7 p.m. RP motioned to adjourn the meeting; DD seconded; all were in favor via voice vote; motion carried. The meeting adjourned at 7:56 p.m.

Respectfully submitted,

Laurie K. Dolsen, Town Clerk

**Town of Oakland, Douglas County  
Regular Town Board Meeting Minutes  
Tuesday, March 11, 2025, at 7 p.m.  
Oakland Town Hall**

Present: Jack Byrd, Randy Polson, Dana Dolsen, Laurie Dolsen, Stacy Fornengo, and 9 Interested Citizens

The meeting was called to order by Chair Jack Byrd at 7 p.m.; the Pledge of Allegiance was recited; a quorum was present; and the meeting was properly posted. Meeting minutes from the February 11 Regular Town Board Meeting and the February 11 Special Town Board Meeting were reviewed and no changes were made. DD motioned to approve both meeting minutes from February 11 as presented; RP seconded; all were in favor via voice vote; motion carried.

**Reports:** Clerk Laurie Dolsen shared she is: wrapping up the February 18 Primary Election, starting work on the April 1 Spring Election, working to find Stan Dzikonski's distribution check from VFIS for his Length of Service, organizing and filing in preparation for the new clerk, reviewing the garbage accounts, filing the financial debt report to Douglas County, preparing the taxes for the February Settlement, working on inputting the 2025 budget into QuickBooks, preparing for the Form CT, preparing for the annual meeting on April 15, and preparing the balance sheet for the bank loan refinancing. Treasurer Stacy Fornengo reported she is working on the taxes and collecting/issuing the dog licenses. Supervisor Dana Dolsen had no report but shared that the heat in the town hall isn't functioning correctly, and Stack Brothers needs to be called to fix it. Supervisor Randy Polson shared that operator Brian Conley is retiring as of April 1 but will be on the payroll until his leave time is used up. Chair Jack Byrd had no report. Fire Department reported that fire inspections of businesses in the township will probably need to be hired out for now until it can be returned to being completed in-house. Road Crew Foreman Brian Conley reported they plowed snow, cut brush, worked in the shop, brought the 140H to Fabick/CAT for a new clutch cable, worked on the brusher, sanded the roads, welded the brusher head, steamed culverts, cut off downed trees, worked on the shop truck brakes, plowed the parking lots, and winged out drifts that occurred across the roads due to high winds. County Supervisor Joe Moen was not present—no report. Community Group Chair Dana Dolsen reported that the community group members and the volunteer fire department members got together at the Log Cabin Bar to get to know each other and as a thank you for all the work they do together on various events. The snowshoe races were a success and after expenses, \$653 went into each account (VFD Auxiliary and Oakland Community Group). A thank you was given to Stacy and Lydia for all their hard work and it was shared that the Log Cabin donated the cost of the band (\$1,000) for the dance on Saturday night and it is greatly appreciated.

**Bills:** The bills were reviewed previously and DD motioned to pay the bills as presented; RP seconded; all were in favor via voice vote; motion carried.

**Plan Commission:** They did not meet this month. Sandy Pease is reviewing the Utility/Access ordinance for any updates or revisions needed. The flood plain maps have been picked up.

**Operator License:** An operator License application has been received and a background check is pending. DD motioned to approve the operator license if the background check comes back clear; RP seconded; all were in favor via voice vote; motion carried.

**Town Hall Loan Renewal/Additional Money Towards Loan:** As we are coming up on the maturity date for our second commercial mortgage loan on the town hall (April 1), it has been suggested that members of the town board, signatory board members on our accounts, and new upcoming board members meet with our bank representatives to determine the direction we should take with our loans—should we refinance the one loan or should we combine both loans. Discussion followed and a meeting will be set up with the bank representatives to determine the best option to pursue.

**Fire Inspections—Hire Outside Person(s) to Perform Them:** This was discussed previously during the VFD report. We will hire someone outside our department to complete the inspections until we can bring it back in-house.

**Fabick/CAT Equipment Maintenance Bid/Proposal:** We have received a proposed maintenance agreement for our expensive new equipment. Brian explained what options are included in the proposal and recommended we approve signing the maintenance agreement as there are a lot of computer components involved with our new grader and repairs would be expensive and the warranty would be voided if maintenance was not kept up. After discussion and response to questions, DD motioned to approve the maintenance agreement as presented; RP seconded; all were in favor via voice vote; motion carried.

**Staffing/Replacement for Operator Retirement:** Since Brian will be retiring April 1, we will need to eventually replace him. For safety reasons and for the size of our township and the amount of work that needs to be done, two operators are needed. Brian is still on the books using up his accrued leave time and it was felt we could move forward with hiring his replacement in the later part of the summer so they can be trained. The new chair should be involved in the hiring process, and it was felt a field test should be part of the hiring process since we have new equipment. The position will need to be advertised, and a background check and references will be needed. No action will be taken at this time.

**Public Comment:** None.

The next Regular Town Board Meeting will be on Tuesday, April 8, 2025, at 7 p.m. DD motioned to adjourn the meeting; RP seconded; all were in favor via voice vote; motion carried. The meeting adjourned at 7:59 p.m.

Respectfully submitted,

Laurie K. Dolsen, Town Clerk

# **Town of Oakland Douglas County, Wisconsin**

The town board hereby provides its written notice and agenda of the Regular Town Board Meeting of the town board at **7 p.m. on Tuesday, March 11, 2025**, at the **Oakland Town Hall at 6152 S County Road K**.

The public may provide comments to the town board if a period for public comment is noted on the agenda and upon recognition by the presiding officer. Other comments may be requested on agenda items if the board believes public input would be beneficial.

## **AGENDA**

Call to Order / Pledge of Allegiance

Roll Call / Quorum Call / Verification of Public Notice

Review, Amendment, and Approval of Minutes of Prior Board Meetings

Reports and Significant Communications

- Town Clerk
- Town Treasurer
- Board Members (Chair/Supervisors)
- Fire Department
- Road Crew
- County Board Representative (if present)
- Community Events Group

**Items listed below are for discussion and possible action**

- Review of Bills, Claims, and Expenses—Motion to Approve Payments
- Planning Commission Reports and Recommendations
  - Correspondence Received from Douglas County Zoning (if any)
  - Review of Applications Received (if any)
  - Status of Current Town Issues/Ordinances/Land Use Plan Being Worked On (if available)
- Approval of Operator License
- Town Hall Loan Renewal/Additional Money Towards Loan
- Fire Inspections—Possibly Hire Someone to Perform the Duties
- Fabick Equipment Maintenance Bid/Proposal
- Staffing/Replacement for Retirement
- Public Comment/Set Next Board Meeting Date
- Adjournment

Notice dated this \_\_\_\_\_ day of March, 2025

Meeting notice posted at Oakland Town Hall, Four Corners Store, The Kettle and Town Website.

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{Signature of town chair or designee}

**Town of Oakland, Douglas County**

This is public notice that members of the Oakland Town Board will be meeting with our loan officers at our bank, National Bank of Commerce (NBC), on **Tuesday, March 18, 2025, at 9:30 a.m.** to discuss our town hall loan and payment options for our loan that will be maturing in April. This meeting is to gather information and ask questions about our loan options only and no specific town business will be conducted during this meeting.

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Signature

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Date

**Town of Oakland, Douglas County  
Special Town Board Meeting  
Monday, March 31, 2025, at 5 p.m.  
Oakland Town Hall**

Present: Jack Byrd, Randy Polson, Dana Dolsen, Stacy Fornengo, Laurie Dolsen, and 6 Interested Citizens

The meeting was called to order by Chair Jack Byrd at 5:06 p.m., a quorum was present, and the meeting was properly posted.

Discussion began regarding the recent meeting that members of the town board had with NBC loan officials regarding the two commercial loans on the town hall that the township has with them. One of the loans has reached its 5-year maturity date and must be refinanced. Currently, the township has two commercial town hall loans with 5-year maturity dates (in order to get lower interest rates). The previous first loan was refinanced about a year and a half ago and the interest rate increased. Now both loans will have similar interest rates. With all the information received from the bank, the town board needs to decide if they will refinance the 2<sup>nd</sup> loan with the current maturity date and we would still have two loans with similar interest rates or if the township wants to consolidate both loans with a longer maturity date, whether we want a fixed or variable interest rate, and the time length of the loan (how many years).

After a lengthy discussion of all the pros and cons of the various options (i.e., refinance costs, slightly increased monthly payment, etc.), DD motioned to combine both of our current commercial loans into one commercial loan with the slightly higher monthly payment (adding approximately \$400 +/- to the monthly payment); RP seconded; all were in favor via voice vote; motion carried. DD motioned to go with the 13.5-year fixed rate loan; RP seconded; all were in favor via voice vote; motion carried.

DD motioned to put the \$9,095.64 insurance payment we received on the principal of the consolidated loan at the signing; RP seconded; all were in favor via voice vote; motion carried.

Public comment—none. DD motioned to adjourn the meeting; RP seconded; all were in favor via voice vote; motion carried. The meeting was adjourned at 5:46 p.m.

Respectfully submitted,

Laurie K. Dolsen, Town Clerk

**Town of Oakland, Douglas County**

This is public notice that members of the town board will be meeting for dinner (pizza) and a team building time with members of the volunteer fire department and the community group on **Monday, March 10, 2025, at 6:30 p.m.** No town business will be conducted during this team building meeting.

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Signature

**Town of Oakland  
Douglas County, Wisconsin**

The town board hereby provides its written notice and agenda of the Regular Town Board Meeting of the town board at **7 p.m. on Tuesday, March 11, 2025**, at the **Oakland Town Hall at 6152 S County Road K**.

The public may provide comments to the town board if a period for public comment is noted on the agenda and upon recognition by the presiding officer. Other comments may be requested on agenda items if the board believes public input would be beneficial.

## **AGENDA**

Call to Order / Pledge of Allegiance

Roll Call / Quorum Call / Verification of Public Notice

Review, Amendment, and Approval of Minutes of Prior Board Meetings

Reports and Significant Communications

- Town Clerk
- Town Treasurer
- Board Members (Chair/Supervisors)
- Fire Department
- Road Crew
- County Board Representative (if present)
- Community Events Group

**Items listed below are for discussion and possible action**

- Review of Bills, Claims, and Expenses—Motion to Approve Payments
- Planning Commission Reports and Recommendations
  - Correspondence Received from Douglas County Zoning (if any)
  - Review of Applications Received (if any)
  - Status of Current Town Issues/Ordinances/Land Use Plan Being Worked On (if available)
- Approval of Operator License
- Town Hall Loan Renewal/Additional Money Towards Loan
- Fire Inspections—Possibly Hire Someone to Perform the Duties
- Fabick Equipment Maintenance Bid/Proposal
- Staffing/Replacement for Retirement
- Public Comment/Set Next Board Meeting Date
- Adjournment

Notice dated this \_\_\_\_\_ day of March, 2025

Meeting notice posted at Oakland Town Hall, Four Corners Store, The Kettle and Town Website.

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{Signature of town chair or designee}

**Town of Oakland  
Douglas County, Wisconsin**

The town board hereby provides its written notice and agenda of the Special Town Board Meeting of the town board at **5 p.m. on Monday, March 31, 2025**, at the **Oakland Town Hall at 6152 S County Road K.**

The public may provide comments to the town board if a period for public comment is noted on the agenda and upon recognition by the presiding officer. Other comments may be requested on agenda items if the board believes public input would be beneficial.

**AGENDA**

Call to Order

Quorum

Verification of Public Notice

**Items listed below are for discussion and possible action**

- Town Hall Loan Options with NBC

Public Comment

Adjournment

Notice dated this \_\_\_\_\_ day of March, 2025

Meeting notice posted at Oakland Town Hall, Four Corners Store, and the Town Website

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{Signature of town chair or designee}

# **Town of Oakland Douglas County, Wisconsin**

The town board hereby provides its written notice and agenda of the Regular Town Board Meeting of the town board at **7 p.m. on Tuesday, April 8, 2025**, at the **Oakland Town Hall at 6152 S County Road K**.

The public may provide comments to the town board if a period for public comment is noted on the agenda and upon recognition by the presiding officer. Other comments may be requested on agenda items if the board believes public input would be beneficial.

## **AGENDA**

Call to Order / Pledge of Allegiance

Roll Call / Quorum Call / Verification of Public Notice

Review, Amendment, and Approval of Minutes of Prior Board Meetings

Reports and Significant Communications

- Town Clerk
- Town Treasurer
- Board Members (Chair/Supervisors)
- Fire Department
- Road Crew
- County Board Representative (if present)
- Community Events Group

**Items listed below are for discussion and possible action**

- Review of Bills, Claims, and Expenses—Motion to Approve Payments
- Planning Commission Reports and Recommendations
  - Correspondence Received from Douglas County Zoning (if any)
  - Review of Applications Received (if any)
    - 3 Non-Metallic Mine Permit Applications Received
  - Status of Current Town Issues/Ordinances/Land Use Plan Being Worked On (if available)
- Approval of Liquor License
- Clean Day Update
- Staffing Update
- Public Comment/Set Next Board Meeting Date
- Adjournment

Notice dated this \_\_\_\_\_ day of April, 2025

Meeting notice posted at Oakland Town Hall, Four Corners Store, The Kettle and Town Website.

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{Signature of town chair or designee}

**Town of Oakland, Douglas County**  
**Regular Town Board Meeting Minutes**  
**Tuesday, April 8th, 2025, at 7 p.m.**  
**Oakland Town Hall**

**Present:** Laurie Dolsen, Stacy Fornengo, Jack Byrd, Randy Polson, Dana Dolsen, and interested citizens

Jack Byrd called the meeting to order at 7:01pm April 8th, 2025. The Pledge of Allegiance was recited; a quorum was present; and the meeting was properly posted.

**Approval of Previous Meeting Minutes:** Dana Dolsen made the motion to approve, Randy Polson seconded for last meeting minutes for regular town board meeting held March 11<sup>th</sup>, 2025 along with special meeting held March 31<sup>st</sup> 2025. The board was all in favor via voice vote; motion carried.

**Reports & Communications:**

- Clerk Laurie Dolsen: wrapped up election season for 2025. Normally plan for 35-40%. This year had 56.7% with 511 voters. Very first time that the spring election had this turnout in the 15 years of Laurie's service. Laurie prepping for form CT. She will reconcile and bring it to the CPA. Laurie training Lydia and Stacy for transition.
- Treasurer Stacy Fornengo: Training for the transitioning of Board Members with Clerk Laurie Dolsen.
- Supervisor Dana Dolsen: Thank Brian, Laurie, and Jack for service over the years. Dedicated a lot of years to the town, hard work has not gone unnoticed. Mains family bought Missinee's Garden, took over 4/1. Dana attended the FD meeting last night, 13-14 people turnout. Lydia Schroeder on ballot for clerk position, Randy Polson, Supervisor, and Dana Dolsen, Supervisor attended the BOR training for the year. Chanz Green opened the floor for questions that anyone had. Questions and affects of wake boats. Calls for state wide legislation. Recognize that due to the varying lake sizes and needs there can't be a blanket regulation for the wake boats. Communities such as ours are encouraged to set our own policies and standards to protect the lakes. Planning commission and lake group were recognized for work that has went in, used as an example. Another concern was the training requirements and certifications for first responders making it extra difficult to get volunteers. The speakers at the BOR training are working towards legislation to get that training level down under an EMT level.
- Supervisor Randy Polson: Reported on discussions with other towns and villages during the BOR Training and how difficult it has become to budget and provide services.
- Chair Jack Byrd: Commented on the legislation trying to drop the volunteer fire department requirement by 12% for training. Brian Conley retired on 4/1. Board and everyone would like to give appreciation for time invested. Jewel to this township with input as an operator and employee but also with land use and everything else.
- Fire Department: Stacy working on technology portion of the Fire Department while Gerald, Fire Chief is working on getting a full inventory of the gear. Need to budget for oxygen tanks and fire suit replacements 10 years from the purchase date. There was no updates on the radio replacements as of now. It was also mentioned that the tanker truck is also in need of some repairs and will need to be worked into the budget.
- Road Crew: Road Crew operator Greg Dolsen reported that he has steamed culverts, checked roads, worked on equipment, worked on stingers change grader blades for snow, clean shop, fixed the F550 Brakes, lights, changed the water pump on F550, sand roads, check for ice, plow parking lot @town hall, sand blacktop at Dowling & Amnicon, delivered & picked up garbage can on Old Lyman Lake Rd, plowed snow at intersections of the highway, plowed at lake area, fix starter on F-550, Removed trees on Range Line Rd, changed grader blades back to singers, 140 for 1000 hour service, helped Stacy with NIFERS, cleaned up snow from FD door from roof fall off. Repaired electrical outlet at town hall and grated. Delivered recycling can on Conley Rd.
- Community Event Group: Dana Dolsen spoke on behalf of the Community group. The group did not meet on regular meeting night of April 2nd, but plan to meet tomorrow, April 9<sup>th</sup> to discuss the upcoming Pancake Breakfast event.

**Bills:** Board reviewed all incoming bills since last meeting, Dana Dolsen motioned for the bills to be paid as presented. Randy Polson seconded. All were in favor, motion carried.

**Planning Commission:** Brian Conley spoke on behalf of the planning commission. The commission met yesterday at 2:30pm to review the 3 non-metallic mines. Upon review these were approved by the commission. Next month, the

reclamation plans will be available for those that will require further review. Two of these mines are inactive, the other doesn't have much for product left. Until the product is finalized they will need to follow the ordinance. Sandy Peas is working on the utility accommodation ordinance. The original is from 2015 but needed some updating. Brian reported that there is an interested purchaser for property on the Stone Road that would like to go for a zoning change. May or may not come up. Flood plain maps are now available. Mary Brill looking into the 30 day public comment period for these, she will report back on when this period is.

- Alliance Steel Permit Conditional Use Permit # 9064 Dana Dolsen made a motion to approve, Randy Polson seconded. All in favor via voice vote; motion carried.
- Alliance Steel Construction Conditional Use Permit #18223 Dana Dolsen made a motion to approve, Randy Polson seconded. All in favor via voice vote; motion carried.
- Hansen Conditional Use Permit #21683 Dana Dolsen made a motion to approve, Randy Polson seconded. All in favor via voice vote; motion carried.
- Approval of Liquor License. Application from Daniel Hudacek DBA Rellys Axe Tavern, need a few more pieces of paper and the publication. Laurie Dolsen recommends approval for cigarette and liquor licenses. Andy and Daniel Hudacek present with daughter. Their goal is to open as soon as possible, discussed final paperwork with Laurie. Randy Polson made a motion to approve Liquor & Beer License upon completion of all paperwork, Dana Dolsen seconded. All in favor via voice vote; motion carried. Randy Polson made a motion to approve the Tobacco license upon completion of all necessary paperwork. Dana Dolsen seconded; all in favor via voice vote; motion carried.

**Clean Up Day:** Supervisor Randy Polson and Chair Jack Byrd reported that there is an active contract from Tires Aggregate, lunch will be provided from Gronks. The members of the board addressed the residents and advised that they are looking for volunteers the day of. Town Clean Up will occur May 17th from 8:00am – 2:00pm. Randy Polson to make contact with the rep for appliance pickup. Laurie contacted the dumpster company. This year will be extra important to check for residency. Randy Polson to investigate prices for disposal before finalizing price to residents. Laurie Dolsen to pull previous pricing to review.

**Staffing update:** Jack Byrd recommends getting someone into Brian's position before we are too far into the season. Dana Dolsen recommends staffing for July to align with the budget for 2025 and budget for 2026.

**Public Comment:** Dana Dolsen, this is the last meeting besides the Annual meeting for Jack Byrd and Laurie Dolsen. Jack has about 30 years of service, Laurie 15 years. Thank you to both of them.

The next Board Meeting Date will be the Annual Meeting held April 15th 7:00pm. The following meeting is May 13th at 7:00pm. Motion to Adjourn made by Randy Polson; seconded by Dana Dolsen; all were in favor via voice vote, motion carried. The meeting adjourned at 7:47pm.

Submitted,

Lydia M Schroeder, Town Clerk

Town of Oakland  
**Annual Report**  
January through December 2024

Jan - Dec 24

Ordinary Income/Expense		Jan - Dec 24
Income		
0240000 · Tax Collections RE (January)	593,719.38	
0440000 · Advanced Tax Collections (Dec)	38,799.75	
0540000 · Lottery Credit	16,266.37	
0840000 · Dog Licenses	156.00	
1040000 · August Settlement	133,486.01	
4111000 · Property Taxes - Other		
4111001 · Tax Collections (February Dpts)	354,000.00	
4111002 · Personal Property Taxes	101.06	
4111003 · Personal Property Aids	212.07	
Total 4111000 · Property Taxes - Other	354,313.13	
4341000 · State Shared Revenue	123,648.45	
4342000 · State Fire Insurance Tax (2%)	4,984.97	
4343000 · Other State Shared Taxes	2.08	
4353100 · General Transportation Aids	166,828.68	
4364000 · Severance/Yield/Withdrawal Tax	19,988.19	
4365000 · Forest Cropland/Managed Forest	19,318.36	
4366000 · PILT (Payment in Lieu of Taxes)	1,006.44	
4369000 · Other State-ATC (Am Trans Co)	36,209.00	
4410000 · Business/Occupational Licenses	235.00	
4430000 · Building Permits/Inspection Fee	1,020.00	
4642000 · Refuse and Garbage Collection		
4642001 · Advanced Garbage Collection	2,555.68	
4642002 · Delinquent Garbage Collected	8,918.61	
4642000 · Refuse and Garbage Collection - Other	104,765.69	
Total 4642000 · Refuse and Garbage Collection	116,239.98	
4643100 · Solid Waste Disposal-Cleanup Da	1,822.00	
4674300 · Hall Rental (Community Center)	1,525.00	
4811000 · Interest Income	3,085.10	
4813000 · Interest on Special Charges	741.49	
4830300 · Sale of Equipment	9,000.00	
4890000 · Other Miscellaneous Revenues		
4890001 · Scrap Metal Sold	921.90	
4890004 · Workers Comp Refund	1,330.00	
4890006 · Refunds - General	553.50	
4890007 · Donations	576.37	
4890014 · Community Events Group Funds	2,128.36	
Total 4890000 · Other Miscellaneous Revenues	5,510.13	
Total Income		1,647,905.51
Expense		
5000000 · Tax Roll Reconciliation		
5000002 · Tax Collected Paid to County	273,203.22	
5000004 · Tax Collected-Paid to Schl Dist	479,502.53	
5000006 · Tax Collected-Paid to Tech Clg	19,324.94	
5000010 · Dog Licenses Paid to County	140.50	
5000020 · Managed Forest Land Paid to Cty	148.61	
5000032 · PILT Paid to Douglas County	273.80	
5000034 · PILT Paid to School District	452.76	
5000036 · PILT Paid to Tech College	18.21	
5000050 · Amnicon/Dowling Lake Management	4,012.63	
Total 5000000 · Tax Roll Reconciliation		777,077.20

Town of Oakland  
**Annual Report**  
January through December 2024

	Jan - Dec 24
<b>5110000 · Legislative</b>	
<b>5110001 · Board Salaries</b>	18,000.00
<b>5110002 · Board Expenses/Mileage</b>	785.08
<b>5110003 · Board Training</b>	65.00
<b>5110010 · WTA Membership</b>	1,231.75
<b>Total 5110000 · Legislative</b>	<b>20,081.83</b>
<b>5130000 · Legal</b>	<b>4,090.50</b>
<b>5140000 · General Administration</b>	
<b>5140001 · Clerk's Salary</b>	15,600.00
<b>5140002 · Clerk's Expenses/Mileage</b>	945.93
<b>5140010 · Publication/Advertising</b>	13.15
<b>5140011 · Office Supplies/Expenses</b>	3,374.31
<b>5140012 · Consultant Services</b>	2,150.00
<b>5140020 · Election--Salaries/Expenses</b>	4,964.97
<b>5140021 · Voting Equipment Maintenance</b>	485.75
<b>5140022 · SVRS Contract Fees</b>	600.00
<b>5140023 · Election - Mileage</b>	237.51
<b>Total 5140000 · General Administration</b>	<b>28,371.62</b>
<b>5150000 · Financial Administration</b>	
<b>5150001 · Treasurer's Salary</b>	7,800.00
<b>5150002 · Treasurer's Expenses/Mileage</b>	3,388.34
<b>5150010 · Assessor's Contract</b>	8,000.00
<b>5150012 · Tax Collection Fee</b>	1,735.20
<b>5150013 · Dog License Expenses</b>	10.50
<b>5150014 · Board of Review Expenses</b>	65.00
<b>Total 5150000 · Financial Administration</b>	<b>20,999.04</b>
<b>5160000 · General Building &amp; Plant (Hall)</b>	
<b>5160001 · Custodian's Salary</b>	10,005.00
<b>5160002 · Custodian's Expenses/Mileage</b>	4,585.08
<b>5160010 · Electric</b>	1,023.17
<b>5160011 · Telephone / Internet</b>	3,336.23
<b>5160012 · Propane</b>	2,055.35
<b>5160013 · Septic</b>	630.00
<b>5160014 · Well Testing</b>	70.00
<b>5160015 · New Building Repair Expenses</b>	209.95
<b>5160020 · General Maintenance/Repair</b>	1,760.61
<b>5160021 · Supplies/Furniture</b>	2,387.69
<b>Total 5160000 · General Building &amp; Plant (Hall)</b>	<b>26,063.08</b>
<b>5193200 · Highway Insurance</b>	
<b>5193206 · Worker's Compensation</b>	1,569.00
<b>5193200 · Highway Insurance - Other</b>	23,853.00
<b>Total 5193200 · Highway Insurance</b>	<b>25,422.00</b>
<b>5198000 · Other General Government</b>	
<b>5198001 · Gifts</b>	850.00
<b>5198003 · Community Group Expenses</b>	1,936.74
<b>Total 5198000 · Other General Government</b>	<b>2,786.74</b>

**Annual Report**

January through December 2024

	<b>Jan - Dec 24</b>
<b>5220000 · Public Safety/Fire Protection</b>	
5220001 · Fire Chief's Salary	3,600.00
5220002 · Assistant Fire Chief's Salary	1,200.00
5220003 · Secretary/Treasurer Salary	375.00
5220011 · Sec/Treas Expenses/Mileage	26.91
5220012 · Mileage - Others	25.74
5220013 · Expenses/Supplies	4,878.28
5220014 · Training and Education	19.12
5220015 · VFD Professional/Dues	150.00
5220020 · Retirement/Length of Service	5,292.80
5220021 · Insurance	9,706.00
5220030 · Firefighter Equipment/Clothing	157.49
5220031 · Communication Equipment/Radios	190.00
5220040 · Electric (Fire Dept Building)	1,023.12
5220041 · Telephone / Internet (VFD)	1,420.77
5220042 · Propane (Fire Dept Building)	1,089.32
5220050 · Fuel for Fire Equipment	1,492.62
5220053 · 86 Chevy 1 1/4 Ton Brush Truck	1,739.52
5220055 · 97 Freightliner Water Tender	438.38
5220061 · ATV	94.95
5220062 · 2003 International Equip Truck	559.94
<b>Total 5220000 · Public Safety/Fire Protection</b>	<b>33,479.96</b>
<b>5230000 · Ambulance/EMS</b>	
5230002 · Professional Dues	78.75
<b>Total 5230000 · Ambulance/EMS</b>	<b>78.75</b>
<b>5331100 · Highway and Street Maintenance</b>	
5331101 · Wages/Labor--Operators	127,509.60
5331102 · Dept of Corrections Labor	6,880.13
5331103 · Addl Labor @ Highway Rate	10,193.30
5331104 · Soc Sec/Medicare--Employer Paid	15,183.93
5331105 · Health Insurance--Employer Paid	44,002.00
5331106 · Pension--Employer Paid	35,360.00
5331110 · Mileage	197.15
5331111 · Training	65.00
5331112 · Drug Testing	60.00
5331113 · Safety Awards	600.00
5331114 · Non-Metallic Mine Permit	1,195.00
5331115 · Expenses-Tools/Supplies/Permits	1,634.91
5331120 · Telephone/Internet (Shop/Cell)	3,072.34
5331121 · Electric (Shop/Garage)	2,081.84
5331122 · Propane (Shop/Garage)	3,418.82
5331130 · Shop Supplies	714.19
5331131 · Shop/Garage Bldg Maintenance	15,386.75
5331132 · Truck/Equipment Supplies&Safety	2,429.45
5331140 · Tires & Disposal	3,087.91
5331141 · Signs	1,663.78
5331142 · Salt/Salt Shed	1,447.14
5331143 · Gravel/Rock for Roads	54,029.66
5331144 · Blacktop/Seal Coating	862.07
5331145 · Culverts	16,320.27
5331146 · Road Maint-Non Gravel Supls/Exp	8,523.47

Town of Oakland  
**Annual Report**  
January through December 2024

	Jan - Dec 24
<b>533116X · Hwy Equipment Expenses</b>	
5331160 · Fuel (Diesel) for Equipment	27,314.29
5331163 · 93 Mack DM	140.14
5331165 · 95 Ford New Holland Brusher	639.98
5331167 · 99 20-Ton Eager Beaver Trailer	771.72
5331169 · 04 Mack Truck	1,565.78
5331170 · CAT 420D Backhoe	3,232.93
5331173 · 01 Ford F550 Flatbed Truck	423.25
5331176 · 96 CAT 140H Grader (546)	1,594.24
5331177 · 22 CAT 140-15 Grader (EB200690)	1,145.88
5331178 · 24 Mack Dump Truck	2,526.99
<b>Total 533116X · Hwy Equipment Expenses</b>	<b>39,355.20</b>
<b>Total 5331100 · Highway and Street Maintenance</b>	<b>395,273.91</b>
<b>5362000 · Refuse/Garbage Collection</b>	
5362001 · Clean-Up Day Expenses	2,674.73
5362000 · Refuse/Garbage Collection - Other	110,979.99
<b>Total 5362000 · Refuse/Garbage Collection</b>	<b>113,654.72</b>
<b>5363500 · Recycling Expenditures</b>	<b>30,729.38</b>
<b>5690000 · Other Conservation and Develop</b>	<b>5,239.28</b>
<b>5714000 · General Public Buildings Outlay</b>	
5714001 · New Town Hall/Fire Garage Const	63.82
5714002 · Loan Repayment - Principal	35,967.63
5714003 · Loan Repayment - Interest	31,530.13
<b>Total 5714000 · General Public Buildings Outlay</b>	<b>67,561.58</b>
<b>5732400 · Highway Equipment Outlay - Pcp1</b>	<b>103,361.53</b>
<b>5732401 · Highway Equipment Outlay - Int</b>	<b>14,176.43</b>
<b>66000 · Payroll Expenses</b>	<b>0.00</b>
<b>Total Expense</b>	<b>1,668,447.55</b>
<b>Net Ordinary Income</b>	<b>-20,542.04</b>
<b>Net Income</b>	<b><b>-20,542.04</b></b>

**Town of Oakland, Douglas County**  
**2024 Annual Town Meeting of the Electors**  
**Tuesday, April 15, 2025 at 7 p.m.**  
**Oakland Town Hall**

The meeting was called to order by Town Chair, Jack Byrd at 7:01 p.m. The Pledge of Allegiance was recited by all.

**Verification of Qualified Electors at the Meeting:** Present and in person were Laurie Dolsen (clerk), Lydia Schroeder (incoming elected clerk), Pete Fornengo (incoming elected chair), Jack Byrd (chair), and 18 interested citizens. All present and in person were verified as qualified electors for voting purposes.

**Swearing in of New Officers:** Laurie Dolsen overseen the oath of new Town Clerk, Lydia Schroeder. Lydia Schroeder then overseen the oath of newly elected chairman Pete Fornengo. Followed by the oath of Town Supervisors, Randy Polson and Dana Dolsen, and Treasurer, Stacy Fornengo.

Jack B – last meeting. Officially completed his term as chairman. Humbly thank the township for the support over the years. Past chairman. 30 years of service.

**Call for Agenda Items/Approve Order of Business:**

**Call for Agenda Items / Approve Order of Business:** Chairman, Pete Fornengo called for agenda items from the electors present. The following items were requested:

1. Mary Brill: Increase the salary of the custodian to \$17 / hour
2. Sandy Waletzko: Another plug for the Community Group, increasing members
3. Laurie Dolsen: Fire Department Tanker repair or replace. Jack Byrd: Fire Department needs updated radios. Within Budget currently
4. Mary Brill: New plan for town finances since special meeting regarding loan repayment
5. Mary Brill: Road Crew – personnel numbers
6. Sandy Waletzko: shared revenue items, no changes. increased. Maintenance of Effort needs to be turned in.
7. Re-assessment for property values. Liz – percentages for saving next year.
8. Greg Dolsen – back taxes from residents that haven't paid.

Supervisor Randy Polson motioned to approve the agenda/order of business. Mark Staves seconded this motion; all were in favor via voice vote; motion carried.

**Review/Approve Town Meeting Minutes:**

Previous Annual town meeting minutes from April 16, 2024. Randy Polson motioned to approve these minutes; seconded by Greg Dolsen; all were in favor via voice vote; motion carried. Previous November 12, 2024 budget meeting minutes. Mary Brill motioned to approve the minutes; Shane Schroeder seconded the motion; all in favor via voice vote; motion carried.

**Review and Approve the 2024 Financial Report**

Greg Dolsen of the town road crew noted that the line item listed for the 96 grader 140H for \$59.93 should be moved to the 98 grader line item. Greg Dolsen also remarked on 5331178 charge line item for the 2024 Mac dump truck. Laurie Dolsen investigated and noted that this charge was an invoice from Nuss Truck on January 9<sup>th</sup> 2024. Greg Dolsen will review invoice and ensure that this line item shouldn't have been covered under warranty. Mary Brill motioned to approve the Financial Report with the change for the grader charges and verification of non-warranty work. Randy Polson seconds this motion; all in favor via voice vote, motion carried.

**Town Board Reports:** Treasures Stacy Fornengo, nothing to report at this time. Laurie Dolsen, clerk, noted the training process for new clerk Lydia Schroeder. Chair Jack Byrd nothing to report at this time.

**Planning Commission:** Brian Conley reported that he would like to thank the other people on the commission, the experience has been very good and appreciates Sandy for correcting grammar.

**Elector Agenda Items:**

1. Custodian increased wage: Dana Dolsen listed the current job duties and attributes that may make staffing difficult in the future: maintaining, cleaning, mowing the lawn, sometimes on holidays, unlocking the hall as needed. She emphasized the importance on filling the spot after she is no longer in the role. Brian Conley remarked that McDonald's pays more than \$17 and this job has more responsibilities. Brian Conley makes a motion to approve, Sandy Waletzko seconds; all in favor via voice vote; motion carried.
2. Community Group: Dana Dolsen explained that currently 10 people serve on the Community Group. Next event to be held is the Pancake breakfast, May 3rd 8:00am – 11:30am with a cost of \$8 per person, 5 and under free. Previous events for the year included: the snowshoe races, Fall Fest, and a Wellness Clinic all held at the Town Hall. Sandy Waletzko wanted to provide this information and share that they are looking to increase membership. The group meets the 1<sup>st</sup> Wednesday of the month at 6:30. Additionally, this month the group will meet on the 30<sup>th</sup> of April in preparation for the Pancake Breakfast event. The group would like to have the board make recommendations for events in the future and assist with advertising on the board at the shop, Facebook, website, and posters around businesses.
3. Fire Department – Tanker Truck, equipment, radios: Stacy Fornengo started providing information. The tanker truck is old and leaking. The department needs some new equipment. The tanker truck needs tire replacement. Additionally, next year the radios need to be replaced. She got a quote of around \$3000 for turnout gear without a helmet or boots per each individual. 12 new radios is a cost of around \$15,000 with a grant. Turnout gear replacement is on a rotation, 2 new ones each time. This is a requirement, and the FD would have to shut down if these are not up to date. Greg Dolsen mentioned maintenance for the tanker truck, but this is only a short-term solution. A \$300 investment went for the small tanker truck. Greg is collecting quotes for the tires for the truck. Stacy Fornengo also mentioned the need for new ice rescue suits. The current equipment may be able to be patched. 1 outfit to replace is around \$1000. Overall positive involvement and increased membership with 7 people at training last Saturday and overall, more people responding to calls. There may be some grants available for these replacements, Stacy working on looking into this. Greg Dolsen, updated the rescue unit. Stacy updated oxygen tanks and other EMS equipment.
4. New Finance Plan for 2024. Stacy Fornengo spoke regarding the special meeting held March 31, 2025. At this meeting the board met with interested residents and decided to consolidate the 2 loans for 13.5 years with a set interest rate along with a \$9000 payment down on the loan consolidation. All future hall rental revenue will be applied toward the principal.
5. Road Crew Personnel: Dana Dolsen addressed the group about adding another crew member now that Brian has retired. Mary would like to know the plans for hiring the new people. Dana Dolsen proposed taking applications in July and interviewing in August, proceeding through the hiring process and hire in September or October. Deferring the process to July helps to preserve this year's budget and allow to budget next year for the new employee while still paying current employees. Dana also suggested adding a skills test, background check, and referrals to the application process. Randy Polson discussed the transition to new chairman Pete. Randy would like to get his feedback now that he is the new chair.
6. Reassessment – Liz Fredericks would like to know more information about the reassessment. Laurie Dolsen stated to the group that the last total reassessment was in 2013. Pre the State the Town must be within 90% and right now at 71%. Barrett Brenner, the assessor, can do a full market analysis and update. This market analysis falls within the budget whereas a full reassessment is \$43,000 - \$45,000, market analysis is about \$21,000. The contract was rewritten for this year and allows us to pay in increments. Hopefully that will bring this back up to 90%.
7. Back taxes: Stacy Fornengo, Treasurer, addressed the group about how the county collects taxes and generally doesn't garnish property until after 3-4 years. The Town only gets the payment for those back taxes when the property sells. Currently the Town is at \$117,000 in back taxes for town residents for just 2024. Greg Dolsen addressed that this affects the town spending. Dana Dolsen states that we will need to be good stewards with the budget. Stacy also explained how the garbage bill is paid ahead because residents cannot pay for garbage before the service is provided. This also affects the budget because the Town must wait until taxes are collected to recover that money. Mark Staves brought up information about the board doing a special assessment for the fire

department to increase their budget. Liz asked about the budget shortfall of \$20k from last year. Laurie Dolsen addressed that the budget is based on the money coming in.

**Set Date & Time for 2026 Annual Town Meeting:** The 2026 Annual Town board meeting will take place on the third Tuesday of April per the state statute, which is April 21, 2026. The meeting will take place at 7:00pm at the Town Hall.

Mark Staves motioned to adjourn the meeting; Stacy Fornengo seconded; all voted in favor via voice vote; motion carried. Meeting adjourned at 8:12pm.

Submitted,

Lydia M Schroeder, Town Clerk

**Town of Oakland  
Douglas County, Wisconsin**

The town board hereby provides its written notice of a private event of the town board at **6 p.m. on Friday, April 18, 2025**, at the Oakland Town Hall at **6152 S County Road K**.

No Town business will be discussed during this time.

Notice dated this \_\_\_\_\_ day of April, 2025 Meeting notice posted at Oakland Town Hall, Four Corners Store, and the Town Website

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{Signature of town chair or designee}

**Town of Oakland  
Douglas County, Wisconsin**

The town board hereby provides its written notice and agenda of the Special Town Board Meeting of the town board at **5 p.m. on Friday, April 25, 2025**, at the **Oakland Town Hall at 6152 S County Road K**.

The public may provide comments to the town board if a period for public comment is noted on the agenda and upon recognition by the presiding officer. Other comments may be requested on agenda items if the board believes public input would be beneficial.

**AGENDA**

Call to Order

Quorum

Verification of Public Notice

**Items listed below are for discussion and possible action**

1. Consideration and approval of a resolution to borrow from National Bank of Commerce the sum of \$683,773.17, under the following terms and conditions: (full resolution available online at [townofoakland.net](http://townofoakland.net))
  - 5.00% interest rate;
  - 5-year term, amortized over 13.5 years;
  - Monthly payments of principal and interest, approximately \$5,828.88, with an estimate final payment, April 18. 2030 in the amount of \$487,944.14;
  - Documentation/closing fee to be paid outside of the loan;
  - Prepayment penalty of 1.000% during the first year of the loan; and
  - Such other expenses and terms and conditions as are usual and customary.
2. Review and adopt contract with FIRE INSPECTION SERVICES INC.
  - This agreement if adopted will begin May 1st, 2025 (to be referred to as the services commencement date) and will end April 30th, 2026. After the initial term, the contract will automatically renew with identical terms on a year-to-year basis.
  - Fire Inspection: \$46.50 per inspectable occupancy\* per year for semi-annual fire inspections. Inspections will be completed 2 times per occupancy per year at a rate of \$23.25 per occupancy in each half of each calendar year
  - The Fire Chief will determine which occupancies Fire Inspection Services Inc. will inspect and inform Fire Inspection Services Inc. of any occupancies requiring inspection which Fire Inspection Services Inc. is not aware of or is not currently inspecting.
  - Upon request of the Fire Chief, Fire Inspection Services may provide consultative services for the Fire Department at a rate of \$75.00 per hour.
  - Any time Fire Inspection Services is called in by the Fire Department to conduct a fire inspection that is outside of the normal inspection cycle, we will charge a flat fee of \$200 per inspection, to be collected at the time of the inspection.
  - For all new fire departments which sign a contract with Fire Inspection Services, there will be a one-time, \$1.00 per inspectable occupancy charge for the initial round of inspections. In addition, the following one-time initial online software set up fee will be assessed as follows:
  - 1-100 occupancies \$150.00, 101-250 occupancies \$250.00, 251-450 occupancies \$375.00, 451-600 occupancies \$500.00, 601+ occupancies TBD

Public Comment

Adjournment

Notice dated this \_\_\_\_\_ day of April, 2025

Meeting notice posted at Oakland Town Hall, Four Corners Store, and the Town Website

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{Signature of town chair or designee}

**Town of Oakland  
Douglas County, Wisconsin**

The town board convened for the Special Town Board Meeting of the town board at 5 p.m. on Friday, April 25, 2025, at the Oakland Town Hall at 6152 S County Road K. The meeting was called to order 5:00pm by Chairman, Pete Fornengo. The meeting began with a verification of public notification. A quorum was present as well as three interested citizens.

**Call for Agenda Items / Approve Order of Business:**

1. Reviewed the agenda items for the bank loan consolidation. Consideration and approval of a resolution to borrow from National Bank of Commerce the sum of \$683,773.17, under the following terms and conditions: (full resolution available online at [townofoakland.net](http://townofoakland.net))
  - 5.00% interest rate;
  - 5-year term, amortized over 13.5 years;
  - Monthly payments of principal and interest, approximately \$5,828.88, with an estimate final payment, April 18, 2030 in the amount of \$487,944.14;
  - Documentation/closing fee to be paid outside of the loan;
  - Prepayment penalty of 1.000% during the first year of the loan; and
  - Such other expenses and terms and conditions as are usual and customary.

Motion to approve by Dana Dolsen, seconded by Randy Polson, accepted via voice vote, all in favor, motion carried.

2. Reviewed the agenda items for the fire inspection, reviewed fee schedule as well as the contract.
  - This agreement if adopted will begin May 1st, 2025 (to be referred to as the services commencement date) and will end April 30th, 2026. After the initial term, the contract will automatically renew with identical terms on a year-to-year basis.
  - Fire Inspection: \$46.50 per inspectable occupancy\* per year for semi-annual fire inspections. Inspections will be completed 2 times per occupancy per year at a rate of \$23.25 per occupancy in each half of each calendar year
  - The Fire Chief will determine which occupancies Fire Inspection Services Inc. will inspect and inform Fire Inspection Services Inc. of any occupancies requiring inspection which Fire Inspection Services Inc. is not aware of or is not currently inspecting.
  - Upon request of the Fire Chief, Fire Inspection Services may provide consultative services for the Fire Department at a rate of \$75.00 per hour.
  - Any time Fire Inspection Services is called in by the Fire Department to conduct a fire inspection that is outside of the normal inspection cycle, we will charge a flat fee of \$200 per inspection, to be collected at the time of the inspection.
  - For all new fire departments which sign a contract with Fire Inspection Services, there will be a one-time, \$1.00 per inspectable occupancy charge for the initial round of inspections. In addition, the following one-time initial online software set up fee will be assessed as follows:
  - 1-100 occupancies \$150.00, 101-250 occupancies \$250.00, 251-450 occupancies \$375.00, 451-600 occupancies \$500.00, 601+ occupancies TBD

Dana Dolsen asked about shopping for other contracts. She contacted the Town of Superior. Their pricing was \$500 total for the year for 2 inspections. The town has 6-7 businesses. Fire chief and Supervisor Dana Dolsen discussed businesses within the town. Randy Polson made a motion to accept the Fire Services Inc contract and review next year after the contract expires. Dana Dolsen seconds the motion with that provision. Approved via voice vote, all in favor, motion carried.

Chairman, Pete Fornengo, called meeting to adjourn at Dana Dolsen, Randy Polson seconded, voice vote all in favor. Motion carried at 5:26pm.

Submitted,

Lydia M Schroeder, Town Clerk

**Town of Oakland, Douglas County  
Special Town Board Meeting  
Monday, April 28th, 2025, at 5 p.m.  
Oakland Town Hall**

Present: Chairman, Pete Fornengo, Supervisor, Randy Polson, Supervisor, Dana Dolsen, Clerk, Lydia Schroeder, Treasurer, Stacy Fornengo.

Meeting called to order at 5:01pm, by Chairman, Pete Fornengo. A quorum was present and the meeting was properly posted.

**Agenda Items**

Resolution to change the annuity funds from LBL to Empower. Dana Dolsen made a motion to approve, Randy Polson seconded; all were in favor via voice vote; motion carried.

For the operator license for Danielle Hudacek, provided all the necessary documentation. Dana Dolsen approved, Randy Polson seconded; all were in favor via voice vote; motion carried.

**Public Comment**

Stacy provided information about Waste Management. Need a process to notify the residents and update the taxes that need to be updated.

Tires for the Town Cleanup, not profitable, but more affordable than being blight on the roadways.

Dana Dolsen made a motion to adjourn the meeting, Randy Polson seconded. Approved via voice vote; motion carried. The meeting adjourned at 5:20pm.

Respectfully,

Lydia Schroeder, Town Clerk

**Town of Oakland  
Douglas County, Wisconsin**

The town board hereby provides its written notice and agenda of the Special Town Board Meeting of the town board at **5 p.m. on Monday, April 28, 2025**, at the **Oakland Town Hall at 6152 S County Road K**.

The public may provide comments to the town board if a period for public comment is noted on the agenda and upon recognition by the presiding officer. Other comments may be requested on agenda items if the board believes public input would be beneficial.

**AGENDA**

Call to Order

Quorum

Verification of Public Notice

**Items listed below are for discussion and possible action**

1. Change of annuity plan company from LBL to Empower.
2. Approval of Operator License for Danielle Hudacek

Public Comment

Adjournment

Notice dated this \_\_\_\_\_ day of April, 2025

Meeting notice posted at Oakland Town Hall, Four Corners Store, and the Town Website

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{Signature of town chair or designee}

**Town of Oakland  
Douglas County, Wisconsin  
Special Town Board Meeting  
Thursday, May 1st, 2025, at 5 p.m.  
Oakland Town Hall  
OPEN SESSION**

Roll Call: Randy Polson, Dana Dolsen, Pete Fornengo, Lydia Schroeder. 2 interested citizens

The meeting was called to order by Chairman, Pete Fornengo at 5:00pm. A quorum was present, and the meeting was properly posted.

**Public Comment**

From the public a concern about conflict of interest was expressed about the members of the board. It was acknowledged that the board members ran unopposed. Asked about the by-laws for this issue and how the board would handle any conflict of interest. Because the agenda today is in regards to the road crew, DD explained that the chairman oversees the road crew. She will abstain during any closed session regarding the issue per 19.59(1)(c).

The next public question was how much the town is spending on Bryan's retirement and how long he will remain on the payroll. Dana D answered and believes it will be a year. The explanation continued to explain that this is money he had earned and contractually has the right to. Everything is being done by the union contract. Randy explained the benefits of comp time instead of paying out overtime for large snow events or road emergencies for budgeting purposes.

Discussion redirected to the agenda item specifically asking how much employee, Greg Dolsen makes. Pete F referenced the union contract, \$31.40 per hour.

The meeting was directed back to the potential conflict of interest. As discussed above, Dana D explained that due to the conflict of interest she will abstain from the closed session.

The public mentioned the raise for the custodian at the annual meeting. Because this was not an agenda item for this special meeting, his item was tabled for another meeting.

Dana Dolsen made a motion to go into closed session, anyone that is not part of the closed session to be removed. Pete Fornengo invited the public members to be included in the meeting. There was no second; motion did not carry.

Randy Polson made a motion to go into closed session under Wis. Statute Sec. 19.85(1)(c) for consideration of employment promotion for employee, Greg Dolsen. Pete Fornengo seconded, all in favor; motion carried. At 5:20pm. Dana Dolsen abstained.

Roll Call: Randy Polson, Dana Dolsen, Pete Fornengo, Lydia Schroeder, Greg Dolsen

Closed Session Held.

Randy Polson made a motion to adjourn the meeting. Pete Fornengo seconded. All in favor via voice vote; motion carried. Meeting adjourned at 5:34pm. The closed session did not reopen to the public.

**Town of Oakland  
Douglas County, Wisconsin  
Special Town Board Meeting  
Thursday, May 1st, 2025, at 5 p.m.  
Oakland Town Hall**

The public may provide comments to the town board if a period for public comment is noted on the agenda and upon recognition by the presiding officer. Other comments may be requested on agenda items if the board believes public input would be beneficial.

**AGENDA**

Call to Order

Roll Call / Quorum Call / Verification of Public Notice

**Items listed below are for discussion and possible action**

- Public comment
- Motion to go into closed session under Wis. Statute Sec. 19.85(1)(c) for consideration of employment promotion for employee, Greg Dolsen. Roll call vote required on motion. Session closed due to personnel nature.
- Motion to end closed session.
- Adjournment

**Town of Oakland  
Douglas County, Wisconsin**

The town board hereby provides its written notice that town board members Pete Fornengo, Randy Polson, and Dana Dolsen will be doing the road evaluation for the 63 miles of Oakland roads on May 5<sup>th</sup> beginning at 10:00am.

No other Town business will be discussed during this time.

Notice dated this \_\_\_\_\_ day of May, 2025 Meeting notice posted at Oakland Town Hall, Four Corners Store, the Kopper Kettle and the Town Website

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{Signature of town chair or designee}

**Town of Oakland  
Douglas County, Wisconsin**

The town board hereby provides its written notice that town board members Pete Fornengo, Randy Polson, and Dana Dolsen will be doing the road evaluation for the 63 miles of Oakland roads on May 8<sup>th</sup> beginning at 10:00am.

No other Town business will be discussed during this time.

Notice dated this \_\_\_\_\_ day of May, 2025 Meeting notice posted at Oakland Town Hall, Four Corners Store, the Kettle and the Town Website

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{Signature of town chair or designee}

Town of Oakland  
Douglas County, Wisconsin  
Regular Town Board meeting  
Tuesday, May 13, 2025, at 7 p.m.  
Oakland Town Hall

Present: Pete Fornengo, Dana Dolsen, Randy Polson, Stacy Fornengo and 9 interested citizens.

Pete Fornengo called the meeting to order at 7:00 on May 13<sup>2025</sup>. The pledge of allegiance was recited; a quorum was present; and the meeting was properly posted.

Approval of previous board minutes: Dana Dolsen made the motion to approve, Randy Polson seconded for the following meeting minutes; 4/8, 4/25, 4/28 and 5/1. The board was all in favor via voice vote; motion carried.

#### Reports & Communications:

- Clerk Lydia Schroeder was not present at the meeting. Stacy Fornengo read her report that was left on the agenda. Town hall rentals: 3 rentals for the month of May, applied for a .gov domain, updated the town website, working on the form CT with the accountant and met with the IT guy.
- Treasurer Stacy Fornengo: worked with the bank on the loan consolidation and assisted the new board members with signatures on all accounts. Reported the interest savings with consolidating the loans; in March 2025 Paid \$2,323.58 in interest between the two loans and in May 2025 paid \$1,709.43 interest with consolidating the loans. Working on auditing the garbage/recycling for proper charges on the taxes.
- Supervisor Dana Dolsen: Thanked Road crew Greg for doing a great job. The roads look great. Did road checks on all roads with both Randy P & Pete F.
- Supervisor Randy Polson: Noted from the road checks that a few signs needed to be changed and a few straightened out.
- Chairman Pete Fornengo: noted that the bridge on Mikrot Road might need attention. Made mention of appreciation on all the help and support.
- Fire Department: Pete Warner reported there's been a number of mutual aid fires, maintenance on fire vehicles and attending training. Air brakes must be tested by someone certified in which Stan Dzikonski is certified.

- Road crew: Road crew operator Greg Dolsen reported that he checked roads, checked on driveway to install culvert at Dowling lake, contacted the county zoning on the driveway at Dowling Lake, put out the garbage at both facilities, took small tanker for a drive after repairs, exchanged garbage can on Neuman rd and county road B, called for tire quotes for Fire department, attended a forestry class in solon springs, met with Chairman Pete F, graded various roads/all roads, cleaned the shop, plowed snow at the lake and Fire department, washed the grader, put stingers on 140, assisted with fire dept tanker repair, took small tanker and rescue truck to Duluth for tires, hauled gravel on Clara Barton Road, picked up a pallet at his house that was delivered at his house and brought to the hall, checked roads for down trees, removed tree on the Olson property back on town access, unloaded sand from the sander and washed it out, hardware store for keys to be made, Menards for supplies, met with midland to reset the gas barrel at the shop, filled the rear end on fire trucks, picked up garbage on Lyman lake road, serviced the lawn mower, fixed back lot for town clean up, fixed lawn mower at the hall, hooked sander prepping to remove Greg made not that he is twice as busy as when Brian was working as he's doing the work of 2 employees.
- County Board: reported that there is a forestry sale with none from the town of Oakland. Looking at the zoning ordinance for campgrounds.
- Community Group: Dana Dolsen reported that the group met for the last time this month till August as everyone is busy in the summertime. Looking to host the fall fest on September 20<sup>th</sup>.

Bills: Board reviewed all incoming bills since last meeting, Dana Dolsen motioned for the bills to be paid as presented. Randy Polson seconded. All in favor, motion carried.

Planning Commission: Brian Conley spoke on behalf of the planning commission. The commission did not meet the past month as there was nothing to review. Mentioned looking into changes into ordinances.

-Touched based on the DNR application of road abandonment, it is mentioned it will be a big process to abandon a road and would be up to the board to proceed.

- Rellie's – still waiting on the fire inspection and sanitation. Received an email and their goal is to open May 22.

Town Clean up- Is set for Saturday May 17th 8-2, in which all is in order just Need volunteers.

Staffing update: Chairman Pete Fornengo will be looking into information on applications to hire another road crew employee. Dana Dolsen made a mention about references. Any suggestions to include for the hiring process, please pass along.

Changing software- Lydia is Looking into possibly changing quick book version to online, get a pdf editor for document management and exploring timecard management system.

Phone line changes: Looking into the possibility of changing to lessen the cost as bright speed bill as that has gone up.

Public Comment:

Next board meeting is set for June 10<sup>th</sup> at 7:00 pm. Motion to adjourn made by Randy Polson; seconded by Dana Dolsen; all were in favor via voice vote, motion carried. The meeting adjourned at 7:30 pm.

Submitted,  
Stacy Fornengo, Town Treasurer

**Town of Oakland**  
**Douglas County, Wisconsin**  
**Regular Town Board Meeting**  
**Tuesday, May 13, 2025, at 7 p.m.**  
**Oakland Town Hall**

The public may provide comments to the town board if a period for public comment is noted on the agenda and upon recognition by the presiding officer. Other comments may be requested on agenda items if the board believes public input would be beneficial.

**AGENDA**

**Call to Order**

**Roll Call / Quorum Call / Verification of Public Notice**

**Review, Amendment, and Approval of Minutes of Prior Board Meetings (4/8, 4/25, 4/28, and 5/1)**

**Reports and Significant Communications**

- Town Clerk – Town Hall Rentals: 3 for the month of May, applied for a .gov domain for security, this gives more of a government appearance and is more secure, updated the website for ease of use. Working on form CT with the accountant, and met with the IT guy to begin using some of the software we were already paying for.
- Town Treasurer – key log
- Board Members (Chair/Supervisors)
- Fire Department
- Road Crew
- County Board Representative (if present)
- Community Events Group

**Items listed below are for discussion and possible action**

- Review of Bills, Claims, and Expenses—Motion to Approve Payments
- Planning Commission Reports and Recommendations
  - Correspondence Received from Douglas County Zoning (if any)
    - DNR Application for road abandonment
  - Review of Applications Received (if any)
    - Rellie's – still waiting on sanitation inspection to issue Liquor License. Operator License and Cigarette License both are issued
  - Status of Current Town Issues/Ordinances/Land Use Plan Being Worked On (if available)
    - 5534 E Tri Lakes Rd Accessory Structure
    - 5799 E Bluff Creek Trail New Address Assignment
    - 6933 E Cty Rd B – Accessory Structure
- Clean-Up Day Update
- Staffing Update
- Changing of Software: Quickbooks version to online, get a PDF editor for document management and exploring timecard management system – some free options
- Cell Phone / Internet / Phone Line Changes, potential for savings
- Public Comment/Set Next Board Meeting Date
- Adjournment

**Town of Oakland  
Douglas County, Wisconsin**

The town board convened for the regular monthly meeting at 7 p.m. on Tuesday, June 10th, 2025, at the Oakland Town Hall 6152 S County Road K. The meeting was called to order 7:00pm by Chairman, Pete Fornengo.

The meeting began with a verification of public notification. A quorum was present as well as 11 interested citizens. Pledge of Allegiance was recited.

Motion to approve the meeting minutes from 5/13/25 made by Dana Dolsen, seconded by Randy Polson, all in favor via voice vote; motion carried.

Town Clerk Lydia Schroeder discussed that there are currently 3 town hall rentals for the month of June, working on conversion of the website to .gov and standardizing email addresses for the board members. She is also working with Winter Systems to update Microsoft licensing to create an online community for the residents. She requested a reconciliation needs and division of labor discussion; this has been tabled for a special meeting with date of 6/24 at 7:00pm. Next filing is the Maintenance of Effort. She will collect this information from the FD and certify the form with DOR by the 7/1 deadline. There was also a discussion to change the processing of the Town Hall rental forms to request payment up front for the rental and the deposit. She will continue to manage the return of deposit payments to the renters as well as manage the calendar for renting. Dana Dolsen made a motion to approve this change of process and Randy Polson seconded the motion, all in favor via voice vote; motion carried.

Treasurer Stacy Fornengo recapped her month which included the deposits, bills, and she also discussed the possibility of getting a Town credit card for bill paying. There are different types offered by NBC, offered July 1<sup>st</sup>. She requests that the board members review these options to establish what the interests are. She will work with the bank to get more information should the board need it. One important part of the discussion is who will be listed as an eligible user(s) on the credit card. The next item was a discussion of the phone bill and how it continually keeps increasing. She provided a copy of the bill breakdown to the board and requested that they review and identify areas to cut back or if there are other ideas for changing that might include different providers such as ECE, Starlink, FirstNet, etc. Chairman Pete Fornengo to investigate this.

Gerry, Chief of the Fire Department, recapped the current events within the Fire Department. For the month, this included cleaning and organizing, ordering Fire Gear, and holding the meeting where a potential new member attended, hopeful to have this person return next month. The Fire Department is also working on applying for some grants and reports; One fire last Sunday, there was no issues with equipment, and one member returned to assist with that fire. According to the recent fire inspection, town gas cans cannot be in the garage sitting out, need the fire locker or it needs to be moved. Stacy discussed the financial needs of the department, how more money is going into maintenance of the trucks as they age, and the need for money for equipment. Dana remarks that she will find something to store the gas cans in. Pete discussed potentially storing them externally would be cheaper. Randy asked about the small tanker and its performance after the recent exhaust work, Gerry agreed that there has been more power and less smoke, but there may be some issues with the tire balancing.

Board members – Dana discussed that she arrived to do the janitor duties and the gas from the Fire Department was moved in the pantry and the metal shelving was taken out of the wall. Put shelving back in and Greg reattached to the wall. Randy had nothing to report.

County Board – no representation

Road Crew – town clean up over a couple of days, moved mower, checked for trees for wind, cleaned shop, helped place dumpsters for town clean up, grading this month. Made a trip to Superior to turn in batteries, called Brightspeed for a repair to the internet, did get this repaired. Clean up around the shop, replaced batteries in 140H, delivered recycling & garbage cans, and did a locate for culvert on the Najt Road.

Dana reported for the Community Events Group, they are on leave through September, nothing to report.

Call for Agenda Items / Approve Order of Business: Review of Bills, Claims, and Expenses—Motion to Approve Payments. DD made a motion to approve, RP seconded, all in favor via voice vote; motion carried  
Planning Commission Reports and Recommendations.

- The Planning Commission is working on a Dog ordinance revision. The board has a copy for review. They are also working on a Utility Ordinance that should be finished for next month. Mary Brill brought an article regarding Town of Scott being sued for their wake boat ordinance. The Planning Commission divided up tasks to find out about the complaint and the answer and how the Town of Scott is going to approach the situation. Last Wilderness Alliance is assisting the town to pay legal fees and help the town through the lawsuit. Town liabilities insurance is paying for the town. Brian talked to Steve Kimmes, our rep, we do have a comprehensive policy for the Town. All of this is in preparation in case this happens here.
- Dog ordinance – Chairman Pete would like to table this for a following meeting to review the changes from previous ordinance. Changes from the previous ordinance include removing the animal control officer, to language including may hire an animal control office. Additionally, the Town Board has the authority to take in these dogs and updated new members of the board. The language was updated for multiple dog license options; this will be up to the board to decide. Dana discussed this issue happening in our town May 30<sup>th</sup>. A resident concerned about dogs chasing after her; her dog was injured and had to go through surgery. She discussed this with Detective Strang. The detective stated if we were going to take the dogs, we need the Sheriff and a warrant to pick up the dog. She is bringing their ordinance to the County Board. Pete talked to 911 about these issues, it is important to make the police report, and any Complaint must be a written complaint. The biggest question surrounding this issue is, is the Town Ordinance enforceable?

Correspondence Received from Douglas County Zoning (if any) – none.

#### Review of Applications Received (if any)

- Rellie's – liquor license and opening tentative for repairs that are scheduled for this week.
- Kettle Liquor license is within the 15 day holding period. Will be reviewed at a special meeting 6/24 to not hold up their 7/1 date.
- Operator License – No. 2505-04 for Dale Barnard. DD makes a motion to approve, RP seconded. All in favor via voice vote; motion carried.

Status of Current Town Issues/Ordinances/Land Use Plan Being Worked On (if available) - none

Clean-Up Day Update. Town Clean Up went well, didn't seem as busy this year in comparison to other years. Mostly tires disposed, followed by mattresses, then monitors and TVs. The board will provide a full scope of the costs and expenses once the scrap metal and other items are finalized. The idea for next year to include a slip that the resident could fill out beforehand with a simple outline of things being disposed of to help with tracking.

Dogs around Dowling Lake – this issue was discussed above with the Dog Ordinance.

Census Information [Local Update of Census Addresses \(LUCA\) Operation](#) beginning the process of working on the Census in 2030, asking for preparation. Contact Lydia, clerk if anyone would like more information.

Grader Replacement. Randy started the conversation with Brock at Fabick providing a value on the old grader and it is currently worth more than what was expected. In November the grader loan payment will fall off. The value of the offer was \$50,000 for the current grader, cost for new one would be \$323,000. \$10,000 for a different blade from the current setup that we have. The specifications could be changed to adjust the price. A resident asked the year of the current old grader. It is a 1996. The new one is 3 years old – 2022. Pete asked about benefits of having two graders. The discussion summed up that two is for efficiency because plowing with one grader to plow 16 – 20 hours to get through the town once. Greg mentioned rolling over the grader instead of dropping the tax basis without a loan on any equipment. one grader to plow 16 – 20 hours to get through the town once.

Credit Card Request for Treasurer/Clerk use to allow for cost saving – covered in treasurer recap.

#### Staffing Update

- This item is tabled for a later meeting to discuss 6/17 at 5:00pm.

Cell Phone / Internet / Phone Line Changes, potential for savings – covered in treasurer recap.

#### Public Comment/Set Next Board Meeting Date

- Decontamination before boats operate on a lake, create a new ordinance, suggestion from concerned resident.
- Next meeting July 8<sup>th</sup>, 2025 is the next meeting.

Adjournment RP made the motion at 7:58pm, DD seconded, voice vote all in favor; motion carried.

Submitted, Lydia M Schroeder, Town Clerk

**Town of Oakland**  
**Douglas County, Wisconsin**  
**Regular Town Board Meeting**  
**Tuesday, June 10, 2025, at 7 p.m.**  
**Oakland Town Hall**  
**\*amended\***

The public may provide comments to the town board if a period for public comment is noted on the agenda and upon recognition by the presiding officer. Other comments may be requested on agenda items if the board believes public input would be beneficial.

**AGENDA**

Call to Order

Roll Call / Quorum Call / Verification of Public Notice

Review, Amendment, and Approval of Minutes of Prior Board Meetings 5/13/25

Reports and Significant Communications

- Town Clerk –
  - Town Hall Rentals for June
  - Updated town hall rental form
  - approval for .gov working on the technical documents, will standardize the emails for the board:  
[clerk@townofoakland.wi.gov](mailto:clerk@townofoakland.wi.gov), [chairman@townofoakland.wi.gov](mailto:chairman@townofoakland.wi.gov), etc. Service Ticket complete by 6/17
  - trying to get the version of the quickbooks updated –does not have the features that we could use (mobile timecards, mobile receipt entry, customized reporting for budget, multiple users).
  - Working with Winter Systems to update Microsoft licensing. This will allow for residents to be a part of the “online community”, receive email notifications about meetings, other important info about roads, garbage, etc. Renewal date is 6/7, reached out to discuss pricing for the changes.
  - Discuss budget and reconciliation needs of the new board
  - Division of labor discussion
  - Form CT completed and filed. Need information to file and certify the MOE. Collect by 6/15 and certify no later than 7/1
- Town Treasurer
- Board Members (Chair/Supervisors)
- Fire Department
- Road Crew
- County Board Representative (if present)
- Community Events Group

**Items listed below are for discussion and possible action**

- Review of Bills, Claims, and Expenses—Motion to Approve Payments
- Planning Commission Reports and Recommendations
  - Correspondence Received from Douglas County Zoning (if any)
  - Review of Applications Received (if any)
    - Rellie's – liquor license and opening tentative
    - Kettle Liquor license
    - Operator License – No. 2505-04
  - Status of Current Town Issues/Ordinances/Land Use Plan Being Worked On (if available)
- Clean-Up Day Update
- Dogs around Dowling Lake
- Census Information [Local Update of Census Addresses \(LUCA\) Operation](#)
- Grader Replacement
- Credit Card Request for Treasurer/Clerk use to allow for cost saving
- Staffing Update
  - Set a date to begin taking applications.
  - Requirements
- Cell Phone / Internet / Phone Line Changes, potential for savings
- Public Comment/Set Next Board Meeting Date
- Adjournment

**Town of Oakland**  
**Douglas County, Wisconsin**  
**Regular Town Board Meeting**  
**Tuesday, June 10, 2025, at 7 p.m.**  
**Oakland Town Hall**

The public may provide comments to the town board if a period for public comment is noted on the agenda and upon recognition by the presiding officer. Other comments may be requested on agenda items if the board believes public input would be beneficial.

**AGENDA**

Call to Order

Roll Call / Quorum Call / Verification of Public Notice

Review, Amendment, and Approval of Minutes of Prior Board Meetings 5/13/25

Reports and Significant Communications

- Town Clerk –
  - Town Hall Rentals for June
  - Updated town hall rental form
  - approval for .gov working on the technical documents, will standardize the emails for the board:  
[clerk@townofoakland.wi.gov](mailto:clerk@townofoakland.wi.gov), [chairman@townofoakland.wi.gov](mailto:chairman@townofoakland.wi.gov), etc. Service Ticket complete by 6/17
  - trying to get the version of the quickbooks updated –does not have the features that we could use (mobile timecards, mobile receipt entry, customized reporting for budget, multiple users).
  - Working with Winter Systems to update Microsoft licensing. This will allow for residents to be a part of the “online community”, receive email notifications about meetings, other important info about roads, garbage, etc. Renewal date is 6/7, reached out to discuss pricing for the changes.
  - Discuss budget and reconciliation needs of the new board
  - Division of labor discussion
  - Form CT completed and filed. Need information to file and certify the MOE. Collect by 6/15 and certify no later than 7/1
- Town Treasurer
- Board Members (Chair/Supervisors)
- Fire Department
- Road Crew
- County Board Representative (if present)
- Community Events Group

**Items listed below are for discussion and possible action**

- Review of Bills, Claims, and Expenses—Motion to Approve Payments
- Planning Commission Reports and Recommendations
  - Correspondence Received from Douglas County Zoning (if any)
  - Review of Applications Received (if any)
    - Rellie’s – liquor license and opening tentative
    - Operator License – No. 2505-04
  - Status of Current Town Issues/Ordinances/Land Use Plan Being Worked On (if available)
- Clean-Up Day Update
- Dogs around Dowling Lake
- Census Information [Local Update of Census Addresses \(LUCA\) Operation](#)
- Grader Replacement
- Credit Card Request for Treasurer/Clerk use to allow for cost saving
- Staffing Update
- Cell Phone / Internet / Phone Line Changes, potential for savings
- Public Comment/Set Next Board Meeting Date
- Adjournment

**Town of Oakland  
Douglas County, Wisconsin  
Special Town Board Meeting  
Tuesday, June 17<sup>th</sup>, at 5:00 p.m.  
Oakland Town Hall**

The public may provide comments to the town board if a period for public comment is noted on the agenda and upon recognition by the presiding officer. Other comments may be requested on agenda items if the board believes public input would be beneficial.

**AGENDA**

Call to Order

Roll Call / Quorum Call / Verification of Public Notice

**Items listed below are for discussion and possible action**

- Public Comment
- State-wide Liquor License Information Review [New Statewide Operator's Permit Offers Alternative to Traditional Bartender's Licenses](#)
- Oakland Town Road Crew Job Description Review
  - Set a date for posting the position and accepting applications and goal hire date
- Adjournment

**Town of Oakland  
Douglas County, Wisconsin**

**June 24, 2005 5:00pm Meeting Minutes**

Meeting began at 5:02pm called to order by chairman Pete Fornengo. All board members present, 6 interested citizens. Quorum/Verification of Public Notice completed.

**Public Comment**

Resident from Old Lyman Lake Rd. Camera at his shop, town owned backhoe up there for two days. Greg, buried a dog on private property. Has an easement. Concerned citizen wanted to make sure that time wasn't being wasted when Town business needs to be done. This was a known project and the road crew will continue to provide this service for other town members.

**Agenda Items**

**State licensing for Operator Licenses:** State licensing now offered for operator licenses. The municipality can now accept the operator license from the state or can continue to issue our own licenses. This is a matter of preference.

**Job Description:** Pete compiled the proposed job description using resources and other municipal examples. Discussion about the air brake endorsement. This was researched, all Wisconsin Class A includes this unless it is restricted. There was some feedback and discussion about the sentence containing *strong preference with municipal / town experience*. DD thinks this is discriminatory. Dana D asked Brian Conley about this from a union contract perspective. Dana D wants to go through the job description with the board line by line and compare other towns and municipalities.

Mark Staves recommended that the board reach out to the operators union before creating the listing. Because the applicant will have a 6 month probationary period before the employee is eligible to join the union, the board will need to continue with the listing and post the position. A question was asked if the applicant is already a union member if they still have to wait the 6 month probationary period and the answer to this was yes. Dana D made a recommendation to remove the beaver dam removal could come out of the job description. She asked Brian for input. He recommended no change.

Review of proposed job description line by line began at 5:15pm. Public was included for comment.

DD item 4 in qualifications & requirements regarding the *strong preference*. She mentioned that there may be individuals with this type of experience that are not working for a township or municipality. The board and public agreed on the removal of this line. Line 8. Cannot restrict within a 60 minute response time – 66.05.02 paragraph 3a. Pete to review and amend this line. DD asked about item 11 regarding the isokinetic testing. Pete stated that this runs around \$150 to test for an injury and job duties. The board will continue to discuss this line. Full description review ended at 5:22pm.

Mark Staves asked about the training and if this would move Greg into the foreman position. LS asked if this should be a separate job description. Mark Staves recommended using the Union School for finding applicants and training. Brian confirmed this is part of the contract. Greg confirmed this cannot be used until the new employee is part of the union, after the 6 month probationary period. Citizen asked if this would be an apprentice that could be trained or if the town's intent is to hire someone experienced. Pete confirmed that this will be for an experienced employee and the employee will start at the probationary wage.

Greg D, of the current roadcrew suggestion the addition of the right to refuse any applications with the posting or description.

**Set a date for accepting applications along with a goal hire date:**

Discussion centered around where are we going to post this listing? Suggestions were made for Indeed or another listing service. Lydia, clerk, will look at requirements and see if there is anything for posting municipal jobs.

RP asked about the budget for hiring the new employee. Specifically, how are we going to pay for this? Dana D remarked on the \$15,000 budget line item for a part-time employee. The probationary wage amount to roughly \$1030 / week for 6 months. The board decided to set another meeting for rewriting and finalizing the draft of the job description. Randy P asked about providing time for someone to get the commercial drivers license if the applicant is still in training. The board agreed on a rough hire date 8/15. A special meeting was set for June 30<sup>th</sup> at 6:00pm.

**Liquor License** – withdrawn by the applicant on the AB-100.

**Budget** – Discussion consisted of what items the board cares about going forward and budget line items were reviewed.

**Grader Upgrade** – Randy P started the conversation discussing that the 96 grader is currently worth \$50,000 from Fabick. He would like to get on a maintenance schedule for replacing equipment. Greg equipment levy will roll over from old loan to the new loan 6-8 months out to get the equipment. Brian Conley reminded the group that if the equipment fails, not work the \$50,000 trade value falls out. Dana D made a motion to roll over the grader payment into a new purchase. RP seconded the motion. All in favor via voice vote; motion carried. Pete asked if there was a potential for rebuild pricing.

**Division of Labor –**

Stacy handles the dog licenses, Randy handles the propane. The rest of the group discussed having everything come through all members of the board.

DD Motion to adjourn, RP seconded, all in favor via voice vote; motion carried. Meeting adjourned at 6:18pm

Submitted,  
Lydia Schroeder, Town Clerk

**Town of Oakland  
Douglas County, Wisconsin  
Special Town Board Meeting  
Tuesday, June 24<sup>th</sup>, at 5:00 p.m.  
Oakland Town Hall**

**\*amended to include items from previously cancelled meeting 6/17/25\***

The public may provide comments to the town board if a period for public comment is noted on the agenda and upon recognition by the presiding officer. Other comments may be requested on agenda items if the board believes public input would be beneficial.

**AGENDA**

Call to Order

Roll Call / Quorum Call / Verification of Public Notice

Items listed below are for discussion and possible action

- Public Comment
- State-wide Liquor License Information Review [New Statewide Operator's Permit Offers Alternative to Traditional Bartender's Licenses](#)
- Oakland Town Road Crew Job Description Review
  - Set a date for posting the position and accepting applications and goal hire date
- Review liquor license 02-2025 for The Kettle
- Discuss current budget and prioritize budget items going forward throughout the year
  - grader
  - Division of labor among the board members

Adjournment

**Town of Oakland  
Douglas County, Wisconsin  
Special Town Board Meeting  
Tuesday, June 24<sup>th</sup>, at 5:00 p.m.  
Oakland Town Hall**

The public may provide comments to the town board if a period for public comment is noted on the agenda and upon recognition by the presiding officer. Other comments may be requested on agenda items if the board believes public input would be beneficial.

**AGENDA**

Call to Order

Roll Call / Quorum Call / Verification of Public Notice

**Items listed below are for discussion and possible action**

- Public Comment
- Review liquor license 02-2025 for The Kettle
- Discuss current budget and prioritize budget items going forward throughout the year
- Division of labor among the board members
- Adjournment

**Town of Oakland  
Douglas County, Wisconsin**

The meeting was called to order at 6:01pm by Chairman Pete Fornengo. June 30<sup>th</sup> at the Town Hall, 6152 S Country Road K. Roll Call was taken, all board members present, and 3 interested citizens. Verification of public notice was made.

**Agenda Items**

**Public Comment** – move to end of the meeting.

**Approve Operator License**

2025-05 - Dana motion for Randy seconded, all in favor via voice vote; motion carried.

2025-06 - Dana motion for Randy seconded, all in favor via voice vote; motion carried.

2025-08 - Dana motion for Randy seconded, all in favor via voice vote; motion carried.

2025-07 - Dana motion for Randy seconded, all in favor via voice vote; motion carried.

**Oakland Town Road Crew Job Description Review –**

Read the description line by line last meeting, made two changes. Greg suggested a change to experience line. Mary Brill township refers to the physical boundaries of the town whereas Town refers to the political entity, she suggested changing all of the township wording to town. The board finalized the job description and discussed the job posting.

Motion to Adjourn 7:15 DD made the motion to adjourn, Randy seconded. Motion carried via voice vote; motion carried.

Submitted,  
Lydia Schroeder, Clerk

**Town of Oakland  
Douglas County, Wisconsin  
Special Town Board Meeting  
Monday, June 30<sup>th</sup>, at 6:00 p.m.  
Oakland Town Hall**

The public may provide comments to the town board if a period for public comment is noted on the agenda and upon recognition by the presiding officer. Other comments may be requested on agenda items if the board believes public input would be beneficial.

**AGENDA**

Call to Order

Roll Call / Quorum Call / Verification of Public Notice

**Items listed below are for discussion and possible action**

- Public Comment
- Approve Operator Licenses
  - 2025-05
  - 2025-06
  - 2025-08
  - Review license 2025-07
- Oakland Town Road Crew Job Description Review
  - Finalize posting & Description
  - Discuss application process and visibility of postings
- Adjournment

**Town of Oakland**  
**Douglas County, Wisconsin**  
**Town Board Meeting**  
**Tuesday July 8, at 7:00 p.m.**  
**Oakland Town Hall**

The public may provide comments to the town board if a period for public comment is noted on the agenda and upon recognition by the presiding officer. Other comments may be requested on agenda items if the board believes public input would be beneficial.

**AGENDA**

Call to Order

Roll Call / Quorum Call / Verification of Public Notice

Review, Amendment, and Approval of Minutes of Prior Board Meetings 6/10/25, 6/24/25, 6/30/25

Reports and Significant Communications

- Town Clerk –
  - July Hall Rentals – none
  - Continuing to work on the .gov request and the Microsoft Office licensing changes
- Town Treasurer
- Board Members (Chair/Supervisors)
- Fire Department
- Road Crew
- County Board Representative (if present)
- Community Events Group

**Items listed below are for discussion and possible action**

- Review of Bills, Claims, and Expenses—Motion to Approve Payments
- Planning Commission Reports and Recommendations
- Correspondence Received from Douglas County Zoning (if any)
- Review of Applications Received (if any)
- Status of Current Town Issues/Ordinances/Land Use Plan Being Worked On (if available)
  - Driveway Perit 6736 E County Road B
  - Dog Ordinance
- Timber Sale Notice by Carlson Timber Inc for South Lyman Lake Rd
- Grader Replacement
- Credit Card Request for Treasurer/Clerk use to allow for cost saving
  - i. Card selection from options available with NBC
- Staffing Update
  - i. Update timeline for roadcrew hiring and interview procedure
  - ii. Discussion of interview questions, scoring, offering and rejection letter wording
- Cell Phone / Internet / Phone Line Changes
- Public Comment
- Set Next Board Meeting Date. Special meeting 7/14 @ 6:00pm.
- Adjournment

Town of Oakland  
Douglas County, WI

The town board convened for regular monthly meetings at 7 pm. on July 8, <sup>2025</sup>, at the Oakland Town Hall 6152 S. County Road K. The meeting was called to order at 7:00 pm by Chairmen, Pete Fornengo. The meeting began with verification of public notification. A quorum was present as well as 10 interested citizens.

Motion to approve the meeting minutes from 6/10/25, 6/24/25, 6/30/25 made by Randy Polson, seconded by Dana Dolsen, all in favor via voice vote, motion carried.

Town Clerk Lydia Schroeder was not present, the report given by Stacy Fornengo that was left on the agenda, No July Hall rentals, is still working on the .gov request and the Microsoft office licensing changes.

Town Treasurer Stacy Fornengo reported 4 deposits made, working on paying bills via Ach to save in envelopes/stamps. Contacted the bank regarding interest rate for a new grader.

Board members Dana Dolsen, Randy Polson, Pete Fornengo no reports currently.

Fire Department- Stacy Fornengo reported members are participating in training as they are available and few members participated in the July 4<sup>th</sup> parade around the lake.

Road Crew- graded multiple roads, fixed signs, moved lawn mower between the hall/shop, black dirt for the hall, lawnmower repair, drug test, buried a residents dog, serviced brusher, cut trees off roads from winds, garbage/recycling cans out, working on ECE permits to replace poles on Turbett Rd, cut grass multiple days, called Dan Z in regards to beavers, sharpened blades on lawnmower/brusher, picked up a mattress on Mable Nelson Rd, met with Brock from Fabick for purchase agreement for grader, fixed washouts on Tri Lakes Rd, graded, assisted with cones for a trailer house in the ditch on Newman Rd.

County Board- No representation

Community Events- Will be convened in September

Call for agenda items/ approve order of Business: Review of Bills, Claims, and expenses- Motion to Approve Payments. DD made a motion to approve, RP seconded, all in favor via voice vote; motion carried.

- The planning commission is working on the utility ordinance and will have that ready for the next town board meeting. They also met with Judy Peterson, in which she attended the Northwest Wi lakes conference and had information regarding the wake board ordinance. Town of summit has postponed passing of the wake board ordinance currently. Mary Brill will be working on a guiding principle for variances. Sandy W also resigned from the planning committee.
- Dog ordinance, motion was made by DD to approve the revised Dog ordinance with the multiple dog license included in the ordinance, seconded by RP; all in favor via voice; motion carried.
- Timber sale notice was given by Carlson Timber Inc., for south Lyman Lake Rd, Greg D will call them regarding any road damage.

- New town Grader will start manufacturing on August 1, 2025, including a 9-year warranty. The interest for the loan with Fabick would be 5.49% and interest with NBC 5.25%. Members agreed that going forward for the loan would be beneficial through NBC.
- Credit card, sf will look more into this for the next meeting.
- Staffing update, discussed for the road crew job description to have a requirement for class B license with Class A preferred or to be able to obtain within 6 months of hire. Possibly have the application run for 3 weeks and interviews being a closed meeting. Another meeting to be held July 14<sup>th</sup> at 6:00 pm for final details for application/job description.
- Cell phone/internet/phone line changes, sf has reached out to Bright speed with no call back and will continue to try to reach them, pf presented information on First net/star link options and will discuss further next months meeting.

#### Public Comment/Set next board meeting Date

-Members of the public inquired if residents/people are allowed to leave items such as paddle boats on the easement around the lake.

-DD inquired about the meeting agenda items being posted at 3 places, such as Four Corners Store, Reillys Tavern, by mailbox at the town hall and posted online. Everyone was in an agreement.

- Next month's board meeting will be held August 11, 2025, at 7:00 pm.

Adjournment RP made the motion at 7:43 pm, DD seconded, voice vote all in favor; motion carried.

Submitted, Stacy Fornengo, Town Treasurer

**Town of Oakland  
Douglas County, Wisconsin  
Special Town Board Meeting  
Monday, July 14th, at 6:00 p.m.  
Oakland Town Hall**

The public may provide comments to the town board if a period for public comment is noted on the agenda and upon recognition by the presiding officer. Other comments may be requested on agenda items if the board believes public input would be beneficial.

**AGENDA**

Call to Order

Roll Call / Quorum Call / Verification of Public Notice

Items listed below are for discussion and possible action

- Oakland Town Road Crew Job Description and posting finalize
  - Review and approval of Linkedin listing
  - Review and approval of website changes
  - Review and approval of social media campaigns to accompany listing
- Public Comment

Adjournment

**Town of Oakland  
Douglas County, Wisconsin**

The town board convened for a special meeting at 6 p.m. on Tuesday, June 14th, 2025, at the Oakland Town Hall 6152 S County Road K. The meeting was called to order 6:00pm by Chairman, Pete Fornengo.

The meeting began with a verification of public notification. A quorum was present as well as 6 interested citizens.

**Agenda Items**

**Review and approval of LinkedIn listing**

A live demonstration and editing of the listing for LinkedIn was given by clerk, Lydia Schroeder. Both the Town Board and the interested residents provided feedback and the posting was edited on the spot. These changes included defining the high school diploma with a GED equivalent matching the posting, updating the job summary to include town instead of township, and updating the requirement from a Class A license to a Class B without restrictions. Dana Dolsen made a motion to approve this listing and Randy Polson seconded; all in favor via voice vote; motion carried.

**Review and approval of website changes**

A live demonstration and editing of the website changes was given by clerk, Lydia Schroeder. The changes and discussion were around changing the posting to include possible skills testing for the selection process and not requiring for hiring, updating the license requirements from a Class A to a Class B without restrictions. As part of the application itself, a resident mentioned reviewing the Immigration Reform and Control Act of 1986 to ensure it still is the standard for hiring. The board discussed keeping the applications on file for 3 months before requiring a new batch of applications if the position is not filled or a lapse in employment should occur after hiring. The posting and information will be available at union hall, on the website, at the job center, on LinkedIn and shared on the Town's Facebook page.

**Review and approval of social media campaigns to accompany listing**

A brief discussion was held about how to market the listing to attract candidates. Facebook and the website will be the primary places and LinkedIn will also be used as a secondary outlet.

**Public Comment**

Public Comment #1 - A concerned resident asked the chairman about the performance of the current Road Crew employee and a previously unresolved special meeting regarding a promotion for the employee to the foreman position. Once the hiring process is complete this item will be revisited and the process will follow union procedure. Supervisor Dana Dolsen provided monetary savings.

Public Comment #2 - a discussion occurred about the potential savings on the grader upgrade by selecting a different vendor.

Public Comment #3 – comment that the new board is approaching upgrades to long-term pieces of equipment as a cyclical approach for monetary savings. This approach keeps the value of the equipment better for trade in and allows for upgrades more routinely to keep equipment functional.

Public Comment #4 – meeting postings. Currently meetings are posted online and at the town hall per the statute. Clerk, Lydia Schroeder is also working to provide an email distribution list for all interested residents. Suggested to also post the meeting agendas at other businesses within and around the town. Members of the board and commissions will assist in posting these meeting agendas.

Dana Dolsen made a motion to adjourn the meeting. Randy Polson seconded; all in favor via voice vote; motion carried. The meeting concluded at 6:58pm.

Submitted,  
Lydia Schroeder, Town Clerk

**Town of Oakland  
Douglas County WI**

The town board convened for a special meeting at 5 p.m. on Tuesday, June 16th, 2025, at the Oakland Town Hall 6152 S County Road K. The meeting was called to order 5:14pm by Chairman, Pete Fornengo. The meeting began with a verification of public notification.

Roll Call – Present Chair, Pete Fornengo, Supervisor, Randy Polson, Clerk, Lydia Schroeder, quorum present. Dana Dolsen absent.

**Public Comment**

No concerned residents in attendance.

**Agenda Items**

Review and approve the liquor license 02-2025 for the Kettle Bar. All application materials provided including the AB -- 100, 200, background check, payments, and completion of the Responsible Server course. The legal ad for the license ran on 7/4 with no feedback from the public or other interested parties. Randy Polson made a motion to approve the license; Pete Fornengo seconded, all in favor via voice vote; motion carried via voice vote.

Meeting adjourned at 5:17pm.

**Town of Oakland  
Douglas County, Wisconsin  
Special Town Board Meeting  
Wednesday, July 16th, at 5:00 p.m.  
Oakland Town Hall**

The public may provide comments to the town board if a period for public comment is noted on the agenda and upon recognition by the presiding officer. Other comments may be requested on agenda items if the board believes public input would be beneficial.

**AGENDA**

Call to Order

Roll Call / Quorum Call / Verification of Public Notice

Items listed below are for discussion and possible action

- Review of liquor license 02-2025
- Public Comment

Adjournment

**Town of Oakland  
Douglas County, Wisconsin  
Special Town Board Meeting  
Wednesday, August 6<sup>th</sup> at 7:00am  
Oakland Town Hall**

The public may provide comments to the town board if a period for public comment is noted on the agenda and upon recognition by the presiding officer. Other comments may be requested on agenda items if the board believes public input would be beneficial.

**AGENDA**

Call to Order

Roll Call / Quorum Call / Verification of Public Notice

**Items listed below are for discussion and possible action**

- Draft and finalize acceptance, rejection, and ineligibility letters for applicants
- Design and finalize employment application scoring system
- Draft Interview Questions
- Public comment
- Motion to go into closed session under Wis. Statute Sec. 19.85(1)(c) for review of employment applications for the Road Crew Position. Roll call vote required on motion. Session closed due to personnel nature.
- Motion to end closed session.
- Adjournment

**Town of Oakland  
Douglas County, Wisconsin  
Special Town Board Meeting  
Monday August 11<sup>th</sup> at 7:00am  
Oakland Town Hall**

The public may provide comments to the town board if a period for public comment is noted on the agenda and upon recognition by the presiding officer. Other comments may be requested on agenda items if the board believes public input would be beneficial.

**AGENDA**

Call to Order

Roll Call / Quorum Call / Verification of Public Notice

**Items listed below are for discussion and possible action**

- Motion to go into closed session under Wis. Statute Sec. 19.85(1)(c) for conduct employment interviews for the Road Crew Position. Roll call vote required on motion. Session closed due to personnel nature.
- Motion to end closed session.
- Adjournment

**Town of Oakland  
Douglas County, Wisconsin  
Special Town Board Meeting  
Monday August 11<sup>th</sup> at 5:00pm  
Oakland Town Hall**

The public may provide comments to the town board if a period for public comment is noted on the agenda and upon recognition by the presiding officer. Other comments may be requested on agenda items if the board believes public input would be beneficial.

**AGENDA**

Call to Order

Roll Call / Quorum Call / Verification of Public Notice

**Items listed below are for discussion and possible action**

- Motion to go into closed session under Wis. Statute Sec. 19.85(1)(c) for conduct employment interviews for the Road Crew Position. Roll call vote required on motion. Session closed due to personnel nature.
- Motion to end closed session.
- Adjournment

8/11/25

Special Town Board Meeting was called to order at 5:55 pm by Chairman Pete Fornengo.

Roll call= Randy Polson, Dana Dolsen and Pete Fornengo

Quorum and verification of Public Notice

Pete Fornengo stated the meeting was called to order to conduct interviews for the roadcrew position and that the meeting was to go into closed session under Wis. Statute Sec. 19.85(1)(c)

DD made the motion for the meeting to go into closed session inviting Jack Byrd and Greg Dolsen into the session. RP second the motion. All in favor, motion passed.

RP made the motion to adjourn at 8:15 pm DD 2<sup>nd</sup> motion. All in favor, motion passed.

## **Town of Oakland**

### **Douglas County, Wisconsin**

The town board convened for the regular monthly meeting at 7 p.m. on Tuesday, August 12th, 2025, at the Oakland Town Hall 6152 S County Road K. The meeting was called to order 7:02pm by Chairman, Pete Fornengo.

The meeting began with a verification of public notification. A quorum was present as well as 10 interested citizens. Pledge of Allegiance was recited.

Motion to approve the meeting minutes from 7/8/25, 7/14/25, 7/16/25 made by Dana Dolsen, seconded by Randy Polson, all in favor via voice vote; motion carried at 7:03pm.

Lydia, Clerk, reported the town hall rentals for August. Four rentals and a wedding scheduled. She received a quote from Sprinter to handle the .gov transition and Microsoft implementation. There are grant funds available to cover the cost of the transition. Stacy, Treasurer, worked with the bank to review the terms for the grader, contacted Brightspeed about the phone, paying bills and correct accounting with Lydia. Board Members – Dana nothing, Randy nothing Pete, Chairman. Conducted interviews for the Road Crew position, selected candidate, Shawn Conley. The board would like to complete the employment review process and have him fully employed by 9/1. Fire Department, Gerry, Fire Chief, the group responded to 8 medical, 1 structure fire, 1 vehicle fire, attended Town of Parkland 6pm training, and represented a truck at the National Night Out event. Road Crew report, Greg, graded 12 days, removed trees, delivered garbage cans, reviewed driveway permits, installed culvert on Neuman Rd, installed a culver on Najt Rd, replaced a culvert on Neuman Rd & W Lyman Lake, reviewed ECE permits and approved. Reviewed job applications for the Road Crew Position. County Board had no representation at this meeting.

Community Events Group, Dana reported, the group met 8/6, plan for the next Fall Fest event 9/20 11:00-3:00. Will meet again 9/19.

Review bills, claims and expenses: Randy made a motion to approve, Dana seconded; all in favor via voice vote; motion carried at 7:09pm.

Planning Commission – met 8/11 at 2:30pm.

- Variance request for Markon. Township doesn't have a lot of control over this process, belongs to the county. The planning commission recommends no objection.
- Zone change from R-2 to A-1. Resident spoke up and states that the property is zoned agricultural on County Road B based on the Town's meeting. Brian of the planning commission mentioned that the request was very vague. Farming can be done on R-2. Main reasons the board Next door to another house and a bar. Would like the board's input on this request. Resident spoke to this request would like to do some clearing and get animals, more than just a hobby farm. Brian explained that the Town zoning map was created 15 years ago. R2 covers hobby farm, harvest trees nuts, seeds, hay, etc. Resident remarked that having the designation streamlines all of the other processes. Instead of a conditional permit for hobby farm agricultural would cover this. Near future he would like to cut access deeper into the property narrow and deep into the woods, clear some of the property to plant hay and put up a barn along with getting a dairy cow. Agricultural zoning would make things easier instead of applying for multiple conditional use permits. The property of concern is only 10 acre property. User conflict with bar next door. County has it zoned as R2. Planning commission tasked with updating those 15 year old regional maps. Ultimately the planning commission left the decision up to the board. Dana asked resident how many farm animals they are considering. Right now they have birds, next would be to get rabbits with a housing unit. Pete recommends sticking with the recommendation of the Land Use group. Brian recommends extra detail on the application when submitting the request for change. Dana motions to stay with the R2 designation, Randy seconded, all in favor via voice vote; motion carried at 7:20pm.

Review of applications –Two operator licenses still pending after contact requests.

Dog Ordinance. Approved last month, need to have the board sign and post.

Utility Accommodation Ordinance – Review of the ordinance, safety and signage aligns with the county. Pete would like to review the county ordinance before approving. Brian asked for a list of questions and he will look into them. The board will create this list.

Remote and Phone attendance policy. Brian brought this up previously. WTA had a section on this and provided samples that Lydia presented. A discussion occurred about the equipment to enact these policies. The discussion led to the potential of getting a booster for cell phone/internet. The policies were tabled for review going forward. Dana recommends that Planning Commission to review this.

Grader Loan Terms – Stacy presented information to get approval of how long we want the loan for and how much we want the loan for. Typically 7 years. Total loan 7 year loan is \$329,500 includes lawyer and preparation fees. \$324,450 with the lawyer and preparation fees paid out of pocket. 5.25% interest. The board decided on the full amount at \$329,500 at 7 years. The amount equates to around the same amount being paid now. Randy motioned to approve the full, Dana seconded, all in favor via voice vote; motion carried at 7:32pm.

Credit card use – Stacy reviewed the credit card options. Business cash preferred or the community card. Community card is set for municipalities and non-profit organizations. It does not have a guarantor. She has the application to fill it out. Randy made a motion to move forward, Dana seconded, all in favor via voice vote; motion carried at 7:34pm.

Staffing Update – Pete mentioned earlier, the board offered the position to Shawn Conley. The Board scored all of the applications and sent the rejection letters accordingly.

Cell Phone / Internet / Phone Line Changes – Stacy talked to Brightspeed, they said that the copper keeps increasing resulting in increases in the bill. Not a lot of changes that they are willing to offer us. Previously discussed moving to First Net or Starlink. Pete to get a demonstration for next month.

Garbage – charges aren't matching up with the tax payment. Schedule a special meeting to discuss. Lydia to compile the data about what is being billed and where we ended last year. Brian mentioned that the board can update the ordinance at any time.

Public Comment – Resident asked for a description of the proper way to grade a road. Resident stated that the edges of the road are lower than the ditches. The question was deferred to Road Crew member, Greg. Greg stated that the road in reference is graded edge to edge. A comment was also presented about the high weeds on the edge of the road. Pete, stated that the road crew will get the ditches cut after we get the new employee is trained and there is staffing to do so.

Date for the next meeting is 9/9 at 7:00pm

Randy made a motion to adjourn, Dana seconded, all in favor via voice vote; motion carried. Meeting adjourned at 7:51pm.

**Town of Oakland**  
**Douglas County, Wisconsin**  
**Town Board Meeting**  
**Tuesday August 12th, at 7:00 p.m.**  
**Oakland Town Hall**

The public may provide comments to the town board if a period for public comment is noted on the agenda and upon recognition by the presiding officer. Other comments may be requested on agenda items if the board believes public input would be beneficial.

**AGENDA**

Call to Order

Roll Call / Quorum Call / Verification of Public Notice

Review, Amendment, and Approval of Minutes of Prior Board Meetings 7/8/25, 7/14/25, 7/16/25

Reports and Significant Communications

- Town Clerk –
  - August Hall Rentals – 4, 1 wedding
  - Quote and grant for the .gov and Microsoft exchange work
- Town Treasurer
- Board Members (Chair/Supervisors)
- Fire Department
- Road Crew
- County Board Representative (if present)
- Community Events Group

**Items listed below are for discussion and possible action**

- Review of Bills, Claims, and Expenses—Motion to Approve Payments
- Planning Commission Reports and Recommendations
- Correspondence Received from Douglas County Zoning (if any)
  - Variance for OA-022-00816-01 Markon
- Review of Applications Received (if any)
  - Driveway Application – OA-022-00608-00 E Neuman Rd
  - Driveway Application – 6022 E Stromquist Rd
  - Operator License 2025-09 and 2025-10
- Status of Current Town Issues/Ordinances/Land Use Plan Being Worked On (if available)
  - Dog Ordinance
  - Utility Accommodation Ordinance
  - Remote Attendance Policy
  - Telephone Attendance Policy
- Grader Loan Terms
- Credit Card Request for Treasurer/Clerk use to allow for cost saving
  - i. Card selection from options available with NBC
- Staffing Update
  - i. Discussion of interview questions, scoring, offering and rejection letter wording
- Cell Phone / Internet / Phone Line Changes
- Garbage
- Public Comment
- Set Next Board Meeting Date
- Adjournment

**Town of Oakland  
Douglas County, Wisconsin  
Special Town Board Meeting  
Monday August 25<sup>th</sup> at 6:30am  
Oakland Town Garage**

The public may provide comments to the town board if a period for public comment is noted on the agenda and upon recognition by the presiding officer. Other comments may be requested on agenda items if the board believes public input would be beneficial.

**AGENDA**

Call to Order

Roll Call / Quorum Call / Verification of Public Notice

**Items listed below are for discussion and possible action**

- Motion to go into closed session under Wis. Statute Sec. 19.85(1)(c) for conduct employment interview for the Road Crew Foreman position. Roll call vote required on motion. Session closed due to personnel nature.
- Motion to end closed session.
- Adjournment

**Town of Oakland  
Douglas County, Wisconsin  
Special Town Board Meeting  
Thursday August 28<sup>th</sup> at 5:30pm  
Oakland Town Hall**

The public may provide comments to the town board if a period for public comment is noted on the agenda and upon recognition by the presiding officer. Other comments may be requested on agenda items if the board believes public input would be beneficial.

**AGENDA**

Call to Order

Roll Call / Quorum Call / Verification of Public Notice

**Items listed below are for discussion and possible action**

- Appoint a Service Director for EMS
- Appoint one Fire Chief
- Appoint one Training Officer
- Swearing in of all Fire Department members
- Adjournment

Town of Oakland  
Douglas County WI  
Special Meeting  
August 28<sup>th</sup> 2025 at 5:30pm

The meeting was called to order by chairman Pete Fornengo at 5:30pm. Roll call was done, all members of the board present and verification of public notice was made.

Stacy of the FD noted that the Department is not in compliance for EMS since the departure of the previous chief. Need to nominate an EMS Supervisor. Whoever is appointed needs to have e-licensing Abby Dolsen, Stacy Fornengo, Pete Hammond, Nick are the members that qualify for this licensing. Dana Dolsen made a motion to appoint Stacy Fornengo, Randy Polson seconded; all in favor via voice vote; motion carried.

Stacy presented to the board that they will need to decide the pay for changing from two co-chiefs to one single chief and a training officer. Randy Polson made a motion to appoint Gerry Petite as Chief, Dana Dolsen seconded, all in favor via voice vote; motion carried.

Stacy recommended Stan Dzikonski as the Training Officer and noted that this is not a paid position. Dana Dolsen made a motion to appoint Stan as the training officer, Randy Polson seconded, all in favor via voice vote; motion carried.

According to standard operating guidelines, all officers must be sworn in to protect them and be included in the insurance policy. Gerry explained that this is mostly to avoid confusion on who you are acting on behalf of, self v. Town. Each member needs to be sworn in or elected. The volunteer could be sued personally if not appointed or elected into the position.

Laurie already appointed last May to the Secretary position, was sworn in again today as a formality.

According to the operating procedures, an application fee and background checks will be required for each member going forward.

All present members were sworn in. The remainder will be sworn in at the following regular town meetings.

Stan Dzikonski arrived at the meeting and agreed to the appointment as Training Officer. Motion to appoint Stan Dzikonski as the Training Officer made by Randy Polson, Dana Dolsen seconded, all in favor via voice vote; motion carried.

Motion to adjourn made by Dana Dolsen, Randy Polson seconded, all in favor via voice vote; motion carried. Meeting adjourned at 6:08pm.

/submitted by Lydia Schroeder, Clerk

Town of Oakland  
Douglas County  
Regular Town Meeting 9/9/25

The regular town board meeting was called to order at 7:00pm by Pete Fornengo at the Oakland Town Hall, 6152 S County Road K. Roll call verified, all board members present. Members represent a quorum and verification of public notice was made. Pledge of Allegiance was performed.

Dana Dolsen made a motion to approve the previous meeting minutes from 8/6, 8/11 (both sessions), 8/12, 8/25, and 8/28, this motion was seconded by Randy Polson, all in favor via voice vote; motion carried.

For the board report: Clerk, Lydia Schroeder, reported that for September, there is one town hall rental, and she is still working on the .gov implementation with a kickoff call later this week. Treasurer Stacy Fornengo reported that she is working on the annual dog license report. She also reported that the August Settlement came in and the \$100,000 levied needs to be spent before the end of the year. These funds were originally earmarked for the building. Grader maturity is due before 11/18. The loan will be paid off before, around \$9,000 left on the loan. Board members Dana Dolsen and Randy Polson had nothing to report. Chair, Pete Fornengo reported that his items will be addressed later in the meeting.

Fire Department Chief Gerry, unable to make the meeting, treasurer, Stacy made his report. The Fire Department responded to 3 medical calls and one CO check. The members attended training with the Town of Superior 8/26, the department changed to having 1 chief, and paperwork was submitted for a \$10,000 FAP grant. The money from the grant must be used for EMS but can be used to fund equipment such as for radios. The funds can be carried over by one year. The department is scheduled for training at Parkland tomorrow night.

Road Crew report: Greg absent from the meeting, chairman Pete gave his report. Greg is now a Foreman; Shawn Conley was hired during the last round of Road Crew hiring. The roadcrew worked on driveway permits, the driveway entrance to the shop, moved culverts, grading, installed driveway culverts on Neuman, took care of dead trees and a sign on Old Lyman Lake Rd, repaired the end of Clara Barton Rd, installed culverts on Old Lyman Lake and Tri Lakes Rd, repaired the garage shop door, repaired Parr Rd, installed flammable cabinet in the shop, relocated lost dog on Hwy B, trained Shawn on grading procedures, brushed on Najt Rd, repaired the brusher antifreeze leak, and changed grader blades on the 140 grader.

County Board Rep – Zoning meeting tomorrow at 9:00am. Nothing else to report.

Community Events Group – Fall Fest 9/20 11-3:00. Meeting tomorrow night. The fall fest will feature a petting zoo, car show, vendors, games, and food. The group is still in need of vendors and volunteers.

Review of bills, claims and expenses: Dana Dolsen made a motion to approve, Randy Polson seconded, all in favor via voice vote; motion carried.

Planning Commission – Met yesterday at 2:00pm. Reviewed the conditional use permit for expansion across the road for Cade Musch. The questions from the group led to the following answers. The expansion will be used for hunting and more natural habitat for breeding. Zoning changed from A-1 to A-2 in 2023. Asked applicant about the process, he must obtain the permitting first and the herd regulations and other information comes after. Application stated that he will follow code requirements around fencing; all neighbors were notified, and no complaints were reported to the group or the county. If applicant follows reporting, codes, and requirements the planning commission recommends approval. Dana Dolsen made motion to approve the CUP if applicant follows the requirements, Randy Polson seconded, all in favor; motion carried via voice vote at 7:13pm. The planning commission is working on mapping and text to update the land use comprehensive plan. Mary contacted Lynn Markon and she directed the commission to get a blank map and mark out commercial, agricultural, and residential areas for the town. Future land use plan as a guideline for the county, not a zoning map.

Utility Accommodation Ordinance – Brian has a copy. Dana Dolsen made a motion to approve, Randy Polson seconded, all in favor via voice vote; motion carried.

Remote Attendance Policy & Telephone Attendance Policy – Brian editing it and adding more guidelines for circumstances that the policy will be used. He forwarded it to the remainder of the planning commission members for review. The commission will work on the policy going forward.

Demo from AT&T with FirstNet hotspot and cellular device. FirstNet recommends creating a group policy for the use of the FirstNet service.

Grader Loan Terms – Everything is submitted to the bank, waiting to hear back.

Credit Card Request – Stacy completed, Lydia to review and then complete.

Garbage – Board discussed and decided to have a special meeting with Randy Ott of Waste Management to discuss contract.

Propane Contract – Randy reported that the price for 2026 is \$1.54 per gallon starting in November to lock in the price with Midland. The price was \$1.39 last year.

Budget – The board discussed some items that will need to be considered in the 2026 budget. Pete mentioned a new head and tire on the brusher, Lydia mentioned budgeting money for the assessment. Budget workshops set for Tuesday 23<sup>rd</sup> and Wednesday 24<sup>th</sup>, 5:30pm both dates.

Public Comment – Resident asked about the paved road from Country Rd L to Ana Gene Park. Is there money budgeted to do routine maintenance on that road? The park has increased traffic and there is also logging is going on L that is contributing the deterioration of this section of road. Resident asked if out of the X amount of dollars budgeted per mile of road, if a budget to patch the blacktop could specifically be added. The board decided to order a load or partial load of blacktop to try and fix before winter now that the road crew is back to full staff. Stacy made a reminder that Insurance renewal is at the end of November if a review the policies for changes would like to be done. Resident asked about the garbage pickup at the border of Summit. He asked “do we know about Summit residents on Dowling getting picked up the same time as the Oakland residents?” The board only has data for the Oakland pickup and there is no concrete way to know if the Summit route is shared for the drivers. This question has also been asked by other residents.

Next Meeting – October 14<sup>th</sup> at 7:00 PM

Randy Polson made a motion to adjourn, Dana Dolsen seconded, all in favor via voice vote; motion carried. Meeting adjourned at 8:05pm.

/submitted  
Lydia Schroeder, Clerk

**Town of Oakland  
Douglas County, Wisconsin  
Town Board Meeting  
Tuesday September 9, at 7:00 p.m.  
Oakland Town Hall**

The public may provide comments to the town board if a period for public comment is noted on the agenda and upon recognition by the presiding officer. Other comments may be requested on agenda items if the board believes public input would be beneficial.

**AGENDA**

Call to Order

Roll Call / Quorum Call / Verification of Public Notice

Review, Amendment, and Approval of Minutes of Prior Board Meetings – 8/6/25, 8/11/25, 8/12/25, 8/25/25, 8/28/25

Reports and Significant Communications

- Town Clerk – September Hall Rentals - 1, Kickoff call for .gov work later this week, working on budget prep
- Town Treasurer
- Board Members (Chair/Supervisors)
- Fire Department
- Road Crew
- County Board Representative (if present)
- Community Events Group

**Items listed below are for discussion and possible action**

- Review of Bills, Claims, and Expenses—Motion to Approve Payments
- Planning Commission Reports and Recommendations
- Correspondence Received from Douglas County Zoning (if any)
  - Cade Musch Conditional Use Permit. Hearing 10/8
- Review of Applications Received (if any)
- Status of Current Town Issues/Ordinances/Land Use Plan Being Worked On (if available)
  - Utility Accommodation Ordinance
  - Remote Attendance Policy & Telephone Attendance Policy – Item on hold pending equipment changes at Hall.
- Grader Loan Terms
- Credit Card Request for Treasurer/Clerk use to allow for cost saving
  - i. Card selection from options available with NBC
- Cell Phone / Internet / Phone Line Changes
  - Demonstration from First Net
  - Trial Period
- Garbage
- Propane Contract
- Budget
- Public Comment
- Set Next Board Meeting Date
- Adjournment

**Town of Oakland  
Douglas County, Wisconsin**

The town board hereby provides its written notice and agenda of a public meeting of the town board for a special town board meeting and budget workshops to be held on **Tuesday, September 23<sup>rd</sup>, 2025, and Wednesday, September 24<sup>th</sup>, 2025, at 5:30 p.m.** at the Oakland Town Hall at 6152 S County Road K.

The public may provide comments to the town board if a period for public comment is noted on the agenda and upon recognition by the presiding officer. Other comments may be requested on agenda items if the board believes public input would be beneficial.

**AGENDA**

**Items listed below are for discussion and possible action.**

1. Call to order.
2. Roll call/Quorum call/Verification of public notice.
3. Discuss Resolution to Increase Levy Limit
4. Work on 2026 budget, start by review of 2025.
5. Adjournment.

Notice dated this \_\_\_\_\_ day of September, 2025.

Meeting notice posted at

- Oakland Town Hall
- Online at <https://www.townofoakland.net/meeting-minutes.php>
- Town of Oakland Facebook page <https://www.facebook.com/p/Town-of-Oakland-Douglas-County-100064477664044/>.

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[Signature of town chair or designee]

Town of Oakland  
Douglas County WI

The meeting was called to order 5:40pm on September 23, 2025 at the Oakland Town Hall, 6152 S Cty Rd K by chairman Pete Fornengo for a budget preparation session special meeting. Roll call and verification of public notice were performed. All board members were in attendance along with two interested residents and the fire chief.

Tax levy resolution was tabled for another time, the board is still waiting on numbers from the assessor and county for property values. The group reviewed the 2025 expenses in comparison to previous years line by line and began working on the 2026 budget numbers for each. The discussion included a discussion regarding an ordinance to charge for copies when requested, an increase in the garbage annual amount to \$335 - \$339 to cover the cost incurred by Waste Management, and removal of inactive line items in the budget.

Dana Dolsen made a motion to adjourn, Randy P seconded, all in favor via voice vote; motion carried. The meeting adjourned at 8:26pm.

Submitted  
Clerk, Lydia Schroeder

**Town of Oakland  
Douglas County, Wisconsin  
Special Town Board Meeting  
Tuesday, September 23<sup>rd</sup> at 5:30pm  
Oakland Town Hall**

The public may provide comments to the town board if a period for public comment is noted on the agenda and upon recognition by the presiding officer. Other comments may be requested on agenda items if the board believes public input would be beneficial.

**AGENDA**

Call to Order

Roll Call / Quorum Call / Verification of Public Notice

**Items listed below are for discussion and possible action**

- Review quote from FirstNet
- Discuss transition of phone service
- Use policy discussion
- Adjourn

Town of Oakland  
Douglas County WI

Budget Session special meeting minutes was held on September 24<sup>th</sup> at the Oakland Town Hall, 6152 S County Road K. The meeting was called to order 5:30pm by chairman Pete Fornengo. Roll call and verification of public notice were performed. All board members were in attendance along with two interested residents, a road crew foreman, and the fire chief.

The group reviewed the 2025 expenses in comparison to previous years line by line and continued working on the 2026 budget numbers for each. Discussion included switching the phone lines from brightspeed to FirstNet, getting the printer drivers corrected, and ending the current account. Dana Dolsen made a motion to approve the purchase of 4 hot spot devices, Randy Polson seconded, all in favor via voice vote; motion carried at 6:03pm.

Randy Polson made a motion to adjourn, Dana D seconded, all in favor via voice vote; motion carried. The meeting adjourned at 7:10 pm.

Submitted  
Clerk, Lydia Schroeder

**Town of Oakland, Douglas County, WI****Regular Town Board Meeting Minutes 10/14/25**

The regular town meeting for the Town of Oakland, Douglas County, WI, was called to order at 7:00pm by Chairman, Pete Fornengo, Jr. at the Town Hall, 6152 S County Road K. The Pledge of Allegiance was performed. A quorum was present, all board members, and 22 interested residents. Verification of public notice was made.

Approval of previous minutes; Dana Dolsen made motion to approve; Randy Polson seconded; all in favor via voice vote; motion carried.

Clerk – reviewed the town hall rentals for October, discussed that .gov project is still in the works, and had a discussion with the group about the table rentals from a clerk duty to the road crew.

Treasurer – grader loan approved. 11/10 potential signing date, work comp rebate from insurance \$1152.00. Randy asked about where the WC check is distributed. Clerk and Treasurer to review what has happened in the past and apply similarly.

Board Members –

- Dana – concerned resident asked about the available time for open book. Too early and the people working cannot attend. Board will review for next year.
- Randy – tried to contact Randy Ott to come to a meeting to talk about garbage, no response. Resident spoke about the arm raising for garbage truck – one example went up and down 9 times.

Fire Department – Responded to 5 medical 2 structure – welcoming 2 members, 2 members attended training for EMS, 50% match wild land grant, bid for electrical work in the Fire Hall for \$6600. Estimate included in the packet for the board members.

Road Crew – Grading, looked at Fire Department tanker, checked roads for grading and multiple tree cleanups after high winds., check on driveway permit for approval. Cut tree off of Neuman Rd, patched blacktop at Lyman Lake and Dowling Lake, repaired & replaced garbages and recycling, worked on Frie Department pumper lights, pushed trees off Kip & Edquest, fixed the gravel triangle at Ross & Tir Lakes, graded the Town Hall, cleaned up and hauled hay bales and tables for the fall fest, washed equipment, swept shop floors, trip to Superior/Duluth for parts and supplies, worked on cleaning out the dry sump in the Fire Department, fixed ruts on Neuman Rd to prevent pooling of water, removed a tree from Swamp Rd, tested the AT&T hot spot in various parts of the town, changed some of the bits on the 140, worked with prisoners on Lucas and Dowling, worked on the brusher, cleaned up blight on S Lyman Lake Rd, checked on beavers on Old Lyman Lake Rd, checked on sight corner for wanting to plant trees on Range Line and Brannen, worked on tail lights on 550, returned chipper to Douglas County, fixed town access at Dowling Lake from tree removal, picked up backhoe from pit, cleaned up blight on Oliphant, performed a located on South Lyman Laked, worked with Summit on screening sand for sand/salt mix, hauled sand, dug up a sand pocked on S Lyman Lake and filled in with gravel, cut tree of Old Lyman Lake from the beavers, put a load of gravel and leveled with backhoe, and picked up a load of salt from the County.

County Board Representative – log and load event for kids last month, land and development contract negotiations for the fair grounds. Business as usual otherwise.

Community Events Group – Fall Fest turned out to be a good event. Vendors from the fall festival asked about hosting another event for them 11/22.

Dana Dolsen motioned to approve bills and expenses; Randy Polson seconded; all in favor via voice vote; motion carried.

Planning commission – Wednesday, dog ordinance and its enforceability. Town board should send a letter to the owners to start the process of enforcement. petition form working on, updating comprehensive plan and mapping. Future land use map was done in 2010. Color in the map – new plat book and county zoning map. Remote policy – waiting for the

upgrades to the internet at the town hall, Sandy Waletzko officially done this winter, Brian, the commissioner attended the WTA convention, took classes on adopting and enforcing resolutions and ordinances. Dana had a complaint about dog about barking all day and all night and the attack. Need letters to go to the homeowners.

Zone change – represented, live together without children, don't want to treat the property as a rental/VRBO, but would like to have animals and change the zoning.

Electrical Quote for the FD – manage moisture in the fire hall. Board did not make a motion, wanted to hold to figure out where the FD is budget wise.

Propane – Lakes Gas \$1.799 Midland \$1.549. DD motion to go with Midland, RP seconded; all in favor via voice vote; motion carried. RP will call tomorrow and get that setup.

Cell Phone – switch to AT&T. Did get the equipment to replace the internet. Will get the phones; AT&T working with Brightspeed to ensure the same phone numbers. Once this is received fax and internet will be switched.

Pension Fund – previous and current employees discussed how the practice came to be, the employees wanted to build the fund up, disperse more money in the fund. This was decided to be funded with parts of the raises. Call to Laurie Dolsen – November 2010 paper filing, including payroll, documentation in front of her. Paystub, showed the portion of the pension, deduction or withdrawal in Quickbooks, previous and current employees and previous clerk questioned the process. Had most recent union contract, asked chair if this was correct. 2011 payroll in quickbooks, didn't have someone to ask about the union contract. Union will only accept one check payment and she could not separate out a check from the employees and one from the Town. Clerk addressed the group, the way that the pension fund was being funded by the Town does not match the negotiated contract, clarified with the WTA and Town's Attorney, do not need to make a change to the current 2025 contract due to length of past practice, but the language will need to be updated in the 2026 contract and practice during payroll will need to match.

Garbage – still the largest issue in the budget deficit from last year; needs to be corrected before 2025 taxes are printed.

Public comment – façade repair from the previous Town Hall (this is the 1922 sign) where does the money come from?

Next meeting date 11/11 at 7:00pm

Dana Dolsen made a motion; Randy Polson seconded; all in favor via voice vote; motion carried. Meeting adjourned at 7:48pm.

Submitted / Clerk, Lydia Schroeder

**Town of Oakland  
Douglas County, Wisconsin  
Town Board Meeting  
Tuesday October 14, at 7:00 p.m.  
Oakland Town Hall**

The public may provide comments to the town board if a period for public comment is noted on the agenda and upon recognition by the presiding officer. Other comments may be requested on agenda items if the board believes public input would be beneficial.

**AGENDA**

Call to Order

Roll Call / Quorum Call / Verification of Public Notice

Review, Amendment, and Approval of Minutes of Prior Board Meetings – 9/9/25, 9/23/25, 9/24/25

Reports and Significant Communications

- Town Clerk – town hall rentals, .gov, change of table rentals, budget, open book / assessment
- Town Treasurer
- Board Members (Chair/Supervisors)
- Fire Department
- Road Crew
- County Board Representative (if present)
- Community Events Group

**Items listed below are for discussion and possible action**

- Review of Bills, Claims, and Expenses—Motion to Approve Payments
- Planning Commission Reports and Recommendations
  - Amendment to Cade Musch application for New Captive Cervids Farm Conditional Use Permit
  - Zone Change from F-1 to A-1 Erica Gylund & David Malin
- Correspondence Received from Douglas County Zoning
- Review of Applications Received
  - Driveway Permit – 5304 S Cty Rd K
- Status of Current Town Issues/Ordinances/Land Use Plan Being Worked On (if available)
  - Remote Attendance Policy & Telephone Attendance Policy – Item on hold pending equipment changes at Hall.
- Electrical Quote for Fire Department
- Propane Contract
- Budget
- Cell Phone / Internet / Phone Line Changes
  - Policy defining personal use of FirstNet authorizations
- Union Pension Fund
- Garbage
- Public Comment
- Set Next Board Meeting Date
- Adjournment

**Town of Oakland  
Douglas County, Wisconsin  
Special Town Board Meeting  
Monday October 27<sup>th</sup> at 6:30am  
Oakland Town Hall**

The public may provide comments to the town board if a period for public comment is noted on the agenda and upon recognition by the presiding officer. Other comments may be requested on agenda items if the board believes public input would be beneficial.

**AGENDA**

Call to Order

Roll Call / Quorum Call / Verification of Public Notice

**Items listed below are for discussion and possible action**

- Review and approve Resolution R25-03 for the grader loan terms
- Adjournment

Pete Fornengo called the meeting to order at 6:30 am. Randy Polson and Pete Fornengo were present from the town board. No other members of the town were present. We had a Quorum and there was verification of public notice. Reviewed the resolution R25-03 for the grader loan terms. RP made a motion to approve the resolution R25-03 for the grader loan terms. PF 2nd. All approved, motion passed. RP made a motion to adjourn. PF 2nd. All in favor, motion passed. Meeting adjourned at 6:42am.

Submitted by  
/Chair, Pete Fornengo

**Town of Oakland**  
**Douglas County, Wisconsin**

The meeting was called to order at 7:00pm by Chairman Pete Fornengo. Pledge of Allegiance was recited. Town board all present. Review, Amendment, and Approval of Minutes of Prior Board Meetings, 10/14 Randy made a motion to approve, Dana seconded; motion carried via voice vote; motion carried. Randy made a motion to approve the meeting minutes from 10/27, Dana approved the meeting, wanted it noted that she was not included or informed of the meeting and seconded, all in favor via voice vote; motion carried.

**Reports and Significant Communications**

- Town Clerk – 2 town hall rentals for the month
- Town Treasurer – dog license report, activated the credit card for town purchases with a \$2000 credit limit.
- Board Members (Chair/Supervisors) – Dana giving up the janitorial position, will stay on until there is someone hired. Dana will create a job description. Randy wants to thank the guys in the shop, riser for the septic tank, did the work to get the riser adjusted and corrected. Pete reported that the switch has been made to AT&T FirstNet hot spots, canceled Brightspeed, and will work on deactivating the fax line.
- Fire Department – 2 mutual aid fire, 1 motor vehicle 1 medical, 1 tree on a power line. 2 FFs in entry level FF training. 2 new members in October. Driver operator course for 4 members. Big tanker, tires, alignment, 3 1<sup>st</sup> responders in the refresher course.
- Road Crew – Graded almost every day, put out garbages on Mondays, picked up salt and sand mix from the county, worked on WISLR paperwork, contract negotiations, took the big tanker to Transwest and Duluth Tire for the Fire Department, repaired damage from beavers, brushing, removed a deer at Dowling Lake, cleaned the shop, moved all of the equipment inside due to the cold, washed the 140 and changed some of the bits, picked up garbage on Tri Lakes Rd, worked on making a form for a new lid on the septic tank and poured the concrete, picked up blight on Brannen Rd, dug a hole to bury a horse, fixed road signs, filled the tanker with water, cut trees from high winds multiple days, cleaned out the 140H, checked on trees for removal on Lundquist Lane, met with loggers on S Lyman Lake Rd, worked on the right of way at Lucas and S Lyman Lake Rd intersection, picked up garbage on Eastman Rd, cleaned out big culverts on Oliphant Rd from beaver damage.
- County Board Representative (if present) - forestry – timber sale on the 29<sup>th</sup> for the fall sale. L&D working through the contracts for the fairgrounds and the racetrack.
- Community Events Group – Christmas market on 11/22. Money per 10x10 for spaces at the market.

**Items listed below are for discussion and possible action**

- Review of Bills, Claims, and Expenses—Motion to Approve Payments. DD motion to approve, RP seconded; all in favor via voice vote; motion carried.
- Planning Commission Reports and Recommendations – met at 2:30pm. Articles in the paper about wake boats. Opposition growing to the wake boat ordinances. Immunity from the courts per WTA.
  - Amendment to Cade Musch application for New Captive Cervids Farm Conditional Use Permit. Revised, only change that the board seen, had it listed as an expansion of a farm, because it is across the road, recommend to approve. DD motion to approve, RP seconded, all in favor via voice vote; motion carried.
- Correspondence Received from Douglas County Zoning
  - Zone Change from F-1 to A-1 Erica Gylund & David Malin
  - A lot of agriculture land North and West. Little Amnicon cuts through the farm. Recommend to approve this as well. DD motion to approve, RP seconded, all in favor via voice vote; motion carried.
  - Secured some maps from Douglas County, working to update the comprehensive plan. Sandra Waletzko resigning the end of December.
- Review of Applications Received
- Status of Current Town Issues/Ordinances/Land Use Plan Being Worked On (if available)
  - Remote Attendance Policy & Telephone Attendance Policy – Item on hold pending equipment changes at Hall.
- Forestry Timber Sale Notice – Lucas & S Lyman Lake Rd
- Electrical Quote for Fire Department – Gerry to find another quote for comparison. Dana asked about additional quotes, if the FD has the budget. Pete over a certain amount, get so many quotes for comparison.
- Budget & Garbage. Motion to rid of seasonals, DD motion to approve, RP seconded, all in favor via voice vote; motion carried. Set the next budget working session for 11/17 at 5:30pm.
- RP motion to continue the joint 911 services, DD seconded, all in favor via voice vote; motion carried.
- Upcoming Deadlines and Important Dates

Item	Deadline
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Joint Powers Agreement signed for 911 services	ASAP
Statement of Assessment available	11/7
Special Assessments & Charges on Taxes to Douglas County	11/19
Type A notice to residents for April Elections	11/25
Certification for Special Charges (Garbage) for each parcel by line	11/26
Mill Rate Worksheet Completion	11/26
Set Budget Hearing	TBD
Disbursement of remaining levied funds	12/1
Statement of Taxes Completed & to Douglas County	12/8
Mailing of Property Taxes	Before 12/15
Update Indefinitely Confined Registrations	12/31
Appoint Election Officials	12/31

- Public Comment – Town of Summit does not provide residential pickup. They have a transfer site, individual residents have their own pickup.
- Set Next Board Meeting Date – 12/9 at 7:00pm
- Adjournment – Meeting adjourned at DD motioned, RP seconded. Meeting adjourned at 7:38pm.

**Town of Oakland**  
**Douglas County, Wisconsin**  
**Town Board Meeting**  
**Tuesday November, 11, 2025 at 7:00pm**  
**Oakland Town Hall**

The public may provide comments to the town board if a period for public comment is noted on the agenda and upon recognition by the presiding officer. Other comments may be requested on agenda items if the board believes public input would be beneficial.

**AGENDA**

Call to Order

Roll Call / Quorum Call / Verification of Public Notice

Review, Amendment, and Approval of Minutes of Prior Board Meetings

Reports and Significant Communications

- Town Clerk –
- Town Treasurer
- Board Members (Chair/Supervisors)
- Fire Department
- Road Crew
- County Board Representative (if present)
- Community Events Group

**Items listed below are for discussion and possible action**

- Review of Bills, Claims, and Expenses—Motion to Approve Payments
- Planning Commission Reports and Recommendations
  - Amendment to Cade Musch application for New Captive Cervids Farm Conditional Use Permit
- Correspondence Received from Douglas County Zoning
  - Zone Change from F-1 to A-1 Erica Gylund & David Malin
- Review of Applications Received
- Status of Current Town Issues/Ordinances/Land Use Plan Being Worked On (if available)
- Remote Attendance Policy & Telephone Attendance Policy – Item on hold pending equipment changes at Hall.
- Forestry Timber Sale Notice – Lucas & S Lyman Lake Rd
- Electrical Quote for Fire Department
- Budget & Garbage
- Upcoming Deadlines and Important Dates

Item	Deadline
Joint Powers Agreement signed for 911 services	ASAP
Statement of Assessment available	11/7
Special Assessments & Charges on Taxes to Douglas County	11/19
Type A notice to residents for April Elections	11/25
Certification for Special Charges (Garbage) for each parcel by line	11/26
Mill Rate Worksheet Completion	11/26
Set Budget Hearing	TBD
Disbursement of remaining ARPA funds	12/1
Statement of Taxes Completed & to Douglas County	12/8
Mailing of Property Taxes	Before 12/15
Update Indefinitely Confined Registrations	12/31
Appoint Election Officials	12/31

- Public Comment
- Set Next Board Meeting Date
- Adjournment

**Town of Oakland  
Douglas County, Wisconsin**

**Notice of Cancellation of the budget session on November 17, 2025.**

Please be advised that the Town of Oakland Budget Session meeting scheduled for November 17, 2025, at 5:30pm has been canceled due to a medical conflict. The meeting will be rescheduled, and a new date and time will be announced shortly. We apologize for any inconvenience this may cause.

**Town of Oakland  
Douglas County, Wisconsin**

The town board hereby provides its written notice and agenda of a public meeting of the town board for a special town board meeting and budget workshops to be held on **Monday, November 17, at 5:30 p.m.** at the Oakland Town Hall at 6152 S County Road K.

The public may provide comments to the town board if a period for public comment is noted on the agenda and upon recognition by the presiding officer. Other comments may be requested on agenda items if the board believes public input would be beneficial.

**AGENDA**

**Items listed below are for discussion and possible action.**

1. Call to order.
2. Roll call/Quorum call/Verification of public notice.
3. Discuss Resolution to Increase Levy Limit
4. Work on 2026 budget, start by review of 2025.
5. Adjournment.

Notice dated this 15<sup>th</sup> day of November, 2025.

Meeting notice posted at

- Oakland Town Hall
- Online at <https://www.townofoakland.net/meeting-minutes.php>
- Town of Oakland Facebook page <https://www.facebook.com/p/Town-of-Oakland-Douglas-County-100064477664044/>



[Signature of town chair or designee]

**Town of Oakland  
Douglas County, Wisconsin**

The town board hereby provides its written notice and agenda of a public meeting of the town board for a special town board meeting and budget workshops to be held on **Wednesday, November 19, at 5:30 p.m.** at the Oakland Town Hall at 6152 S County Road K.

The public may provide comments to the town board if a period for public comment is noted on the agenda and upon recognition by the presiding officer. Other comments may be requested on agenda items if the board believes public input would be beneficial.

**AGENDA**

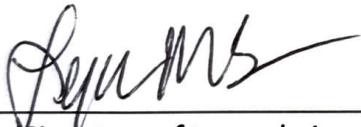
**Items listed below are for discussion and possible action.**

1. Call to order.
2. Roll call/Quorum call/Verification of public notice.
3. Discuss Resolution to Increase Levy Limit
4. Work on 2026 budget, start by review of 2025.
5. Adjournment.

Notice dated this 17<sup>th</sup> day of November, 2025.

Meeting notice posted at

- Oakland Town Hall
- Online at <https://www.townofoakland.net/meeting-minutes.php>
- Town of Oakland Facebook page <https://www.facebook.com/p/Town-of-Oakland-Douglas-County-100064477664044/>



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[Signature of town chair or designee]

**Town of Oakland  
Douglas County WI**

The Town Board met for a budget session on November 19<sup>th</sup> at the Oakland Town Hall, 6152 S County Rd K. The meeting was called to order at 5:30pm by Chairman, Pete Fornengo. All board members and 2 residents were in attendance.

- The review of the budget for 2026 included no need for a resolution to exceed the levy limits.
- Review of the budget categories that are currently over budget and discussion on how to resolve this for next year.
- Review of all proposed budget line items for 2026
- Discussion about the special charges for garbage collection and how to resolve the previous budget deficits.
- Review of Insurance statement of values to ensure that all property is still covered for the appropriate replacement amount

Dana Dolsen made a motion to adjourn the meeting, Randy Polson seconded; all in favor via voice vote; motion carried. The meeting adjourned at 7:26pm.

Submitted/  
Clerk, Lydia Schroeder

Meeting minutes 11/24/25

Meeting was called to order at 10:30 am by Pete Fornengo

Roll call= Randy Poulson, Dana Dolsen and Pete Fornengo were present. No other Town members were present. Quorum & verification of public notice

Board members discussed the insurance compliance for our probationary employee. We called the union rep for the 139 Casey and discussed options to comply with the contract. In order for the insurance to be started on time we have to start the insurance early. In order for the insurance to be started he has to be receiving other benefits as well and will be initiated into the union early. DD made a motion to start Shawns insurance process now so he will receive insurance as of 1/1/26. RP 2nd the motion. All in favor, motion passed. This will include early union initiation and pension benefits above and beyond the probationary wage. The probationary wage will remain in effect until the probationary period is over.

DD made a motion to adjourn the meeting at 11:02 am, RP 2nd, all in favor, motion passed.

**Town of Oakland  
Douglas County, Wisconsin  
Special Town Board Meeting  
Monday October 24<sup>th</sup> at 10:30am  
Oakland Town Hall**

The public may provide comments to the town board if a period for public comment is noted on the agenda and upon recognition by the presiding officer. Other comments may be requested on agenda items if the board believes public input would be beneficial.

**AGENDA**

Call to Order

Roll Call / Quorum Call / Verification of Public Notice

**Items listed below are for discussion and possible action**

- Discuss union health insurance budget and compliance, including questions for the union representative.
- Adjournment

Town of Oakland  
Douglas County, WI  
Town Hall – 6152 S County Rd K

Called to order 7:00pm by Chairman, Pete Fornengo.

Pledge of Allegiance

Roll Call Quorum, verification of public notice

Previous Meetings –

11/11/25 - RP motion to approve, DD seconded, all in favor via voice vote; motion carried.

11/19/25 - DD 11/24 motion to approve, RP approved, all in favor via voice vote; motion carried.

11/24/25 - DD 11/29 motion to approve, RP approved, all in favor via voice vote; motion carried.

Reports – Town Clerk – Town Hall rentals, discussion of changing phone equipment, covered upcoming training and deadlines.

Treasurer – waiting on grader, possibly Friday, Insurance payments, send in taxes – notice of illegal snow removal practice, dog licenses.

Board Members – Dana – nothing, Randy – nothing Pete – thank you to the road crew during the first snowstorm.

Fire Department – 2 CO checks, 3 medical, training scheduled with Parkland, 3 attending refresher, work night last night, FFP grant items, will order soon. New reporting system, working through issues, Stacy applied to carry the epi pens. Have to report into the WARD system with those and glucose, Narris onboarded. Account created ISO and get Fire Department rating, up from a 9. Lack of information input. Chief emailed for assistance. Rough drafts for operation cards on tanker, host entry level operator class – tentative for next year. Bid for electrical fans.

Road Crew – gave report of work since last meeting.

County Board – not present

Community Events Group – Christmas Market 11/22. Successful. Interest shown to have one again next year. Group won't meet for awhile now.

Review of Bills, Claims & Expenses – RP motioned to approve payments, DD seconded, all in favor via voice vote; motion carried.

Planning Commission – met Monday, went over the telephone and remote meeting policies. Passed those and sent on for review. Sandy Waletzko's last meeting Monday. Sandy Peas is not going to continue membership. Actively looking for people to join.

Review of Applications Received - none

Electrical Quote for FD –

Job Description for Year End – Dana will send to me and put everything together.

Policy for Guest Wi-Fi – Pete called FirstNet to find out about security on the guest mode.

Public Comment – resident asked about clarification on garbage.

Set Next Board Meeting – January 13, 2026.

Adjournment – RP motioned to adjourn, DD seconded. Meeting adjourned 7:28pm.

Resolution meeting held to approve levy limits. All residents voted in favor. Rp motion to adjourn dd seconded 7:31pm

/submitted Lydia Schroeder, Clerk

**Town of Oakland  
Douglas County, Wisconsin  
Town Board Meeting  
December 9, 2025 at 7:00pm  
Oakland Town Hall**

The public may provide comments to the town board if a period for public comment is noted on the agenda and upon recognition by the presiding officer. Other comments may be requested on agenda items if the board believes public input would be beneficial.

**AGENDA**

Call to Order

Roll Call / Quorum Call / Verification of Public Notice

Review, Amendment, and Approval of Minutes of Prior Board Meetings –

Reports and Significant Communications

- Town Clerk – town hall rentals, budget, training, property taxes
- Town Treasurer
- Board Members (Chair/Supervisors)
- Fire Department
- Road Crew
- County Board Representative (if present)
- Community Events Group

**Items listed below are for discussion and possible action**

- Review of Bills, Claims, and Expenses—Motion to Approve Payments
- Planning Commission Reports and Recommendations
- Correspondence Received from Douglas County Zoning
- Review of Applications Received
- Status of Current Town Issues/Ordinances/Land Use Plan Being Worked On (if available)
- Electrical Quote for Fire Department
- Job Description for custodian position
- Policy for Guest Wi-Fi, not offer guest Wi-Fi, or get an additional hot spot for security reasons.
- Budget Review for year end
- Upcoming deadlines

Mailing of Property Taxes	Before 12/15
Workers Compensation Audit	12/15
Update Indefinitely Confined Registrations	12/31
Appoint Election Officials	12/31

- Public Comment
- Set Next Board Meeting Date
- Adjournment

**Town of Oakland  
Douglas County, Wisconsin  
Special Town Board Meeting  
Tuesday, December 9, 2025 at 8:00pm or immediately following the regular town board meeting  
Oakland Town Hall**

The public may provide comments to the town board if a period for public comment is noted on the agenda and upon recognition by the presiding officer. Other comments may be requested on agenda items if the board believes public input would be beneficial.

**AGENDA**

Call to Order

Roll Call / Quorum Call / Verification of Public Notice

**Items listed below are for discussion and possible action**

- Resolution R25-04 RESOLUTION FOR ELECTORS TO ADOPT THE TOTAL TOWN TAX LEVY
- Adjournment

Budget Hearing

12/29/25

Pete Fornengo, Chairman called the meeting to order at 6:00pm.

Quorum present

Proper notification verified

Questions about the garbage – discussion about the deficits and the charge on 2025 taxes.

Permits on the lake – question asked about enforcement.

40% increase in expenditures – explained that the garbage expense is included in there.

Adopt the budget – DD motion to adopt, RP seconded, all in favor via voice vote; motion carried.

Motion to adjourn – DD motion, RP seconded, all in favor via voice vote; motion carried. Meeting adjourned at 6:52pm.

Submitted/

Lydia Schroeder, Clerk

**Town of Oakland Douglas County, Wisconsin  
Special Town Board Meeting  
December 31, 2025 at 2:00pm  
Oakland Town Hall**

The public may provide comments to the town board if a period for public comment is noted on the agenda and upon recognition by the presiding officer. Other comments may be requested on agenda items if the board believes public input would be beneficial.

**AGENDA**

Call to Order

Roll Call / Quorum Call / Verification of Public Notice

**Items listed below are for discussion and possible action**

- Review and Appoint election officials for 2026 - 2027
- Adjournment

Town of Oakland  
Douglas County, WI

Meeting called to order by Pete Fornengo, Chairman, 12/31 at 2:00pm at the Oakland Town Hall, 6152 S County Rd K.  
Roll call – Pete, Randy, Lydia  
Quorum present  
Public notice verification

Appoint the election officials for the 2026 – 2027. RP motion to approve the list of officials, PF seconded, all in favor via voice vote; motion carried

PF motion to adjourn 2:02pm. RP seconded, all in favor via voice vote; motion carried.

Submitted/  
Lydia Schroeder, Clerk